

MINUTES OF THE REGULAR MEETING OF COUNCIL

FOR THE VILLAGE OF HAY LAKES HELD ON TUESDAY, DECEMBER 15, 2020

VIA: ELECTRONICALLY - GOOGLE MEET

PRESENT: Mayor Dave Vallee; Deputy Mayor Dawn Pauls; Councillor Megan Patten; Councillor Faye Leicht; Councillor Ron These

PUBLIC PRESENT: None

MUNICIPAL RECORDER: Shannon Yearwood

VILLAGE EMPLOYEES:

DELEGATES: CDSS Delegation (not present); and Cathy Marusak

CALL TO ORDER: The Meeting was called to order by Mayor Vallee at 7:05 p.m.

RES 241-2020: AGENDA: Moved by Councillor These to accept the Agenda as amended by adding that the next **Parent Council Meeting date of January 25, 2021 at 6:30 p.m. by ZOOM** be added to Upcoming Events.

CARRIED

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**Delegations:**

The CDSS Delegation of Margaret Holliston; Clarence Hasting have asked that Council consider and sign the attached Municipal Agreement between the County of Camrose and Municipalities within the county.

RES 242-2020: Moved by Deputy Mayor Pauls that the Municipal Agreement allowing for the Joint Family and Community Support Services Programing between the County of Camrose and Municipalities within the County is accepted and signed by Mayor Vallee and Administration.

CARRIED

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Cathy Marusak attended the meeting on behalf of the Recreation Committee to present council with the proposed budget for the renovation project for the Recreation Centre. Ms. Marusak asked that council consider the tight timelines faced when applying for funding.

RES 243-2020: Mayor Vallee moved to accept the budget presented for the renovation and relocation of the current Senior's Centre.

CARRIED

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Cathy Marusak left the meeting at 7:37 p.m.

**Adoption of Minutes:**

Adoption of the November 12, 2020 Special Meeting Minutes of Council.

RES 244-2020: Moved by Deputy Mayor Pauls to accept the Special Meeting Minutes of Council held on November 12, 2020 as presented.

CARRIED

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Adoption of the November 16, 2020 Regular Meeting Minutes of Council.

RES 245-2020: Moved by Councillor Leicht that the Regular Meeting Minutes of Council held on November 16, 2020 be accepted as presented.

CARRIED

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Adoption of the November 19, 2020 Special Meeting Minutes of Council.

RES 246-2020: Moved by Councillor Leicht to accept the Special Meeting Minutes held on November 19, 2020 be accepted as presented.

CARRIED

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**Public Works Report:**

Written Report submitted by Public Works Foreman, Aaron Benoit, was circulated and discussed.

**Confidential Items:**

RES 247-2020: Mayor Vallee moved to go in camera under the *Human Resources Freedom of Information and Privacy Act* section 17 at 7:46 p.m.

RES 248-2020: Mayor Vallee moved to come out of camera under the *Human Resources Freedom of Information and Privacy Act* section 17 at 8:07 p.m.

RES 249-2020: Moved by Deputy Mayor Pauls that the Public Works Report be accepted as information.

CARRIED

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**Administration Report and Action List:**

Administration presented the CAO Report and Action List for consideration by Council.

Council discussed the report and asked questions regarding certain aspects.

Administration will contact appropriate people to clarify and report back to council.

RES 250-2020: Moved by Councillor These to accept the Manager's Report and Action List as information.

CARRIED

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**Financial Report:**

The financial report was circulated and discussed by council. Questions by Council to have explanations provided by administration as to why some general ledger lines are not in line with the 2020 Budget. Administration will address concerns and report back.

RES 251-2020: Moved by Councillor Leicht to accept the 2020 Budget as the 2021 Working Budget moving forward into 2021.

CARRIED

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RES 252-2020: Moved by Councillor Patten to accept the financial report as information.

CARRIED

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**Bylaws/Policies:**

Land Use Bylaw – 01-2006: Request made by Alex Eelhart to have council consider further the variance to include 1.5 meters of municipal reserve into his fenced area of back yard. Council continues to discuss and will bring this issue back in the New Year to conclude.

Development Authority Discretion: Tabled

Telegraph Park – Bylaw addressing disposal of Human Ashes: Tabled

Snow Removal Policy: discussed during the Public Works Report presentation.

Bylaw 04-2020 – Borrowing Bylaw: Mayor and Administration to accept and sign agreement presented by ATB.

Bylaw 07-2020 – Method of Tax Payment Including Penalties for Unpaid Taxes: Council discussed the proposed Penalty increases by administration and asked that similar sized municipalities are presented for comparison.

Bylaw 08-2020 – Local Improvement Tax Levy: Discussion and request for further back-up documents from administration.

**Business:**

COVID-19: Councillor Patten updated Council on the current state that Alberta and Camrose County is facing regarding Coronavirus. Bylaw 05-2020 – Face Covering Bylaw will lapse on December 31, 2020. Village will continue to follow the directives set forth by the Province.

Unightly Properties & Dangerous Properties discussed along with Manager's Report.

Phantom Garbage Contract: Administration to proceed and have Phantom Garbage sign contract presented.

Tim Clark and Sandra Finseth asked council to consider the following 3 issues:

- Rezoning of Lot 6; Block 4; Plan 805BI from Central Commercial to Residential R2;
- Moving an existing modular home onto the above-mentioned lot; and
- Opening a small business operating out of the storefront location currently owned and operated by Mr. Clark.

Council reviewed the diagram submitted by Ms. Finseth. They have asked administration to contact Ms. Finseth and Mr. Clark to consider revising the plan.

Extension to Council Meeting location.

RES 253-2020: Moved by Deputy Mayor Pauls to extend the Regular Meeting of Council location to the Recreation Centre for the months of January; February and March, 2021.

CARRIED

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If the meeting needs to be conducted electronically that will be decided closer to the meeting date.

**Committee Reports:**

All Committee Reports were discussed but as this is final month of year little was updated for any Committee.

RES 254-2020: Moved by Councillor These that the Committee Reports be accepted as information.

CARRIED

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**Information and Correspondence:**

RES 255-2020: Moved by Councillor Leicht to accept the Information and Correspondence as information.

CARRIED

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**Next Meeting of Council:**

The next Regular Meeting of Council will be held on Monday, January 18, 2020 in the Hay Lakes Recreation Centre beginning at 7:00 p.m.

**Adjournment:**

The being no further business to discuss Mayor Vallee adjourned the meeting at 9:41 p.m.



Mayor Dave Vallee



K. Shannon Yearwood  
Chief Administrative Officer

