



Langdon Community Association



Langdon Community Association
Box 134
Langdon, AB T0J 1X0

LCA Meeting – April 21, 2015, 2015
Location: 18 Hanson Hollow
Time: 6:45 pm

In Attendance:

Shauna Bearwaldt – President
Tanya Creamer – Vice President
Shaunna Dashney – Treasurer
Joyce Baker - Secretary
Heather Meger – Communications
Beckie Klug - Sports
Sarah Reuangrith –Communications Coordinator
Chrissy Craig – Grants
Alba Clavijo - Events
Collette Curkan – Beautification
Charmaine James – Volunteer Coordinator / Membership
Members-at-Large: Corrie Carrobourg, Primary Care Network Community Liason
Jessica Smythe
Rolly Ashdown, Councillor, Division 4

Meeting called to order at 6:50 pm.

1. Approval of Minutes – Motion: to Approve the Minutes from March 17, – Shauna and Sarah
2. Approval of Agenda – Motion: to Approve the Agenda for April 21, 2015: addition of Scouts meeting to #7, Addition of Canada Day and Soccer to item #13 – Chrissy and Jessica
3. Treasurer Report:
 - a. Shaunna advised that the LCA would have to obtain a business number in order to be eligible to file for GST rebate – the LCA will not be exploring this option at this time as it would involve charging GST on all of our goods and services. Shaunna did advise that we can redeem up to 50% of all GST paid through a government program, Public Service Rebate. To date, we have filed for 2013 and 2014 with an expected reimbursement of \$10,000.00. We are able to file retractively for 4 years. Shaunna asked for some help with the financials in this regard for 2012 and 2011. This policy is for user groups who receive at least 40% of funding from government grants/sources.
 - b. Shaunna is actively compiling a breakdown of costs vs revenue. She would like to collaborate with the board for more details in this matter.
 - c. Shaunna was provided with a copy of the Guidelines for Submitting Expenses. **Joyce will forward the digital copy and Shawwna will modify if needed.**
4. Grants:

- a. There was a discussion whether Rocky View County had approved a portion of costs for the zamboni. Shauna will check with Dari at the county in this regard.
- b. In receipt of funds from the county to proceed with applicable upgrades. LCA has to send receipts to county to verify costs.

5. Fieldhouse:

- a. Rolly advised that the planning department at Rockyview County will likely be looking for a geotechnical report prior to granting permitting for the garage extension and skate shack building. Shauna will follow up with the county regarding this.
- b. Tanya advised that she is awaiting a fire inspection report and will advise when she obtains.
- c. The well test needs redoing as there was a lack of labelling on the test sample. Rhonda will look into this matter.

6. Communication / Newsletter:

- a. The next LCA newsletter will go out in June with the deadline for submissions, May 15.

7. Membership:

- a. A collaborative letter from Langdon Little League and the Langdon Community Association has been drafted to mail out to all registrants of minor ball telling them that \$20 has been applied to the purchase of an LCA membership. This will be about 115 families.
- b. Scouts are having a preregistration on April 29 and would like an LCA rep to be there to sell memberships. They would also like to borrow the LCA BBQ. There is no problem with them borrowing it, as long as it is cleaned and returned in good condition.
- c. Members of the board will be meeting with Scouts executives to discuss an agreement between Scouts and the LCA which was originally drafted in 1999. Understandably, terms within the agreement are outdated and it is time for a re-drafting of mutually agreeable terms.

8. Website: check it out at www.goodlucktown.ca Notify Jason with any updates for the website.

9. Park :

- a. Neither Scouts nor Girl Guides are able to assist with the park perk-up date of April 25. Still planning to organize a group of volunteers who can come to the park at 1 on April 25 to help set up our event tent, help take down Christmas lights, and some general cleaning.
- b.

10. Beautification:

- a. The Langdon Plus grant has approved funds for the planters.
- b. A grade 6 group at Langdon School is interested in a Pay it Forward project where they want to paint the outdoor rink. All the labour for the project will be provided by the Pay it Forward group. Rona in Strathmore has quoted \$1700 for plywood, paint, screws. She is requesting some donations from the Chamber of Commerce, Langdon School Council to put towards the costs. Collette put forth a **MOTION: LCA to spend up to \$1700 contribution for the pay it forward rink project. Seconded by Chrissy. ALL IN FAVOUR.**

11. Langdon Days:

- a. Shauna provided the Langdon Days budget. Collectively, there were some questions regarding costs to spray fire retardant on the tents, \$300 which is for mailout of flyers which is not on the budget and any capital costs which may be needed (purchase of new tents). LCA would like the Langdon Days committee to thoroughly review the budget again before it will be approved.
- b. Rolly specifically identified that tents must comply with fire code. Last year, we had to spray tents with fire retardant and this process needs to be done every year. Discussions suggested that it may be beneficial to purchase new tents this year. Tanya will investigate

costs for tents and report back. Rolly asked to report to him about tent costs and he may be able to assist with a grant request.

12. Events:

- a. The movie showings have been well attended for daytime events during holiday periods. The movie will be capped at 50 guests. Sponge Bob will be showed on May 24.
- b. Another Hobby Day will be held on June 12 /13.

13. Other:

- a. There might be some interest in a family BBQ for Canada Day event. Some members felt that this might be too close to Langdon Days and asking businesses to contribute to a Canada Day event might conflict with asking them for support with Langdon Days. Another survey will be sent out on Facebook to see if there is further interest.
- b. Corrie reported that the Langdon Recreation Collaboration meetings are going well. The group is working through a list of community amenities and ranking them. He will advise further as more details come out on this study. A subcommittee is being formed for the purpose of communication. The group is interested in a synergistic opportunity for service groups and local organizations/businesses (for example: Scouts, Langdon Recreation Center, Langdon Theatre Group, Martial Arts DoJo, Parent Link, church groups, book clubs, to name a few) to open up registrations or attend to give information to the public as one mass meeting. The dates would be in September and January. The Fieldhouse would be provided for this use. Corrie was asked to provide firm dates to Rhonda who could book the Fieldhouse.
- c. There have been attempts made to clarify some questions the LCA has in regards to the local soccer program. The program was originally run under the LCA but branched out independently several years ago. It was brought to the attention of the LCA that tax receipts being issued to soccer registrants had the LCA named, but no accounting or record keeping has ever been provided to the LCA. The local soccer league is now being run as part of a Canal Links league and we are told that it is now a registered non profit association and past errors have been disclosed to the government. We will continue to make attempts to meet with the local league organizer to discuss this matter.

14. Meeting Adjourned at 7:58 pm.

Next Meeting:

LCA Meeting – Tuesday, May 19, 2015 @ 6:45
18 Hanson Hollow

Action Item	In Charge	Initiated	Target	Completed
Newsletter posted on bulletin board at Fieldhouse	Sarah	October 2014	Ongoing	
Deadline for Newsletter Submissions	Sarah		15 th of Every Month	
FH Expansion and Skate Shack pending planning department recommendations.	Shauna/Expansion Committee	March 2015	May 2015	
Fire Inspection Report review	Tanya	March 2015		
Grant Approval	Chrissy	March 1 2015	May 2015	
Park Perk Up Day	Collette	March 2015	April 25/26	cancelled
GST Number inquiry	Shaunna	March 2015	June 2015	
Review of Expenses vs. Revenue	Shaunna and LCA Board of Directors	March 2015	June 2015	
Pay it Forward Rink Project	Collette and Grade 6 Group	February 2015	June 2015	
Welcome Wagon / Welcome Package	Membership	March 2015	September 2015	
Quotes on tents	Tanya	April 2015	May 2015	
Mail out for LLL registrants	Shawna	March 2015	May 2015	
Langdon Days	LD Committee	November 2014	July 17 & 18	