MICR Encoder Programming Worksheet

Machine Style - **TE1916/16E**

The journal printer (paper tape printout) can print a header at the time of power-up.

How would you like it to read: _____

Which field do you want the encoder to power up in? (Field will be displayed when machine is turned on.) Circle one:

AM   TC   AN   RT   CK#   SER#   OTHER _____

Do you need batch numbers?   Yes or No   Do you need operator numbers? Yes   or   No.

Do you need the date to print on the paper tape?   Yes   or   No

Up to **five** fields may be programmed into the encoder. Please specify which fields you want programmed.

AM   TC   AN   RT   CK#   SER#   AN2   RT2   OTHER _____

Do you use a multi-field sequence (Multiple fields printed in a string)   YES   or   NO
What fields do you want to use in a multi-field sequence?

AM   TC   AN   RT   CK#   SER#   OTHER_____

Multi-field sequence as follows: _____

For a preset RT (ABA number) please list it here _____

Fields: # of digits   Starting position   Blank fill   Zero fill   Under fill
                                                        (Choose one of the above fills.)

TC   _____   _____   _____   _____   _____

AN   _____   _____   _____   _____   _____

CK#   _____   _____   _____   _____   _____

SER#   _____   _____   _____   _____   _____

Check number and serial number fields can be programmed to increment automatically up or down. If required choose one: Auto UP_____   or   Auto DOWN _____

When completed please sign, either scan and email or fax back with any sample documents that you have encoded. Fax to: 770-368-8879 or email to: john.perozzi@basicservices.com. If you have any questions please contact your salesman or call 770-449-1103.

Signature _____

AM = Amount   TC = Trans Code   AN = Account Number
RT = Routing Number   CK# = Check Number   SER# = Serial Number
AN2 = Account Number 2   RT2 = Routing Number 2   Other = Misc Field