

TOWN OF KAMSACK
REGULAR MEETING OF COUNCIL
August 13, 2018

PRESENT: Mayor Nancy Brunt, Councillors Claire Bishop, Maria Nahnybida, Jason Pennell, Jared Ruf, Admin Clerk Aimee Kerluke, Administrator Laura Lomenda

ABSENT: Councillors Karen Koreluik, Mark Foster

GUESTS: Kerry Rensby, Dale Schulz and Phil DeVos, Commissionaires, Sgt Meagan Stringfellow, RCMP

ORDER: Mayor Brunt called the meeting to order at 6:30 pm in the Town Council Chambers.

0357-18 **Minutes**
Ruf THAT the minutes of the July 16, 2018 Council Meeting be accepted as presented and filed. **CARRIED.**

Mayor Brunt welcomed representatives from the Commissionaires and Sgt. Stringfellow at 6:35. After their presentation and questions, they left the meeting at 7:40. Sgt Stringfellow let at 8:07 after discussing the Loitering Bylaw

0358-18 **Bylaw Enforcement**
Nahnybida THAT Council approves entering into an agreement with the Commissionaires to provide bylaw enforcement services for the Town of Kamsack, based on 16 hours per week from May 1 thru October 31st and 8 hours per week November 1st thru April 30th at a rate of \$47 per hour. **CARRIED.**

0359-18 **Departmental Reports**
Bishop THAT the following departmental reports be accepted as presented and filed:

- Protective Services Report
- Operations Report – PW
- Operations Report – Utilities
 - o Pitless Adapter
- Recreation Report

CARRIED.

0360-18 **OCC Renovations**
Pennell THAT Council accepts Option B from JR & Company Roofing Contractors at a quote of \$129,253.00 **CARRIED.**

0361-18 **Viterra Assessment Appeal**
Ruf THAT Council accepts the decision of the District Board of Appeal regarding the appeal for Roll #1537, the Viterra Elevator and thanks the District Board of Revision for their time. **CARRIED.**



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0362-18 **Offer to Purchase – Crowstand Centre**
Nahnybida THAT Council rejects the offer from Stephen Warner to purchase the Crowstand Centre. **CARRIED.**

0363-18 **Transfer to Tax Title Property**
Bishop THAT Council approves the following transfers to TTP, as shown in schedule "A", attached to and forming part of these minutes:
 - Roll 275 – 223 Avenue Road - \$6610.25
 - Roll 143 – 203 Park Street West - \$5769.93
 - Roll 698 – 313 Third Street - \$7739.34. **CARRIED.**

0364-18 **Tax Cancellation**
Pennell Whereas lots 9 and 10, Block 4, Plan X1287 were consolidated in March 2018, and whereas, this consolidation was not reflected in the 2018 assessment changes, therefore be it resolved THAT Council approves a tax cancelation of the base tax (\$825) and LI Levy (\$310) for the consolidated property. **CARRIED.**

0365-18 **Primary Audit Report**
Ruf That Council acknowledges receipt of the 2018 primary audit confirmation report. **CARRIED.**

0366-18 **Crowstand Repairs**
Nahnybida THAT Council authorizes the following:
 - replacement of the door to room 104 of the Crowstand Centre, at an estimated cost of \$1500 - \$2000
 - Public Works to look into options for securing basement windows, and
 - Suggests the tenant look into security system for their space. **CARRIED.**

0367-18 **Application to Use Town Property**
Bishop THAT Council approves the following applications to use town property, subject to the standard terms of use:
 - Janice Dewores – 226 Fort Pelly Avenue
 - Dustin Wilson – 236 Hudson Bay Avenue **CARRIED.**

0368-18 **Zoning for Plumbing Shop**
Pennell THAT Council approves in principle the rezoning of Lots 11 & 12, Block 10, N336 (428 Third Street) subject to the results of the public consultation process. **CARRIED.**

0369-18 **Kamsack Senior Centre – Tax Grant**
Ruf THAT Council approves a tax grant to the Kamsack Senior Centre in the amount of \$709.54 which represents 50% of municipal taxes **CARRIED.**

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paid in 2018.

0370-18 **Aerial Spraying**
Nahnybida THAT Council acknowledges receipt of the letter sent to Miccar Aerial Ltd from the RM of Cote, and the response. **CARRIED.**

0371-18 **KVFD Invoice**
Bishop THAT Council agrees to reduce the invoice for the MVA accident to \$913, which is representative of the rate SGI pays for MVAs. **CARRIED.**

0372-18 **Suicide Prevention Month**
Pennell THAT Council supports the efforts of Parkland Victim Services in promoting suicide awareness and would provide meeting space in a Town facility free of charge for a a public awareness event. **CARRIED.**

0373-18 **Month End Financials**
Ruf That the following be approved as presented and filed:
 - July bank reconciliations
 - July revenue & expense statement **CARRIED.**

0374-18 **Payroll Direct Deposits**
Nahnybida THAT Council ratifies the following direct deposits as shown on Schedule "B" attached to and forming part of these minutes:
 - July 19, 2018 – Staff Payroll
 - August 2, 2018 – Staff Payroll
 - July 31, 2018 – KVFD Payroll **CARRIED.**

0375-18 **Accounts Payable**
Bishop That the Mayor and Administrator be authorized to pay the following accounts as shown in Schedule "C", attached to and forming part of these minutes:
 - Preauthorized payments - Cheque #64176 thru 64188
 - Invoices covered by cheque #64189 thru 64237. **CARRIED.**

0376-18 **Electronic Remittances**
Pennell THAT Council ratifies the following electronic payments as shown in Schedule "D" attached to and forming part of these minutes:
 - Payroll Remittance - \$12,109.28
 - Payroll Remittance - \$3,083.29
 - Payroll Remittance - \$11,968.09
 - Payroll Remittance - \$2,807.11 **CARRIED.**

0377-18 **Correspondence**
Ruf THAT Council acknowledges receipt of the following correspondence for information purposes:
 - RM of Canora – District Board of Revisions Secretary **CARRIED.**

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- resignation
- Heritage Reproductions

0378-18 **Bylaw 22-2018 – Amendments to the Zoning Bylaw.**
Nahnybida THAT we introduce and hear for the first time Bylaw #22-2018 a bylaw to amend Bylaw #08/77, the Zoning Bylaw, to regulate the growing, processing and sale of cannabis. **CARRIED.**

0379-18 **Staff Resignations**
Bishop THAT Council accept, with regret the following staff resignations:

- Alison Stefiuk – Admin Clerk – effective July 18, 2018
- Cody Langlois – Director of Protective Services – effective August 2, 2018

CARRIED.

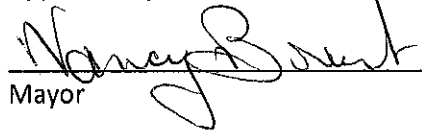
0380-18 **Staff Appointment**
Pennell THAT Council ratifies the appointment of Dana Grieve to a permanent Admin Clerk I position, effective July 30, 2018 with an increment to the second step of the collective agreement (\$17.24 per hour). **CARRIED.**

0381-18 **Staffing Plan**
Ruf THAT Council authorizes the Administrator to develop job descriptions and postings for a .5 FTE Fire Chief/EMO Coordinator position and a CAO trainee position, and further, THAT the previous administrator be approached regarding a temporary replacement for the assistant administrator. **CARRIED.**

A round table discussion was held for information sharing purposes.

0382-18 **Adjourned**
Nahnybida THAT the meeting be adjourned. (10:40pm) **CARRIED.**

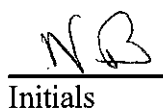
Approved by Council in Session this 10th day of September, 2018.



Mayor



Administrator



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