

O'Connor Tract Co-Operative Water Co.
AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
7:30PM Thursday November 14, 2019
At the Water Company Offices
211 Oak Court, Menlo Park, California

1. Call to Order and Roll Call

2. Member Comment

The Board cannot have extended discussion of or make any decisions on items not on the Agenda.

3. Routine Action Items

- a. Approval of the Minutes of the Board Meeting on October 10.
- b. Request that the Board accept the financial report and approve that the bills be paid.

4. Routine Information Items

- a. Water Operations and General Maintenance Report for Information.
- b. Water Operators Requests.
- c. Secretary's Report for information.

5. Unfinished Business

- a. Items related to the manganese citation
 - i. Report on status of Sherwood Design Engineers (SDE) final design and specs
 - ii. Report on status of RFP for design-build contractor
 - iii. Report on status of City of Menlo Park use permit application
 - iv. Report on status of project financing
 - v. Report on status of State water permit amendment
- b. Report on assignments from the October 10 meeting.
- c. Report on inventory of service lines.

6. New Business

- a. Discuss ways to engage members to volunteer to the Board or to become alternates.
- b. Proposed addition of fire hydrant for BFK engineers.

7. Assignments

- a. Recap of tasks to be completed in the coming month.

8. Adjournment

To the Regular Meeting to be held on December 12, 2019 at 5:30 pm, at the Company Offices at 211 Oak Ct., Menlo Park.