

Bilingual Endorsement Program

The Milwaukee Teacher Education Center's (MTEC) Bilingual Endorsement program is a one year proficiency-based program for teachers throughout the state of Wisconsin who teach students in a bilingual setting. It is open to licensed teachers who hold a certification in elementary or special education, or in a secondary content area. Upon completion of the program, the teacher receives bilingual endorsement as approved by DPI for the state of Wisconsin. With the WIDA standards as its hallmark, the program consists of:

- Seminars in person
- In-class and on-line mentor and assessor support and feedback
- On-line coursework and interactive discussion
- Bilingual portfolio tasks/requirements

Application Requirements

1. Complete and submit the MTEC application for certified teachers
2. Non-refundable \$55 processing fee check or money order made payable to MTEC or credit card payable in person or on-line at www.mteconline.org
3. One (1) Degree-bearing official sealed transcript from the college/university attended. The transcript must verify the coursework and state the date the bachelor's **or** master's degree was conferred. All applicants must be graduates of an regionally accredited four-year institution.
4. Two (2) Letters of Recommendation (Please review requirements below)

Requirements for Letters of Recommendation:

1. The recommender should be a professional reference.
2. Letters must be dated within the previous 6 months and include date, recommender's name, title, **signature** and his/her relationship to the applicant.
3. Letters of recommendation must be on **official letterhead**.
4. It is recommended that you make copies of the letters of recommendation prior to submitting them to MTEC.

All application materials should be forwarded to the address below:

Milwaukee Teacher Education Center
6737 W. Washington Street, Suite #1420
West Allis, WI 53214
Attention: Juanita Barnes, Admissions Coordinator