

The February 12, 2019 meeting of St. Albans Township was called to order by Chairman, Randal Almendinger. All trustees and fiscal officer were present. The minutes of the Organizational meeting and January meeting were read and approved as read.

The fiscal officer read fund balances to date.

Randal Almendinger made an amendment to his motion from December 27th for the zoning and BZA terms to be a 5 year term not a 4 year.

2nd by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Motion carried.

Jim Jasper said he drives a school bus and roads in St. Albans Township have been in great shape, he appreciates it and wanted to let us know the guys are doing a great job. He also spoke of a resident who made him aware of a kind gesture made by Mike Theisen at the firestation, the resident was very happy.

David Lees said there have been cars parked in front of the bays.

Tom Cunningham suggested a 30 minute parking pass for a fire dept. employee parking there. May eliminate some resident concerns when they see a vehicle parked there if they see the parking pass.

Tom Frederick gave the January zoning report.

Mike Theisen gave the January Fire and EMS reports.

Randal Almendinger stated that payroll totals are getting high, and need to keep an eye on it.

Mike said Engine 432 is at Heritage for the pump re-build and removal of the CAVS.

Mike talked about an Amazon Business account, to alleviate using the township credit card and possibly being able to get better pricing there than through some of their vendors. Trustees would like him to pursue that.

Mike talked about a new EMS reporting system that he would like to switch to in the future called ESO. It comes with a 1 time fee of \$1980.00 and a re-occurring annual fee of \$6975.00. This will come with the need to upgrade all vehicle computers and a minimum of 2 in the station. They no longer have support for their current software. Mike said it is not a necessity to do right now but will be in the near future, so he wanted to make trustees aware of it, and they will be pursuing grant opportunities to help absorb the cost.

Mike is still working on getting a new company for EMS billing.

Mike re-organized our run cards and held an officers meeting to go over expectations and delegation of tasks.

Chief Scovell submitted his resignation effective March 1st, due to a health condition. And recommends Mike Theisen as interim chief.

Jean Morrison made a motion to make Mike Theisen interim chief effective immediately.

2nd by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Motion carried.

Mike has 3 new people he would like to hire.

Bruce Lane made a motion to hire Justin Kuhel, Mike Starlin and Jared McBride.

2nd by Jean Morrison. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Motion carried.

Tom Cunningham asked trustees how they feel about our department providing so much mutual aid for other townships and that putting wear and tear on our vehicles and our taxpayers having to absorb the cost. He is just wanting to make sure they are taking that into consideration when budgeting.

The fiscal officer presented a new credit card policy from the Prosecutor, that he is recommending all townships adopt.

#25-2019 Bruce Lane made a resolution to adopt the new credit card policy as recommended by the Licking County Prosecutors office (entire resolution is on file with the fiscal officer).

2nd by Jean Morrison. Roll call: Jean Morrison-yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

Bruce Lane said 1 of the trustees needs to start attending the Liberty Township meetings.

Bruce said he is still trying to find an architect for the building but in the meantime will go ahead and tell Sam Yoder to put us on his schedule for the building.

Stone bids were opened and read, 1 was received, Martin Trucking.

Randal Alemdninger made a motion to accept the stone bid from Martin trucking for 2019.

2nd by Jean Morrison. Roll call: Jean Morrison-yes, Bruce Lane-abstain, Randal Almendinger –yes. Motion carried.

The fiscal officer presented 2019 appropriations.

#26-2019 Bruce Lane made a resolution to approve the 2019 appropriations as prepared by the fiscal officer.

2nd by Randal Almendinger. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

Checks were signed.

The fiscal officer said records have been picked up for the bi-annual audit approx. 3 weeks ago and we are eligible for the “agreed upon procedures” audit since our previous audits have been so good.

Meeting was adjourned.

SPECIAL MEETING

The February 22, 2019 special meeting of St. Albans Township was called to order by Chairman, Randal Almendinger.

All trustees and fiscal officer were present.

The purpose of this meeting is to give Bruce Lane authorization of a spending limit to sign with an architect for the township building.

#27-2019 Randal Almendinger made a resolution to authorize Bruce Lane to spend up to \$5000.00 for the architectural drawings for the new township building.

2nd by Jean Morrison. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

Jean Morrison made a motion to adjourn the special meeting.

2nd by Randal Almendinger. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Motion carried.
