Virginia Association of Federal Education Program Administrators

Board of Directors’ Meeting Minutes

December 12, 2019

Cheryl P. Bostick, President Amber Boggs, President Elect Valdivia Hall, Secretary

Carl McDaniel, Treasurer Ernestine Scott, Past President

Cristina Alsop, Region 1 Evonne DeNome, Region 4 Jennifer Hurt, Region 7

Candy Llewellyn, Region 1 Megan Moore, Region 4 Marcia Shortt, Region 7

Angela Isbell, Region 2 Jane Wright, Region 5 Pamela Eakes, Region 8

Laura Estes, Region 2 Vacant, Region 5 Chip Jones, Region 8

Kimberley Chandler, Region 3 Jennifer Dean, Region 6 Randall Johnson, VDOE

Roxana McCarthy, Region 3 Emily Altizer, Region 6 Lynn Sodat, VDOE

**Meeting called to order at 9:30 a.m.**

**In Attendance:** Cheryl Bostick, Valdivia Hall, Marcia Shortt, Candy Llewellyn, Cristina Alsop, Jennifer Hurt, Kimberley Chandler, Jennifer Dean, Angela Isbell, and Emily Altizer.

The meeting was called to order at 9:30 AM by the president who presented the agenda.

A quorum was available.

A motion was made for approval of the agenda by Candy Llewellyn. Marcia Short seconded the motion. Motion passed.

Minutes – Valdivia Hall

There was a motion by Cristina Alsop to approve the minutes. The motion was seconded by Candy Llewellyn. The motion passed.

President’s Report – Cheryl Bostick

* Board Representative Updates – Welcome to Kimberley Chandler from Essex County Public Schools, new board member representing Region 3. There is an active search to fill the Region 5 board vacancy.
* NAFEPA Board Updates - Registration is open - NAFEPA Conference is March 15-18, 2020 – Virginia has already begun to register. The Early Bird cost is $545 for members; $645 for nonmembers. After February 1st, registration will increase by $100. Another $100 increase will take place for individuals registering after March 1st.
* Scholarship Committee – Revised documents are ready for distribution. It is being requested that board members share the scholarship packet with regional coordinators. Completed packets should be returned by January 17th in order to meet the NAFEPA deadline of February 1, 2020. Virginia had a 2018-2019 NAFEPA Scholarship winner.
* NAFEPA State Leadership Award – Reminder of the January 13, 2020 deadline.

There was a motion by Valdivia Hall to accept the president’s report. The motion was seconded by Angela Isbell. The motion passed.

A moment of silence was provided in recognition for the passing of the VAFEPA treasurer’s mother and the VAFEPA president elect’s father.

Treasurer’s Report – Carl McDaniel (not in attendance)

Report Unavailable

 **November BALANCES 2019 December BALANCES 2019**

|  |  |  |  |
| --- | --- | --- | --- |
| **2019** Checking Balance |  $ 5,535.78 | **2019** Checking Balance |  $  |
| **2019** Money Market Balance |  $ 16,131.28  | **2019** Money Market Balance |  $  |
| **2019** Business Primary Balance |  $ 50.00  | **2019** Business Primary Balance |  $  |
| **GRAND TOTAL:** |  **$ 21,727.06** | **GRAND TOTAL:** |  **$**  |

Committee Reports

* The president discussed possible Capitol Hill visits while in Washington for the VAFEPA conference. There was also a brief discussion on what to provide conference attendees with such as golf shirts verses conference bags.
* The president and president elect met to discuss sub-committees. Board members should sign up to serve on one or more sub-committees. Non-board members can support the sub-committees.
* Funds are coming in from districts who provided purchase orders for the October Training Events

VDOE Report- Dr. Lynn Sodat (not in attendance)

No report; however, the president reminded the board of the items that were in the VDOE November report.

VDOE Report- Dr. Randall Johnson (not in attendance)

No report

Regional Reports

Region 1 – No report

Region 2 – No report

Region 3 – No report

Region 4 – Region 3 and Region 4 will be hosting a joint meeting in February.

Region 5 – No report

Region 6 – No report

Region 7 – A Title I school in Region 7 will be recognized for their achievements at the National ESEA Conference in Atlanta.

Region 8 – No report

Old Business

* All photos of board members have been updated.

New Business

* The president reminded board members to continue to seek key presenters for the upcoming VAFEPA conference.

A motion was made by Valdivia Hall and seconded by Amber Boggs to adjourn the meeting. Motion passed.

Next Meeting January 9, 2019

Adjournment 9:54 AM

Respectfully submitted,
Valdivia Hall

VAFEPA Secretary