



Forest Grove Board of Fire Commissioners September 27th, 2016 Meeting Minutes

1. Call to Order: 19:00 hours

1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Samuel Scapellato - Co Chairman
- X Mykola “Nick” Myronowskyj - Secretary
- X Thomas Bellone Sr. - Treasurer
- __ Scott Graiff

Public Present & Others:

Tamara Ardito – DTA Solutions

2. Reading of the minutes of the previous meeting

Motion to accept the minutes as read was made by Samuel Scapellato.

Motion to 2nd made by Thomas Bellone Sr.

Changes: None

3. Communications

None

4. Bills against the Commission (refer to file for list of all bills paid)

Motion to pay all bills was made by Mykola Myronowskyj.

Motion to 2nd made by Andrew Bellone Jr.

Notes: None

5. Treasurers Report

Please refer to the attached report.

Motion to accept Treasurers report as read was made by Samuel Scapellato.

Motion to 2nd made by Andrew Bellone Jr.

Notes: None



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6. Old Business

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for zero tolerance for drugs and alcohol. This will also include a process and training of certain personnel for identification of potential “under the influence” and a medical method for determining that a member was actually “under the influence” in the event of an incident. Andrew Bellone Jr. spoke with a representative of Interstate Mobile Care. They are sending the Board a pricing schedule via e-mail for review at the next meeting.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for medical physical program for all Fire Company members. Andrew Bellone Jr. spoke with a representative of Interstate Mobile Care. They are sending the Board a pricing schedule via e-mail for review at the next meeting.

The letter from Weir & Partners for agreement to provide legal services was scanned and copied for the file and then mailed to Weir & Partners.

The blue light permits were re-submitted with the Board of Fire Commissioners letter. Both applications were processed and approved and were issued to the members.

A training proposal was received from Fireground Operations Training Inc. that outlines a 14 hour basic pump operations program. The cost of this training is \$1,300.00. Scott Graiff went over the proposal and discussed its need to the Board. All Board members agreed that the training was necessary. There was a question raised that 3 bids may be needed as the cumulative cost of training that was received from the Fireground Operations Training company may exceed the threshold. Mykola Myronowskyj contacted Ed Paul (Auditor) and was advised that since this is specialized training that is specific to the Fire Company; the Board can process the quote as a sole source vendor and procure the training.

The lease agreement discussion for the Fire Company will need to be tabled to another meeting since the Fire Company President advised that he cannot be present and will not be sending a delegated representative.



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7. New Business

Atlantic Switch & Generator performed the semi-annual preventative maintenance. During the visit they were also able to repair the damaged ground wire. The problem was a loose ground connection. The technician inspected all of the gauges and found that all of them were now reading correctly. The cost for this repair was \$216.00. The invoice was given to the Treasurer for immediate payment.

A confirmation letter was received from the IRS confirming the Board of Fire Commissioners District 4. The IRS notice CP-152 is an acknowledgement and acceptance for the tax exempt bond form in the amount of \$839,902.00. This bond is for the purchase of the new rescue truck. This letter was given to the Chairman to file in the KME truck folder.

8. Public Comments

Chief of the Fire Department:

Not Present

President of the Fire Department:

Not Present

Others:

None Present

9. Adjournment

Motion to adjourn was made by Mykola Myronowskyj.

Motion was 2nd by Thomas Bellone Sr.

Meeting was adjourned at: 19:07

Respectfully Submitted,

Mykola "Nick" Myronowskyj

Secretary

Board of Fire Commissioners, District 4

Township of Franklin, Gloucester County NJ



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6:54 PM
09/27/16
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of September 30, 2016

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	09/27/2016	11216	Atlantic City Electric	-698.11
Bill Pmt -Check	09/27/2016	11217	Atlantic County Firefighters' As...	-250.00
Bill Pmt -Check	09/27/2016	11218	Atlantic Switch and Generator	-216.00
Bill Pmt -Check	09/27/2016	11219	Blaze Emergency Equipment C...	-704.28
Bill Pmt -Check	09/27/2016	11220	Comcast	-3.99
Bill Pmt -Check	09/27/2016	11221	Comcast 569	-388.66
Bill Pmt -Check	09/27/2016	11222	Dennis Allonnardo	-184.61
Bill Pmt -Check	09/27/2016	11223	DTA Solutions Enterprises LLC	-110.00
Bill Pmt -Check	09/27/2016	11224	FD Testing Services LLC	-1,690.95
Bill Pmt -Check	09/27/2016	11225	Forest Grove Fire Co	-689.67
Bill Pmt -Check	09/27/2016	11226	Genna Electric	-850.00
Bill Pmt -Check	09/27/2016	11227	Major Petroleum Ind.	-394.75
Bill Pmt -Check	09/27/2016	11228	Pizza Joe's	-92.00
Bill Pmt -Check	09/27/2016	11229	South Jersey Gas	-33.15
Bill Pmt -Check	09/27/2016	11230	Staples	-476.17
Bill Pmt -Check	09/27/2016	11231	Tekk Comm Communications	-947.50
Bill Pmt -Check	09/27/2016	11232	Verizon Wireless 197	-185.96
Bill Pmt -Check	09/27/2016	11233	Vineland Ace Hardware	-441.90
Bill Pmt -Check	09/27/2016	11234	Vineland Auto Electric	-11,244.40
Bill Pmt -Check	09/27/2016	11235	Weber's Power Equipment Inc.	-653.40
Total Newfield Na Bk 0505				-20,255.50
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-20,255.50



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6:56 PM
09/27/16
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of September 27, 2016

	<u>Sep 27, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	1,283.25
Newfield Savings 9924	415,779.63
Total Checking/Savings	417,062.88
Total Current Assets	417,062.88
Fixed Assets	990,142.00
TOTAL ASSETS	1,407,204.88
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-237.28
Total Accounts Payable	-237.28
Other Current Liabilities	432,258.62
Total Current Liabilities	432,021.34
Long Term Liabilities	12,000.00
Total Liabilities	444,021.34
Equity	963,183.54
TOTAL LIABILITIES & EQUITY	1,407,204.88