

# Rancho Santa Teresa Swim & Racquet Club 286

Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 \* Fax (408) 225-6325



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May 2017 Minutes  
Rancho Santa Teresa Swim and Racquet Club  
Board of Directors Meeting  
Monday, May 15, 2017

Board Members Present: Dirk Seidel (President), Christine Francis (Secretary), Norm Collier, Jack Winchester, Lars Samson and John O'Byrne

Board Members Absent: Vic Haddad

Staff present: Alana Martinez, Luke Brown, Sedi Raiyawa

Call to order: Dirk calls the meeting to order at 7:01 pm

Review April board meeting minutes.

*Motion: Norm moves to approve April minutes as amended, Dirk seconds. Passed by majority.*

## **Staff Report:**

Alana presents her report. We are up to 80 Guest Pass applications now, and possibly a few more to come. There are three school pool parties coming up in the beginning of June, she is working with Sedi on these events. There are 22 rentals on the books now, and she is taking lots of RSVP's for Memorial Day BBQ. Jack asks Alana to keep a count on HOA packets throughout the year. She has been collecting dues and is working with the past due accounts.

Luke Brown gives his report. He has finished the installation in the wading pool pump room of Chemtrol automatic Chlorine/Acid feeder. He ground stumps along the back fence and the Yucca tree stump. He textured the wall in the women's room and is preparing to paint the patch. He has been working on the umbrellas, they are drilled so they won't fly in the wind, but we have four broken ones he is looking to replace the umbrellas with stronger ones. Discussion follows. Luke talks about his upcoming projects.

Sedi Raiyawa talks about Memorial Day, she has six games planned. We have a DJ for Memorial Day, and we will be serving food. The Boy Scouts are down in membership, but will have a scout here to help. We will need two staff to help with the food, and we have a few other volunteers. June 5 is Girls Night, and she is planning on having a movie, and having hair and nails done. Parent's Night Out is a new event June 9, for the parents to have a night out and she will babysit with a few staff 7-11pm. There will be 4 staff members to do crafts, games, pizza, movie and s'mores at the bonfire pit. She is expecting 15-20 kids for that night. Discussion follows. She will ask for RSVP's so she can plan for the night.

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Sedi goes over Monique's report. Session one we had 11 sign ups, \$119.12 was the profit. The second session made \$62.12. Session 3 made \$127.12. Session 4 made \$77.12. All together \$385.48 was made during this time. Summer group lessons coming up in June, there will be 4 sessions over the summer.

## Directors Reports:

Dirk: We had unauthorized private lessons being done over the past month, that have been dealt with. We do not have insurance to cover private lessons being done by non-employees, and if anyone sees private lessons being taught by someone not with the club, the Board will be notified immediately. He notices on the weekends lots of staff members on their phones, and garbage around that needed picking up. It would be good if the employees can stay off their cell phones in sight of members, and always look busy not just sitting around in front of members. The Stingrays contract needs to be looked at to make sure there is something in place after April. Discussion follows. After looking into the legalities, he found that publishing phone numbers in a directory needs member approval.

Treasurer's Report: Vic is not present. We go over the Balance Sheet first, discussion follows. Taxes were signed off today, so we are officially done with taxes.

John: Nothing

Norm: Nothing

Christine: Following up with Alana on the temporary ramp, she has one on order from Amazon for us to try.

Lars: Nothing

Jack: Nothing

## Open/ Old Business

Memorial Day, Sedi already gave us her updates on this party. Norm will do the shopping, and will invite a couple of staff to join him. Nob Hill can not give prices on their meat until a week before the event. Norm has been talking to the Boy Scouts and he will have few helpers from them. Sedi will stand by with staff in case we need more, and we have some Board members available to help.

Solar panels are discussed. Our not having an APN number is a problem with financing. Getting solar panels will definitely save the club money in the long run, we are just still trying to find financing.

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## **New Business:**

Oktoberfest is discussed, September 23 has been penciled in as a possible date for that event. We liked last year's DJ, and will book him again if he is available. Sedi could coordinate the event as Activities Coordinator, since we have a folder full of information for her to work from. Discussion follows.

Commercial Energy currently sells us our gas through PG &E gas lines. Our contract expired last June, and the representative has contacted Dirk to sign another contract to lock into the current price for gas.

Meeting adjourned 8:25 pm

The next Meeting will be Monday, June 19, 2017.

**Respectfully Submitted By: Christine Francis, Board Secretary.**