

## **Recreation Committee October 17, 2018 Minutes**

**FLAG SALUTE:** Led by Vice Chairman R. Kowalski at 7:05pm.

**ROLL CALL:** Vice Chairman Rob Kowalski, Chairwoman Sue Rude, Katie Rotondi, Karen Ruitenberg, Joelle Brownlee, Tim Duvelsdorf, George Hudock, and Scott MacKenzie

**Also Present:** Recreation Committee Secretary Valerie Galizia, Softball Representative A. Pascarella, Soccer Representative D. Hudock, Basketball Representative V. Kowalski, Bridget Schetting & Samantha Hudock on behalf of Girl Scouts

**Not Present:** Chairwoman Sue Rude, Katie Rotondi, Stephen Fischer, Oscar Fernandez

**STATEMENT:** Vice Chairman R. Kowalski stated that this meeting is being held in compliance with the provisions of P.L. 1975, Ch. 231, 4 & 13 of the Sunshine Law and that adequate notice of said meeting has been published in the New Jersey Herald being the Daily & Sunday editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**MINUTES: A MOTION** was made by G. Hudock and seconded by T. Duvelsdorf, with all members in favor, to approve the September 19, 2018 Meeting Minutes.

### **PRIORITY DISCUSSION**

#### **1. Art Class Update: K. Rotondi**

K. Rotondi was absent from the Recreation Committee meeting so no update on the art classes was given.

#### **2. Recreation Bylaws Update: S. MacKenzie**

S. MacKenzie provided the recreation committee members with copies of the updated bylaws that he prepared and a copy of the current Township code. He stated that he changed the old recreation committee bylaws to conform with the township code. S. MacKenzie read aloud the changes that he made to the bylaws.

S. MacKenzie stated that the sports liaison position should also be added to the bylaws. Vice Chairman R. Kowalski will come up with the sports liaison position description and email it to S. MacKenzie.

Vice Chariman R. Kowalski stated that he felt that it should also be added that township representation is needed at every recreation committee meeting. That if the current township committee member cannot make it to a recreation committee meeting, then there should be a proxy for the current member that will be at the meeting in the current members absence.

Vice Chairman R. Kowalski stated that all the members were just receiving the bylaws that night, for everyone to review them at home and be prepared for the November meeting with any comments, concerns, suggestions, etc. At the November meeting, changes can be suggested that S. MacKenzie can update. Then he will forward the suggested recreation committee bylaws changes onto the Township Attorney for review. The recreation committee can then vote on the corrected bylaws at the January meeting then pass the bylaws along to the Township Committee for review and approval. The bylaws would then take effect starting February 2019.

### **3. Trunk or Treat- Saturday, October 27, 2018 at Hampton Park**

J. Brownlee stated that she sent the Oriental Trading order to Secretary V. Galizia to order. She and V. Galizia will go to Walmart to get the rest of the snacks & supplies next week. She asked if K. Rotondi was able to get confirmation that Windy Brow will donate donuts & cider. Secretary V. Galizia will reach out to confirm with K. Rotondi.

G. Hudock stated that Tri-State rentals is donating the Kubota tractor again and Brodhecker will donate the wagon and hay. G. Hudock will be the Grim Reaper driving the tractor. The peer leaders are ready to do the haunted hay ride. G. Hudock will check with DPW Manager D. Bayles on the condition of the fields two days prior to the Trunk or Treat to see if the tractor can be driven across the fields or if it needs to stay on the walking path.

J. Brownlee asked if K. Ruitenberg could see if rec can borrow some of KRHS's Halloween decorations since their haunted house is the night before. J. Brownlee will bring some Halloween inflatable's that she owns. Vice Chairman R. Kowalski stated to get some candy for the T-shirt cannon.

Vice Chairman R. Kowalski asked Secretary V. Galizia to see if K. Rotondi can make two separate playlists; one with Halloween music and one with just haunted sounds for the haunted hay ride.

J. Brownlee asked what other kind of snacks should be provided since there's going to be a movie in the park. Vice Chairman R. Kowalski stated that he will bring his popcorn machine and that the kernels and oil just need to be purchased through Amazon, it's a \$25 kit and lasts for a long time.

Vice Chairman R. Kowalski stated that the Sheriff's portable lights can be moved from the park up to the parking lot for the trunk or treat so that there's more light. He stated that the Hampton Township Fire Department ambulance and fire truck should have the parking saved by the salt shed for them so that they have plenty of room and can easily pull out without having to drive around a lot of children if there was an emergency.

### **4. Tree Lighting & Holiday Ceremony- Friday, December 7, 2018 at 7:00pm**

Vice Chairman R. Kowalski stated that before a new backdrop was ordered for the tree lighting, he wanted to know if the recreation committee would want to rent the holiday pub from Tri-State rentals. He stated that it looks like a little cottage with a brick looking fireplace inside

that Santa could sit at for pictures. He stated that the weekend rental price is \$325 but that maybe G. Hudock could ask them if they would be able to give recreation a better price if we were only renting it for one night. The “pub” sign could have a banner placed over it with something else. The pub would be set up in the parking lot for pictures, and the cookies and cocoa would also be set up under pop-up tents again this year.

The Synergy Dance Company & KRHS Choir are ready to do their performances at the tree lighting.

Vice Chairman R. Kowalski stated that he wanted to see about getting more lights for the tree this year. He also asked that a flyer for the tree lighting be made up now so that we can start promoting it.

### **CORRESPONDENCE**

No Correspondence.

### **OPEN DISCUSSION**

S. MacKenzie stated that the November meeting will be the seconded week as opposed to the third week to accommodate for Thanksgiving. The November meeting will be on the 14<sup>th</sup>.

T. Duvelsdorf stated that his sister Ashley is part of the Passaic County Community College nursing class of 2019. She needs volunteer work to try to raise money to help offset the expense of the nursing gown and cap for the graduation. She is looking for any volunteer work for donations. He mentioned that she is doing a pancake breakfast at the Applebees in Newton on November 4<sup>th</sup> and tickets are \$12 each if anyone was interested.

Vice Chairman R. Kowalski stated that the park rejuvenation project has started, that the DPW is finishing up the drainage portion this week. He stated that he forwarded the rubber mulch information onto D. Bayles who is going to contact the Morris County Co-op for the mulch.

### **PUBLIC SESSION**

Softball Representative A. Pascarella asked about the roadside cleanup program. Vice Chairman R. Kowalski stated that the Girl Scouts just did a cleanup that there’s some paper work to fill out, then all the roadside supplies are provided such as the road signs, flags, gloves, pickers, vests, and bags. The only thing they need to do is return the trash bags to the dumpster by the DPW garage. He stated that it’s through a Clean Communities Grant and that it’s available to non-profits located in Hampton Township. He stated that it’s one mile of road to be done and about 1-2 hours of time. He stated that after that the equipment is returned to the Municipal Office and the check can be collected. It can be done twice a year and \$500.00 each time.

### **ADJOURNMENT**

**A MOTION** was made by S. MacKenzie and seconded by T. Duvelsdorf, with all members in favor, to adjourn the meeting at 8:11 pm.

Respectfully submitted by,

Valerie L. Galizia  
Recreation Committee Secretary