



Region 3 Caucus Agenda

June 12, 2016

4:00 pm – 5:30 pm

Nashville, Tennessee

Vision: *The IRWA creates awareness of and trust and confidence in right of way professionals, who contribute to building a better world.*

Mission: *The IRWA is the central authority of the right of way profession, serving our members, the users of our services and the general public.*

Key Objectives:

1. *Membership: Increase the value of IRWA membership.*
2. *Professional Development: Increase the impact of IRWA education and credentials.*
3. *Marketing: Increase the reach of IRWA marketing.*
4. *Structure: Strengthen the infrastructure of the association.*

1) Call to Order and Roll Call.....Region Chair, Lou Ann Dollar, SR/WA,

Background: Acknowledge and record the attendance of the Region’s voting directors

- **Ch. 5 – Heart of America Chapter** - Kent Fredlund, SR/WA, Jen Berry
- **Ch. 20 – North Star Chapter** - Dan Leshner, SR/WA, Michelle MacMillan, ARWP
- **Ch. 37 – Gateway Chapter** – Mike Collier and Roger Osthoff
- **Ch. 41 – Iowa Chapter** - Rita Rasmussen, SW/WA, R/W-NAC, Brian Currie, SR/WA
- **Ch. 72 – Dakotas Chapter** - Kelly Anderson, SR/WA, and Shauna Laber, SR/WA
- **Ch. 78 - Platte River Chapter** - Stacy Kroeger, SR/WA, R/W-RAC, Brent Lundgren, SR/WA
- 44 in attendance

Motion by Shauna Laber and second by Stacy Kroeger to confirm region director attendees.

2) Approval of Minutes and Treasurers Report....Region Secretary/Treasurer, Penny Rolf, SR/WA, R/W-NAC, R/W-RAC

Background: Review and approve the 2016 Spring Forum’s minutes and current financials for the Region.

Action: Approve minutes and reports. – Motion by Ron Auld and seconded by Mike Murray, SR/WA, R/W-NAC

3) Directors Voting Instructions.....INEC Region 3 Rep, Brett Farner, SR/WA

Action: Review instructions and location for Board of Directors meeting.

- Brett Farner, SR/WA reminded the directors for Region 3 that they need to sign in on the registration book before they leave the Region Caucus meeting and if they have an alternate voting for them, that alternate has the voting authority until the end of the term on June 30th. Also, they need to sign in by 1:30 that day of the Board of Directors meeting.
- Brett also reminded everyone of the Awards Luncheon on Monday and asking everyone to support the nominees from Region 3.

4) Proposed Bylaw Resolutions.....Lou Ann Dollar

Enclosure: Bylaw Resolution documents

Background: Three bylaw resolutions will be presented at the upcoming board of directors meeting, one will amend the classes of membership to provide more clarity and to align classes with administrative practices. The second, that the definition of International Affiliates and desired to provide more current terminology and to reflect current administrative practices regarding Affiliates.

Action: Present proposed bylaw resolutions for leadership review.

- LouAnn Dollar went through the various resolutions that would be voted on at the Board of Directors meeting on Wednesday.

5) Chapter Update Forum.....Region Vice Chair, Jake Farrell, SR/WA

Background: We continue to experience the *New Normal*, of smaller government Budgets, limited travel and new ways of communicating and doing business. Some IRWA chapters continue thrive and others are struggling, depending on location.

Action: Discuss the business climate in your chapter and identify strategies to provide meaningful value to your members this calendar year.

- a. Chapter 5.....Kent Fredlund, SR/WA**
 - a. Kent Fredlund stated that the chapter is in good shape, they have updated their website and have added members this year
- b. Chapter 20.....Michelle Macmillan, ARWP**
 - a. Dan Leshar spoke about sponsorship packages that the chapter have in place, golf tournament with \$1000 profit going to the RWIEF, there are many PDC candidates for certifications and introduced Andy Girga as the incoming Chapter 20 President. It was also said that Chapter 20 would be hosting Course 501- Residential Relocation sometime in August with Bob Merryman as the instructor.
- c. Chapter 37.....Roger Osthoff**
 - a. Roger thanked everyone for the attendance and success of the Spring Forum with 85-90 in attendance and stated that they are promoting education to their membership
- d. Chapter 41.....Rita Rasmussen, SR/WA, R/W-NAC**
 - a. Rita Rasmussen presented and stated that their membership has remained stable, they are doing well financially and meeting programs have gotten better. She reminded attendees of the Fall Forum in Dubuque, IA on Oct. 6-7.
- e. Chapter 72.....Kelly Anderson, SR/WA**
 - a. Kelly Anderson spoke on behalf of Chapter 72 and stated even with the slowdown of the oil economy, that their membership is strong, the class they held in Fargo had good attendance and they are working on their website to engage more members.
- f. Chapter 78.....Stacy Kroeger, SR/WA, R/W-RAC**
 - a. Stacey let us know that they have been having better meeting attendance and in order to save on costs, they are providing lunches themselves rather than have them catered.

NOTE: PLEASE SEND UPDATES TO YOUR CHAPTER'S 2016 - 2017 OFFICERS TO Jake Farrell

6) Possible Joint 2018 Spring Forum Region 9.....Region 9 Secretary, Fred Easton, SR/WA

- Fred Easton wasn't available to speak but per Penny Rolf, information during the Transportation Committee meeting was that this would be a joint forum with Regions 3, 7 & 9 and would be done in conjunction with a Transportation Symposium

7) Statement on behalf of Tennessee Chapter 32,.....Chapter 32 Representative

- A representative of Chapter 32, Carol Croft, SR/WA, gave more information about the RWIEF Monday night event.

8) Foundation Update.....RWIEF Vice Chair, Craig Pooker, SR/WA, R/W-NAC

Action: Provide an update on the Foundation's conference activities.

- Craig Pooker thanked Region 3 on behalf of RWIEF for their Platinum sponsorship of the Golf Tournament. He also stated that the golf tournament was full.
- He let us know that Taylor Sass is a YP representative at this time on the committee and Brett Farner has been nominated to serve as well.
- There was discussion about having the auction items be more affordable to our membership rather than being \$500+ in value.
- He asked that we visit the RWIEF booth in the Exhibitors Hall and buy raffle tickets.

- 9) **IEC Candidate Presentations**
- Sharon Slauenwhite, SR/WA of Chapter 65 – Canada gave us some information on her background and asked for our vote in her bid for International Executive Committee secretary position.

- 10) **Young Professional’s Update.....Region 3 YP Representatives**
- Nikkiy Bestgen spoke about the YP conference and that Region 3 was well represented.
 - Sponsorship packages will be coming out shortly and asked that companies participate
 - There will be a YP event held at the Wildhorse Saloon on Monday evening sponsored by Chapter 5

Background: A Young Professionals Working Group has been established to redefine and reinvigorate our efforts to engage young professionals new to the profession in meaningful ways.

Action: Share an update on the 2016 Annual Conference activities.

- 11) **2016-2017 Region 3 Officers.....Brett Farner**
- a. **Chair: Lou Ann Dollar, SR/WA**
 - b. **Vice Chair: Jake Farrell**
 - c. **Secretary/Treasurer: Penny Rolf, SR/WA**

- The slate of officers had been approved at the Spring Forum.

- 12) **2016 - 2017 IEC Officers.....Brett Farner**
- a. **International President: Mary Anne Marr, SR/WA**
 - b. **International President Elect: Jerry Coburn, SR/WA (up for election)**
 - c. **International Vice President: Jeff Jones, SR/WA (up for election)**
 - d. **International Treasurer: Aimie Mims, SR/WA (up for election)**
 - e. **International Secretary: Sharon Slauenwhite, SR/WA (up for election)**

- Brett went through the slate of officers for the IEC that would be voted on and approved at the Board of Directors meeting.

- 13) **Other Business.....Lou Ann Dollar**

Action: Other business should be presented at this time.

- Brett Farner let us know that he would be resigning from the INEC committee and Michelle MacMillan would be replacing him on that committee.
- Mike Murray will be representing Region 3 on the Int’l Ethics Committee
- Greg Cooley will be the Region 3 representative on the Int’l Credentialing Committee
- Jay Walton will be representing Region 3 on the Int’l Public Agency committee.

Great achievement for these members and for Region 3.

- 14) **Upcoming Meetings.....Lou Ann Dollar**

Background: 2016 Fall Forum date and location.

Action: 2016 Fall Forum Presentation by **Chapter 41, Vice President, Brian Currie, SR/WA**

- Brian gave us info on the Fall Forum which will be in Dubuque, IA on Oct. 6-7

- 15) **Adjourn**

- Motion to adjourn by Nikkiy Bestgen and seconded by Jake Farrell.