

TOWN OF MAPLE CREEK  
October 9<sup>th</sup>, 2017  
Town Board Meeting Minutes

**Call to order and Pledge of Allegiance by Chairman Gitter**

Chairman Gitter called the October 9<sup>th</sup>, 2017 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)**

The agenda for these minutes was posted at the three Town posting boards on Saturday, October 7<sup>th</sup>, 2017. *Elected Officers present:* Paul Gitter, Mike Bruette, Dalton Korth, Larry Katerzynske, Tory Much, Steve Janke. *Others present:* Chris Thompson, Glen Janke, Deb Radmer, Dennis Handschke, Len Ritchie, Jim Rohan, John Knapp, Donna Young, Gary Coroneos, Sergeant Ker Yang.

**Approval of September 11th, 2017 Town Board meeting minutes** *Bruette made a motion, seconded by Korth, to approve the September 11th, 2017 Town Board minutes. MOTION CARRIED.*

**Treasurer's Monthly Report**

The balances for all accounts as of September 30th, 2017, (reported on October 9<sup>th</sup>, 2017) are as follows: Checking - \$1,688.96; Investment Savings - \$130,132.92; and Town CD's - \$150,000.00. Total town funds now are \$281,821.88.

**Outagamie County Sheriff's officer report (if in attendance)** Sergeant Yang stated there was a report of unusual vehicle activity (possible "casing") on the north end of Hintzke road, and that extra patrols have been ordered in the area. He reiterated that residents remain vigilant.

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.** None.

**Specific matters for discussion and possible action:**

**A. Korth CSM approved by Plan Commission and Board in 2011-** Planning Commission and Town Board had signed off on Dalton Korth's 9.4-acre rezone to general ag and land split plan back in June of 2011. The process stalled after that, apparently. Board will sign final CSM when received.

**B. Cemetery-** would like to sell two push mowers and buy 3<sup>rd</sup> riding mower-\$2000 John Knapp stated that they do not use the 2 push mowers at all, and that a 3<sup>rd</sup> riding mower would cut the mowing time of the cemeteries from 5 to 3 hours. Gary Coroneos said the change could save the town \$600 a year in labor costs. Board agreed to take up the issue during the upcoming budget discussions.

**C. Burial of human remains in Maple Creek – cemeteries vs. private burials** Cemetery commission was apprised of a situation in a neighboring township where certain religious groups were burying their dead in their own private cemeteries without vaults. Clerk reported that Maple Creek cemetery ordinance has restrictions and rules on burials, but they don't apply to other town areas. State law has very few restrictions on burials. Board agreed that Maple Creek should bring town ordinances into synch with our cemetery ordinance. Clerk will get sample of other township ordinances on this.

**D. Need to cash in CDs to cover bills** Treasurer reported that due to large road surfacing bill we will need to break into a CD for payment. *Gitter made a motion, seconded by Korth, to cash in one \$25,000 CD for bill payment. MOTION CARRIED.*

**E. Budget amendment 2017-03: Transfer \$10,000 from road maintenance to road construction**

Clerk reported that the budget needed to be re-balanced in accordance with state law since the road bill came in \$9,000 over what was expected. Gitter made a motion, seconded by Korth, to adopt budget amendment 2017-03 transferring \$10,000 from road maintenance to road construction. MOTION CARRIED.

**F. Roads**

**1) Ditch on Hoffman road-** County shot elevations on ditch and advised to bring up ditch a foot from west to Ritchie driveway, and move closer to the field. East of driveway, just “soften” the edges of the ditch. Ritchie stated the fields have never been drained better than now, would not like to lose that. Jim Rohan stated that a buried phone line prevents him from sloping the ditch the way he would like. He suggested putting a drain tile in the bottom of ditch and covering with coarse gravel. Board thought this was a good idea as long as there was an outlet for the tile. Gitter made a motion, seconded by Korth, to allow Jim Rohan to repair ditches on Hoffman Road by placing drain tile in ditch bottom covered with stone on west side of Ritchie driveway, soften ditch edges on east and west side of driveway, and perform erosion control by seeding with DOT #10 mix and erosion logs in bottom of ditch. MOTION CARRIED.

**2) PASER road ratings-** Gitter presented copies of the ratings the County did for us. They have already been entered into the WISLR database.

**G. Cemetery groundskeepers for 2018-** Head groundskeeper will be Steve Knapp. He will use the same workers as this year.

**H. Review residential snow plowing contract- fee is \$20. No contracts, no plowing** Gitter made a motion, seconded by Korth, to set 2017/18 snowplowing fee at \$20 per event. MOTION CARRIED.

**I. 3<sup>rd</sup> quarter clerk/treasurer reconciliation** Clerk Katerzynske presented the quarterly reconciliation report. There were no discrepancies.

**Report of officers:** Clerk: Korth logging permits, WTA county meeting 10/16/17 in Black Creek, attended a demo of our new voting machine. Cemetery: none Constable: none Building Inspectors: Korth culvert permit and Maney building permit. Raft: none. Planning Commission: none.

**Public Input:** Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed- Glen Janke stated that Maple Creek needs representation at local meetings that concern the town. He noted, for example, that the town pays a lot of money to Bear Creek for fire protection but no one attended their jaws of life demonstration.

**Complaints and/or Correspondence/ No action taken-** none.

**Review and payment of vouchers**

Vouchers for checks numbering 10505 to 10529 were submitted for review and payment. 2 additional payments were made by direct debit from checking for the October 2017 IRS-941 payment and 3<sup>rd</sup> quarter state payroll withholding tax payment.

**Adjournment/Calendar:** Budget working meeting is October 21<sup>st</sup> at 6:00 PM. Next Town Board Meeting is November 13<sup>th</sup> at 6:30 PM – Korth made a motion, seconded by Bruette, to adjourn at 7:35 PM. MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 9<sup>th</sup> day of October 2017, and were entered in this record book by:

\_\_\_\_\_, Clerk,

*Town Board Meeting, October 9<sup>th</sup>, 2017*

and were approved this 13<sup>th</sup> day of November 2017 by:

\_\_\_\_\_, Chairman Gitter

\_\_\_\_\_, Supervisor Bruette

\_\_\_\_\_, Supervisor Korth