



Forest Grove Board of Fire Commissioners January 23rd, 2024 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on January 23rd, 2024 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- _ Thomas Bellone Sr. – Commissioner**

Public Present & Others:

Tamara Ardito – DTA Solutions - Bookkeeping

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Samuel Scapellato and seconded by Joseph Scapellato. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance \$0.00. A new PO for #300.00 was issued tonight to replenish the fund.

The previous payments that were sent to Bondi and Riggins oil were returned to the Board by the Post Office as undeliverable. Mr. Scapellato confirmed that the address on both checks was correct, and we do not know why the post office returned them. Mr. Scapellato hand delivered the payments and notified the vendors of the Post Offices mistake.

Glenn Insurance notified us via email that the payment that we had made was not received. It is believed that the check was lost in the mail. A new handwritten check was created and Mr. Scapellato hand delivered it to the insurance company office. A stop payment request was made for lost check number 13318.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Andrew Bellone Jr. .



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4. Old Business

Mykola Myronowskyj reported on the following:

Filing of documents that he can locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj is currently on hold with the work on the Forest Grove equipment audit. The new auditors will be reviewing the report and adjusting the report for proper depreciation as required. The previous audits show many items that are no longer in our inventory and Mykola Myronowskyj will work with the new auditors to create a new list using the new inventories that have been completed and are very accurate.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

5. New Business

Mykola Myronowskyj reported:

The Board received the 2024 Auto and Property insurance policy. The entire policy will be in the amount of \$37,717.67.

The backup generator maintenance renewal contract was reviewed. The Board will be engaging GenServe for the 2024 year to service the backup generator. The 2024 annual cost is \$940.00.

The Board reviewed the WB Mason account paperwork. We are requesting that WB Mason provide the Board with net-45 days terms to prevent any service fees associated with an invoice that may be received between meeting dates.

The Board received the Local Finance Notice LFN 2024-01, Consumer Price Index (CPI) adjustment for the 2023 LOSAP's. This year the LOSAP CPI adjustment is 6.9%.

Ballots for the 2024 Fire District Elections were hand delivered by Mykola Myronowskyj to the Gloucester County Board of Elections for the mail in ballots. Ballots 200-600 were provided.

The Board was reminded that the Fire District Elections were on Saturday, February 17th, 2024, from 1400 to 2100 hours at the Forest Grove Volunteer Fire Company.



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Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone Jr. and seconded by Joseph Scapellato.

The meeting was adjourned at 19:15 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners January 23rd, 2024 - Meeting Minutes

5:48 PM
01/23/24
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of January 31, 2024

	Jan 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-20,018.51
Newfield Savings 9924	759,394.35
Total Checking/Savings	739,375.84
Total Current Assets	739,375.84
TOTAL ASSETS	739,375.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	427,006.38
Net Income	-27,759.34
Total Equity	443,851.20
TOTAL LIABILITIES & EQUITY	739,375.84



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5:48 PM
01/23/24
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of January 31, 2024

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	01/08/2024	13333	Glenn Insurance, Inc.	-8,417.00
Bill Pmt -Check	01/23/2024	13334	Air Gas USA LLC	-426.28
Bill Pmt -Check	01/23/2024	13335	Comcast (Xfinity)	-29.98
Bill Pmt -Check	01/23/2024	13336	Comcast 569	-224.82
Bill Pmt -Check	01/23/2024	13337	Dennis Allonnardo	-122.05
Bill Pmt -Check	01/23/2024	13338	Douglas Perry	-360.99
Bill Pmt -Check	01/23/2024	13339	DTA Solutions LLC	-150.00
Bill Pmt -Check	01/23/2024	13340	Forest Grove Fire Co	-2,818.46
Bill Pmt -Check	01/23/2024	13341	Gannett NY-NJ LocalIQ	-305.47
Bill Pmt -Check	01/23/2024	13342	Gen-el Safety & Industrial Prod...	-98.80
Bill Pmt -Check	01/23/2024	13343	Genna Electric	-285.00
Bill Pmt -Check	01/23/2024	13344	GenServe	-940.00
Bill Pmt -Check	01/23/2024	13345	Glenn Insurance, Inc.	-9,570.67
Bill Pmt -Check	01/23/2024	13346	Graphic Techniques	-175.00
Bill Pmt -Check	01/23/2024	13347	Joseph S Scapellato	-300.00
Bill Pmt -Check	01/23/2024	13348	Lee's Emergency Equipment, Inc.	-181.10
Bill Pmt -Check	01/23/2024	13349	Mes PA	-4,525.90
Bill Pmt -Check	01/23/2024	13350	MRA Mobile Truck & Trailer Re...	-350.00
Bill Pmt -Check	01/23/2024	13351	My-Lor Inc	-25.45
Bill Pmt -Check	01/23/2024	13352	Mykola Myronowskyj	-181.68
Bill Pmt -Check	01/23/2024	13353	NICE	-428.56
Bill Pmt -Check	01/23/2024	13354	Public Sافتy Outfitters	-624.00
Bill Pmt -Check	01/23/2024	13355	Riggins	-323.30
Bill Pmt -Check	01/23/2024	13356	Scott Guinup	-197.31
Bill Pmt -Check	01/23/2024	13357	TransUnion	-75.00
Bill Pmt -Check	01/23/2024	13358	UAE Petroleum	-784.59
Bill Pmt -Check	01/23/2024	13359	Verizon Wireless 197	-194.16
Bill Pmt -Check	01/23/2024	13360	Vineland Ace Hardware	-802.14
Bill Pmt -Check	01/23/2024	13361	Weber's Power Equipment Inc.	-154.53
Bill Pmt -Check	01/23/2024	13362	Wireless Communications	-3,104.10
Total Newfield Na Bk 0505				-36,176.34
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-36,176.34