

Co-Op Parent Board Meeting
November 1, 2022
Present - Michelle, Josy, Yvette, Brenda, Elissa
Absent- Crystal, Kate, Samantha

Approval of Minutes

- All agreed on approval of last month's minutes.

Director's Report

- Going well, children are adjusting well to the routine of the school day compared to September.
- Some discussion regarding alternative pay options in the future that was brought up with recent fundraiser. Continue to research and think about for the following year.
- Exploring new playground equipment that fits budget at end of year (merry go-round) if it is in the budget after staff and other expenses are taken care of.

Financial Advisor Update

- Need to recheck enrollment numbers with Michelle.
- Behind budget from where we were in May of this year.
 - YTD should be at \$7,000 for income but are currently at \$4000.
- In response to most recent fundraising campaign, advises to explore a zelle/venmo option tied to the co-op's business account.

Treasure Report

- Email went out to families (with later registration) to remind them that the May tuition is due in November.
- Handful of accounts outstanding.

Secretary Report

- Nothing to report.

Fundraising Report

- Oct- Oct 17th World's Finest Chocolate Trial – Was a great success and good timing around Halloween.
 - Sold 12 boxes (720 Bars) and only 18 left.
 - Total profit of \$288.
 - Worth keeping for next year at \$1/bar.
 - Sell to families again next year-not ask that each buy a box.
- Nov 9th 4-8 pm- Dine Out Chipotle (Downers Grove)-flyer, email, or tell them with the Co-Op.
- Dec 6th 5-8 pm- Dineout Portillo's (Downers Grove)

- Jan 11-25 – Infinite Possibilities Candles - out by v-day
- Easter Chocolate Alternative
 - Board present agrees to do “Cards for a Cause” fundraiser vs. Easter chocolates.
 - Handmade cards come in a box organizer for \$30 (\$1 ea).
 - Request samples to be put out similar to candles for parents to view prior to ordering.
 - Order will be group delivered to Co-op.

Housekeeping update

- Just a few families left to sign-up.
- Michelle will be involved on getting remaining families to commit to a date.

Vice- Chair Update

- No Update

Parents Forum

- No Update

Questions/Concerns

- A few board members will be leaving for next year. Need to recruit new members for the 23-24 school year at January registration and trained on the position if needed.

Other Business

- Next Meeting December 6th @ 12:30 PM