

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #567

May 2, 2017

Call to Order

The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Publicity Officer Joe Ferguson. Treasurer David Ludvigson was absent. **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, & Park Manager Ron Fjerkenstad. **Others present:** none

Approval of the Agenda

Ellefson asked for a motion to approve the agenda. **M/S/P** to approve the agenda:

Motion: David Craigmile, **Seconded:** John Cornell, **Passed:** 4-0

Staff Reports:

PARK: Park Manager, Ron Fjerkenstad met with the Board.

- Board confirmed no hunting on the Canby Creek & Lazarus Dams.
- Discussed Bid of Kockelman Construction to haul, pack & grade 100 yds of bituminous fines and cost of bituminous fines from Yellow Medicine County to pave approximately 1000' feet of park road.

M/S/P to approve the bid of Kockelman Construction & Yellow Medicine County for 100 yds of bituminous fines to pave park road.

Motion: David Craigmile, **Seconded:** John Cornell, **Passed:** 4-0

- DNR stocked trout into Del Clark the end of April.
- Park is ready for opening on May 1.
- Ron is hoping to have the new roof on the bathhouse by Memorial weekend.
- Discussed updating the Park site on the Watershed website. Hastad, Fjerkenstad, & Enderson will work on this together.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- Conducted a rain barrel event at hilltop residence in Madison on April 28th and will conduct rain barrel events on May 5th at the school in Canby & the school in Hendricks.
- Gave permission for a PhD student to use our LiDar data in a dissertation related to determining organic matter levels and trends. We will be given access to any results.
- Gave the radio show on April 12 about the rain barrel events, the PJG meeting, and the septic loan program.
- WRAPS voucher was sent to MPCA. We have a conference call with Houston Engineering & MPCA to discuss having Houston author our WRAPS report.
- Chris Domeier discussed a possible project to redirect Florida Creek to its original route. The project would increase the length of the stream and provide water quality benefits so he believes it could qualify for funding if we wish to pursue it.
- Attended an invasive noxious weed identification workshop in Morris on April 18th.
- Attended the Upper MN PJG meeting on April 20th followed by the LQP-YB on the 25th. Was happy with the discussion evoked at our meeting. We have one site with a DO listing (dissolved oxygen) and if we do about 20 more samples over the 2017/2018 season we could potentially get it delisted prior to the 1W1P.
- Approved six applications for the septic loan program so far in 2017.
- Trudy conducted my six month review on April 21, 2017.

WCA: Coordinator Mitch Enderson

- Investigated a possible WCA violation in section 22, Yellow Bank Township. No violation found.
- Met with the engineer on site for the HRM banking project. They had planted seed and installed monitoring wells and signs. Need a couple signatures and then they will be making the initial deposit of 1.7625 credits.
- Registered for the native plant and grass communities training as was told would be useful for the upcoming delineation training.
- I have registered for the wetland delineation training June 12-16 in Arden Hills, the Basic Plant Identification training July 20-21, and the Aerial Photo Review training October 5, 2017 which will also be held in Arden Hills.

Treasurers Report:

M/S/P to approve the Treasurers report.

Motion by: Joe Ferguson Second by: David Craigmile, Passed: 4-0

The following warrants were presented for approval:

Number	Vendor	Details	04/06/17 to 05/02/17
<u>General Klein Account:</u>			
6450	Western Guard	WRAPS – rain barrel ad	\$27.00
6451	Canby News, Inc.	WRAPS – rain barrel ad	\$23.63
6452	Mitchell Enderson	WRAPS – rain barrel supplies reimb.	<u>\$121.29</u>
TOTAL			\$171.92
<u>Park Account:</u>			
5778	Canby Print Shop	park supplies	\$5.60
5779 - 5782	Park payroll	April payroll	\$3,532.87
5783	Running's Supply	park supplies	\$93.30
5784	Canby Builders Supply	treated lumber	\$119.27
5785	Frontier Communications	park phone, fax, internet	\$185.53
5786	AT&T Mobility	park cell phone	\$46.59
5787	Cleveland Chevrolet, Inc.	replace radiator in pickup	\$643.71
5788	Farmers Coop Association	tire repair, valve stem, super unleaded	\$43.38
5789	Lincoln Pipestone Rural Water	rural water @ park	\$39.58
5790	Sturdevant's Auto Parts	gas,oil,fuel filters, socket holder, magnetic nuts	\$72.21
5791	Running's	park supplies	\$59.16
5792	Lyon-Lincoln Electric Coop	park electricity	\$766.13
5793	Olson Sanitation	April trash expense	\$40.48
5794	Farmers Coop Association	gas-unleaded	\$96.11
5795	Doug's Service & Marine	in tank filter, carb fuel line	<u>\$14.16</u>
TOTAL			\$5,758.08
<u>United Prairie Bank General Account:</u>			
3010-3011	semi-monthly payroll	April 1-15 payroll	\$3,159.09
3012	PERA	semi-monthly deductions	\$611.46
3013	PERA	monthly deductions	\$344.16
3014	Western Guard	CD #54 preliminary engineer hearing notice	\$36.58
3015	Frontier Communications	coordinator office phone 320-598-3319	\$38.52
3016	Frontier Communications	office phone 320-598-3117	\$35.36
3017	Minnesota UI Fund	quarter 1 unemployment	\$3,741.14
3018	Rinke-Noonan Attorney's	monthly retainer, CD #54 legal	\$546.50
3019	LQP County Auditor/Treasurer	April postage	\$58.49
3020	LQP-YB Liability Acct	Federal withholding	\$3,249.90
3021	Mitchell Enderson	WCA – lodging wetland delination, mileage	\$193.70
3022	PERA	PERA report 8/1/13 to 8/15 /13	\$575.17
3023	Darrel Ellefson	per diem, mileage, expense	\$481.95
3024	Darrel Ellefson	LQP Ditch work	\$2,373.29
3025	David Craigmile	per diem, mileage	\$378.47
3026	Joe Ferguson	per diem, mileage	\$138.30
3027	John Cornell	per diem, mileage	\$180.32
3028	Minnesota Revenue	April sales & use tax	<u>\$58.00</u>
TOTAL			\$16,200.40

Ditch Account:

Wollschlager Excavating

Lat A WS #1 cleanout

TOTAL\$1,177.50**\$1,177.50**

M/S/P to approve the warrants.

Motion: Joe Ferguson, Seconded: John Cornell, Passed: 4-0**Secretary's Report:**

Hastad presented meeting minutes #566 for approval.

M/S/P to approve minutes #566.

Motion: John Cornell Seconded: David Craigmile Passed: 4-0**Administrator Report/Old & New Business:**

- Updated the Board on the CD #54 Improvement Project preliminary hearing and reported Brandenburg's had brought in petition for outlet and it was brought before the County Commissioners at their Board meeting that afternoon. Petition was accepted and viewer's appointed.
- Completed the 2016 Audit Governance meeting along with Managers' Ellefson & Ludvigson. The information will be sent to all Board of Manager's.
- Investigated a potential WCA violation in Yellow Bank Township. No violation noted.
- Updated the Board on the fencing at R-6. The fence company said they should be installed middle to end of May.
- Hastad shared the PWI map revision letter sent from Rinke-Noonan.
- MAWD Summer Tour is June 21-23. Hastad stressed importance of delegates to attend to vote on MAWD restructuring. Discussion followed.
- The Canby Creek Dam Inspections with NRCS are scheduled for May 22, 2017 at 10:00 a.m.
- Rinke-Noonan 50th Anniversary Open House is on May 4, 2017 from 4:30 – 6:30 p.m.

PERMITS - The following permit applications were applied for:

11760	Adelman Dairy Farms	Walter, 3	clean ditch	05/02/17 DE
11761	Adelman Dairy Farms	Yellow Bank, 35	Clean ditch	05/02/17 DE
11762	Hugh Bergeland	Hamlin, 1	seepage lines	05/02/17 DE
11763	Hugh Bergeland	Hamlin, 8	seepage, main tile	05/02/17 DE
11764	Brian Beutler	Fortier, 11	seepage lines	05/02/17 JF
11765	Roger Bliss	Hammer, 12	seepage lines	05/02/17 JF
11766	Greg Bothun	Providence, 33	seepage, main, pump	05/02/17 DE
11767	City of Marietta	Augusta, 28	cleanout waterway, inlet	05/02/17 DE
11768	City of Marietta	Augusta, 21	cleanout waterway	05/02/17 DE
11769	Devin DeVos	Florida, 13	seepage, main tile	05/02/17 JF
11770	David Haas	Madison, 7	seepage lines	05/02/17 DE
11771	Steve Haas	Lake Shore S, 7	seepage lines	05/02/17 DE
11772	Steve Haas	Arena, 1	seepage line	05/02/17 DE
11773	Terry Halvorson	Arena, 17	seepage, main tile, close ditch	05/02/17 DE
11774	Terry Halvorson	Garfield, 6	seepage lines	05/02/17 DE
11775	Keith Hoffman	Agassiz, 32/33	seepage, pump	05/02/17 DE
11776	Hoffman Brothers	Agassiz, 35	seepage lines	05/02/17 DE
11777	Hoffman Brothers	Perry, 11	seepage lines	05/02/17 DE
11778	Terry Holen	Camp Release, 6 & 31	seepage, main tile	05/02/17 DC
11779	Johnson Farm Baxter Twp Partnership	Lac qui Parle, 34	seepage, main tile	05/02/17 DE
11780	Richard Johnson	Manfred, 8	main tile, intakes	05/02/17 DE
11781	Jerome Kallhoff	Garfield, 6	seepage, main tile	05/02/17 DE
11782	Mitch Kells	Cerro Gordo, 24	seepage, main tile	05/02/17 DC
11783	Warren Kirchberg	Walter, 3	clean ditch	05/02/17 DE
11784	Wesley Knutson	Norman, 5	seepage, main tile, terrace	05/02/17 JF
11785	Justin Koenig	Freeland, 25	seepage lines	05/02/17 DE
11786	Mark Kunde	Lake Shore N, 31	seepage, main tile	05/02/17 DE

11787	Mark Kunde	Lake Shore S, 6	seepage lines	05/02/17 DE
11788	Gary Larson	Freeland, 25	seepage lines	05/02/17 DE
11789	David Ludvigson	Garfield, 11	seepage lines	05/02/17 DE
11790	Ryan Ludvigson	Arena, 36	seepage lines	05/02/17 DE
11791 Renew #11423	Jason Lund	Lake Shore S, 20	seepage lines	05/02/17 DE
11792	Richard Maatz	Walter, 27	seepage lines	05/02/17 DE
11793 Renew#11390	Madison Township	Madison, 27	main tile	05/02/17 DE
11794	Redgie Matthies	Perry, 32	clean ditch	05/02/17 DE
11795	Janet Nelson	Madison, 5	seepage, main tile	05/02/17 DE
11796	Janet Nelson	Lake Shore S, 33	seepage, main tile	05/02/17 DE
11797	Gerard Radermacher	Walter, 3	clean ditch	05/02/17 DE
11798	Glen Radermacher	Walter, 13	clean ditch	05/02/17 DE
11799 Renew #11371	Paul Radermacher	Walter, 1	seepage lines	05/02/17 DE
11800	Paul Radermacher	Walter, 2	clean ditch	05/02/17 DE
11801	John Sather	Freeland, 31	seepage lines	05/02/17 DE
11802	Marlowe Shelstad	Lake Shore S, 33	seepage lines	05/02/17 DE
11803	Dennis Steffen	Norman, 23	main tile	05/02/17 JF
11804	David Swenson	OshKosh, 14	seepage lines	05/02/17 DE
11805	Donn Streich	Augusta, 28	seepage, main tile, pump	05/02/17 DE
11806	Jason Wollschlager	Arena, 27	clean ditch	05/02/17 DE

Permits Denied: Doug Wittnebel for basic wetland application

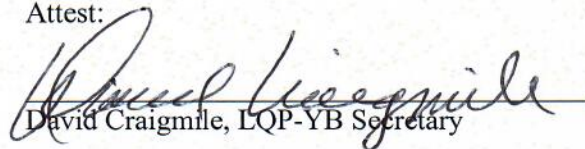
M/S/P to approve watershed permits.

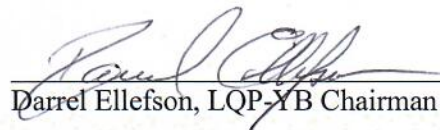
Motion: David Craigmile, Seconded: Joe Ferguson, Passed: 4-0

Adjournment:

The meeting adjourned at 5:55 p.m.

Attest:


David Craigmile, LQP-YB Secretary


Darrel Ellefson, LQP-YB Chairman

Minutes prepared by Hastad

**The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is
June 6, 2017 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.**

STATE OF MINNESOTA
LAC QUI PARLE-YELLOW BANK WATERSHED DISTRICT BOARD OF MANAGERS
SEATED AS DRAINAGE AUTHORITY UNDER MN STATUTES CHAPTER 103E
FOR THE IMPROVEMENT OF LAC QUI PARLE COUNTY DITCH #54
Special Meeting #566.1


The Matter of the petition of Brandenburger
and others for the Improvement of Lac qui
Parle County Ditch #54

Preliminary Hearing

The Board of Managers of the Lac qui Parle-Yellow Bank Watershed District, sitting as Drainage Authority for Petition for Improvement of Lac qui Parle County Ditch #54 (CD54) met at 11:5 a.m. on Monday, April 24, 2017, in the Lac qui Parle County Commissioners' Room, Lac qui Parle County Courthouse, 600 6th Street, Madison, MN 56256. The Preliminary Engineer hearing was held according to Minnesota Statutes Section 103E.261.

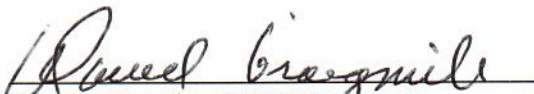
Having considered the preliminary engineer's report, the DNR's Preliminary Advisory Report and the comments and testimony received at hearing, Manager Craigmile motioned to postpone and recess the preliminary hearing to a date to be determined, to allow for other necessary drainage proceedings to occur before additional action is taken on the petitioned improvement, seconded by Manager Ludvigson. Upon vote, all voted in favor.

The hearing was adjourned at 12:40 p.m.



Darrel Ellefson, LQP-YB Chairman

ATTEST:



David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad