

January 2017 Minutes

Location	Good Days 99 South Main Street West Bridgewater, MA 02379	
Date / Time:	January 4, 2017 / 6:00p – 8:00p	
Attendees	Ron Field Joe Hanley Adilson Inocencio Nelson Lam	Monica Morrissey Sue Ribeiro Rochelle Jones
Absentees	Dan Bowman Aaron Jones Gerry Quinn Gil Andrade	Marc Leclair Jean Patton Michelle St. George Ed Miller

Discussion Items	
Secretary	December 2016 Meeting Minutes accepted with corrections.
Chairperson	<ul style="list-style-type: none"> Nelson Lam has taken over the Chair position and the Board is in place.
Treasurer	<ul style="list-style-type: none"> December 2016 treasurer update: \$18,135.17 Total Final payments made to the instructor and coordinator for the CQA on-line class. Paid invoice for the computer website review.
Membership	<ul style="list-style-type: none"> December 2016 Numbers: Total Members: 218 Unpaid members: 35 New members: 3
Education	<ul style="list-style-type: none"> CMQOE: Slated to start on December 15, 2016; however, we did not run due to low enrollment (two students). Both students have opted to keep their funds for the next course. CQA: Due to start on March 21, 2017. Currently have one student enrolled. CSR at Citrix stated that since we are listed as a non-profit organization that we may qualify for a discounted service.
Programs	<ul style="list-style-type: none"> January 2017 – FMEA by Angelo Scangas February 2017 – Toastmasters by Stacy Shipman March 2017 – The Journey to ISO 2015 by Walter Scholudko April 2017 – Medical Devices by Susan Reilly (pending) May 2017 – Metrology by Dan Bowman
Scholarship	<ul style="list-style-type: none"> Aaron to upload the new scholarship procedure to the website.
Newsletter	<ul style="list-style-type: none"> Member list verified with Marc.
Recertification	<ul style="list-style-type: none"> No report
Website	<ul style="list-style-type: none"> No report
VOC	<ul style="list-style-type: none"> No report
NEQC Rep.	<ul style="list-style-type: none"> The following members attended the Sturbridge training on November 12th Gil, Ron, Nelson, Aaron
Process Improvement	<ul style="list-style-type: none"> No report

January 2017 Minutes

Discussion Items	
New Business	<ul style="list-style-type: none"> • Committee created to pursue options presented with Adilson to Chair new members of this committee. Committee members: Adilson, Michelle and Nelson. • Committee to evaluated member listing to pursue options of getting current members to attend monthly meetings.
Action Items	<ul style="list-style-type: none"> • Jean to pursue the “Murder Mystery” networking opportunity. • Nelson to send out formal email invitation to E-Board members for cooking class confirmation. • Joe to verify with Aaron on uploading the new Scholarship procedure onto our website. • Need to submit forms to Tech Soup to begin the process of getting qualified for discounted rates with Citrix. • Monica to provide the non-profit organization number to Rochelle for Tech Soup.
Next Meeting	<ul style="list-style-type: none"> • Meeting adjourned at 7:11pm.

February 2017 Minutes

Location	Good Days 99 South Main Street West Bridgewater, MA 02379	
Date / Time:	February 1, 2017 / 6:03p	
Attendees	Joe Hanley Nelson Lam Ed Miller Marc Leclair	Monica Morrissey Sue Ribeiro Rochelle Jones
Absentees	Ron Field Dan Bowman Aaron Jones Gerry Quinn Gil Andrade	Jean Patton Michelle St. George Ed Miller Adilson Inocencio

Discussion Items	
Secretary	January 2016 Meeting Minutes accepted with corrections.
Chairperson	<ul style="list-style-type: none"> No Report
Treasurer	<ul style="list-style-type: none"> January 2016 treasurer update: \$18,119.94 Total 2016 Financial Audit scheduled for Saturday, February 4, 2017..
Membership	No Report
Education	<ul style="list-style-type: none"> CMQOE: Scheduled to start on July 31, 2017. Currently have two registered students. CQA: Scheduled to start on March 21, 2017. Currently have one student enrolled. Registered our section for a non-profit organization called Tech Soup. If we turn out to be eligible, we will be able to sign up for GoToWebinar services at ½ price and have to pay \$12 administration fee to Tech Soup to handle paperwork. May be able to purchase refurbished laptops. ASQ Blue Ridge has been holding lunchtime webinars free of charge. Go to national's website under conferences and events to register.
Programs	<ul style="list-style-type: none"> February 2017 – Toastmasters by Stacy Shipman March 2017 – The Journey to ISO 2015 by Walter Scholudko April 2017 – Medical Devices by Susan Reilly (pending) May 2017 – Metrology by Dan Bowman
Scholarship	<ul style="list-style-type: none"> Scholarship procedure uploaded and on the website.
Newsletter	<ul style="list-style-type: none"> No January newsletter. Let Marc know if there is anything to add.
Recertification	<ul style="list-style-type: none"> No report
Website	<ul style="list-style-type: none"> No report
VOC	<ul style="list-style-type: none"> No report
NEQC Rep.	<ul style="list-style-type: none"> No report
Process Improvement	<ul style="list-style-type: none"> No report
New Business	<ul style="list-style-type: none"> Michelle to attend when family issues are resolved.
Action Items	<ul style="list-style-type: none"> Jean to pursue the “Murder Mystery” networking opportunity.

February 2017 Minutes

Discussion Items	
	<ul style="list-style-type: none">• Nelson to send out formal email invitation to E-Board members for cooking class confirmation.
Next Meeting	<ul style="list-style-type: none">• Meeting adjourned at 6:25pm.

March 2017 Minutes

Location	Good Days 99 South Main Street West Bridgewater, MA 02379	
Date / Time:	March 1, 2017 / 6:03p – 6:25p	
Attendees	Joe Hanley Ed Miller Marc Leclair Gil Andrade Dan Bowman	Monica Morrissey Sue Ribeiro Rochelle Jones Michelle St. George Nelson Lam
Absentees	Ron Field Aaron Jones Gerry Quinn	Jean Patton Adilson Inocencio

Discussion Items	
Secretary	February 2016 Meeting Minutes accepted with corrections.
Chairperson	<ul style="list-style-type: none"> No Report
Treasurer	<ul style="list-style-type: none"> February 2016 treasurer update: \$17,945.36 Total 2016 Financial Audit completed for Saturday, February 4, 2017. One non-conformance found. Accepted by National and the auditor. Denise signed the report; however, concerned with non-conformance from Citrix. Still waiting for Aaron to forward a copy of the 5-year GoDaddy contract. We need to know the end date in order to put it in the contract when the time is up.
Membership	No Report
Education	<ul style="list-style-type: none"> CMQOE: Scheduled to start on July 31, 2017. Currently have two registered students. CQA: Scheduled to start on March 21, 2017. Currently have two registered students. Email blasts sent. Eligibility for assistance from Tech Soup was approved. They are out of subscriptions for the GoToWebinar service. We are on the waiting list.
Programs	<ul style="list-style-type: none"> March 2017 – The Journey to ISO 2015 by Walter Scholudko April 2017 – Medical Devices by Susan Reilly (pending) May 2017 – Metrology by Dan Bowman
Scholarship	<ul style="list-style-type: none"> No report
Newsletter	<ul style="list-style-type: none"> Newsletter went out late in February.
Recertification	<ul style="list-style-type: none"> No recertifications
Website	<ul style="list-style-type: none"> No report
VOC	<ul style="list-style-type: none"> No report
NEQC Rep.	<ul style="list-style-type: none"> Executive committee meeting getting together an educational program for Region 2 & 3 that are career based rather than quality. Within a couple of weeks will be posted to the website. Need an education chair for any interested.
Process Improvement	<ul style="list-style-type: none"> Conference call scheduled for 3/2/2017.

March 2017 Minutes

Discussion Items	
New Business	<ul style="list-style-type: none"> Nelson confirmed April 22nd for Good Life Kitchens in Norwell, MA for the E-Board members for cooking class. American cuisine for the cooking class. Send an email out to all board members to verify the attendance.
Action Items	<ul style="list-style-type: none"> Jean to pursue the “Murder Mystery” networking opportunity. Nelson to send job posting information to Marc to add to the March Newsletter. Nelson to send the job posting information to the Section Membership through Mail Chimp.
Next Meeting	<ul style="list-style-type: none"> April 5, 2017

March 2017 Minutes

Location	Good Days 99 South Main Street West Bridgewater, MA 02379	
Date / Time:	March 1, 2016 / 6:03p – 6:25p	
Attendees	Joe Hanley Ed Miller Marc Leclair Gil Andrade Dan Bowman	Monica Morrissey Sue Ribeiro Rochelle Jones Michelle St. George Nelson Lam
Absentees	Ron Field Aaron Jones Gerry Quinn	Jean Patton Adilson Inocencio

Discussion Items	
Secretary	February 2016 Meeting Minutes accepted with corrections.
Chairperson	<ul style="list-style-type: none"> No Report
Treasurer	<ul style="list-style-type: none"> February 2016 treasurer update: \$17,945.36 Total 2016 Financial Audit completed for Saturday, February 4, 2017. One non-conformance found. Accepted by National and the auditor. Denise signed the report; however, concerned with non-conformance from Citrix. Still waiting for Aaron to forward a copy of the 5-year GoDaddy contract. We need to know the end date in order to put it in the contract when the time is up.
Membership	No Report
Education	<ul style="list-style-type: none"> CMQOE: Scheduled to start on July 31, 2017. Currently have two registered students. CQA: Scheduled to start on March 21, 2017. Currently have two registered students. Email blasts sent. Eligibility for assistance from Tech Soup was approved. They are out of subscriptions for the GoToWebinar service. We are on the waiting list.
Programs	<ul style="list-style-type: none"> March 2017 – The Journey to ISO 2015 by Walter Scholudko April 2017 – Medical Devices by Susan Reilly (pending) May 2017 – Metrology by Dan Bowman
Scholarship	<ul style="list-style-type: none"> No report
Newsletter	<ul style="list-style-type: none"> Newsletter went out late in February.
Recertification	<ul style="list-style-type: none"> No recertifications
Website	<ul style="list-style-type: none"> No report
VOC	<ul style="list-style-type: none"> No report
NEQC Rep.	<ul style="list-style-type: none"> Executive committee meeting getting together an educational program for Region 2 & 3 that are career based rather than quality. Within a couple of weeks will be posted to the website. Need an education chair for any interested.
Process Improvement	<ul style="list-style-type: none"> Conference call scheduled for 3/2/2017.

March 2017 Minutes

Discussion Items	
New Business	<ul style="list-style-type: none"> Nelson confirmed April 22nd for Good Life Kitchens in Norwell, MA for the E-Board members for cooking class. American cuisine for the cooking class. Send an email out to all board members to verify the attendance.
Action Items	<ul style="list-style-type: none"> Jean to pursue the “Murder Mystery” networking opportunity. Nelson to send job posting information to Marc to add to the March Newsletter. Nelson to send the job posting information to the Section Membership through Mail Chimp.
Next Meeting	<ul style="list-style-type: none"> April 5, 2017

April 2017 Minutes

Location	Good Days 99 South Main Street West Bridgewater, MA 02379	
Date / Time:	April 1, 2017 / 6:03p – 7:23p	
Attendees	Gil Andrade Monica Morrissey Sue Ribeiro Rochelle Jones	Ron Field Nelson Lam Adilson Inocencio
Absentees	Aaron Jones Gerry Quinn Joe Hanley Ed Miller	Jean Patton Dan Bowman Marc Leclair Michelle St. George

Discussion Items	
Secretary	March 2017 Meeting Minutes accepted with corrections.
Chairperson	<ul style="list-style-type: none"> • Bronze Performance Awards Recognition for 2016.
Treasurer	<ul style="list-style-type: none"> • March 2017 treasurer update: \$16,146.86 • Paid Tony D. first half of the March 2017 CQA online course. • Sent check deposit to Good Life Kitchens for the team building event on April 22nd at Noon. • Go Daddy contract copy has been received and part of the financial package.
Membership	<ul style="list-style-type: none"> • TBD
Education	<ul style="list-style-type: none"> • CMQOE: Scheduled to start on July 31, 2017. Currently have three registered students. • CQA: Started on March 28, 2017. Eight students registered. \$844.15 to the Section profits. • Tech Soup they are not sure if getGo will continue a relationship with Tech Soup. This is on hold for now. • May be able to get a discount on GoDaddy services; however, we still have 2 ½ years on our contract.
Programs	<ul style="list-style-type: none"> • April 2017 – Medical Devices by Susan Reilly • May 2017 – Metrology by Dan Bowman • July and August Summer Break
Scholarship	<ul style="list-style-type: none"> • April is the last month to enter into the Scholarship drawing. • Drawing set for the May Dinner Meeting. • Reconcile all entrants
Newsletter	<ul style="list-style-type: none"> • Anyone who has anything to add to the newsletter to forward to Marc. • April 2017 Newsletter to be release by 4/9/2017.
Recertification	<ul style="list-style-type: none"> • One recertification **See Attachment**
Website	<ul style="list-style-type: none"> • We received a report from Website Chair, Aaron Jones, and will not be submitted until such time as he is available to answer questions from the board. Motion made to not add Aaron Jones' submission into the minutes. • Questions to ask: • What are the benefits to Olde Colony for doing this?

April 2017 Minutes

Discussion Items	
	<ul style="list-style-type: none"> • Why was this done without addressing with the Section first? • How does this affect our various accounts? • Are there also similar accounts from other Sections of Region 1? • Are other Sections' email addresses also being accessed? • Why not use NEQC?
VOC	<ul style="list-style-type: none"> • No report
NEQC Rep.	<ul style="list-style-type: none"> • Last month it was reported that NEQC was setting up career courses. They need an education chair.
Process Improvement	<ul style="list-style-type: none"> • Kicked off the project for membership improvement.
New Business	<ul style="list-style-type: none"> • Nelson confirmed April 22nd for Good Life Kitchens in Norwell, MA for the E-Board members for cooking class. American cuisine for the cooking class. Send an email out to all board members to verify the attendance. Deposit sent.
Action Items	<p>Jean:</p> <ul style="list-style-type: none"> • Pursue the “Murder Mystery” networking opportunity. • Confirm the June 2017 dinner meeting speaker <p>Nelson</p> <ul style="list-style-type: none"> • Send the job posting information to the Section Membership through Mail Chimp. • Review postings and send any active postings to Marc in order to add to the newsletter. • Confirm head count for the Good Life Kitchens event. Adilson to send in the March membership numbers <p>Marc</p> <ul style="list-style-type: none"> • Add the following to the newsletter: Olde Colony receiving the Bronze PAR award. <p>Gil</p> <ul style="list-style-type: none"> • Provide Marc the details for adding: NEQC looking for an Education Chair.
Next Meeting	<ul style="list-style-type: none"> • May 3, 2017

April 2017 Minutes

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Absentees	Aaron Jones Gerry Quinn Joe Hanley Ed Miller	Jean Patton Dan Bowman Marc Leclair Michelle St. George

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April 2017 Minutes

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VOC	<ul style="list-style-type: none"> • No report
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New Business	<ul style="list-style-type: none"> • Nelson confirmed April 22nd for Good Life Kitchens in Norwell, MA for the E-Board members for cooking class. American cuisine for the cooking class. Send an email out to all board members to verify the attendance. Deposit sent.
Action Items	<p>Jean:</p> <ul style="list-style-type: none"> • Pursue the “Murder Mystery” networking opportunity. • Confirm the June 2017 dinner meeting speaker <p>Nelson</p> <ul style="list-style-type: none"> • Send the job posting information to the Section Membership through Mail Chimp. • Review postings and send any active postings to Marc in order to add to the newsletter. • Confirm head count for the Good Life Kitchens event. Adilson to send in the March membership numbers <p>Marc</p> <ul style="list-style-type: none"> • Add the following to the newsletter: Olde Colony receiving the Bronze PAR award. <p>Gil</p> <ul style="list-style-type: none"> • Provide Marc the details for adding: NEQC looking for an Education Chair.
Next Meeting	<ul style="list-style-type: none"> • May 3, 2017

May 2017 Minutes

Location	Good Days 99 South Main Street West Bridgewater, MA 02379	
Date / Time:	May 3, 2017 / 6:09p – 7:42p	
Attendees	Gil Andrade Monica Morrissey Sue Ribeiro Gerry Quinn Jean Patton Adilson Inocencio	Ron Field Nelson Lam Michelle St. George Jay Patel Kelly Smith Tony Fernandes Ed Miller
Absentees	Aaron Jones Rochelle Jones Joe Hanley	Dan Bowman Marc Leclair

Discussion Items	
Secretary	April 2017 Meeting Minutes tabled.
Chairperson	<ul style="list-style-type: none"> No report
Treasurer	<ul style="list-style-type: none"> March 2017 treasurer update: \$16,162.75 Paid balance due to Good Life Kitchens. Paid Walter Sholudko for 2016 Pool #2 Q1 Financials submitted on April 30, 2017
Membership	<p>April Numbers</p> <ul style="list-style-type: none"> 212 total members 15 unpaid 2 new
Education	<ul style="list-style-type: none"> Upcoming courses are the website CQA started March 28th, 8 students (special thanks to Aaron Jones for Coordinator) CMQOE starts July 31st, 3 students registered.
Programs	<ul style="list-style-type: none"> May 2017 – Metrology by Dan Bowman July and August Summer Break June: Requesting a special event (Mystery Theater). No food provided. Need to decide on food Actors: \$849 for actors / limit to 50 members. Pay: Members do not need to pay. Location: Sachem Rock, East Bridgewater, MA (\$35/hr)
Scholarship	<ul style="list-style-type: none"> Drawing at May E-Board meeting Pool #3 = Kelly Smith Pool #2 = Monica Morrissey Pool #1 = Alexia Ribeiro Alternate = Christopher Nadeau <p>Gil Andrade has been appointed by the Chair for the following positions: Recertification, Scholarship and Nominations</p>

May 2017 Minutes

Discussion Items	
Newsletter	<ul style="list-style-type: none"> No report
Recertification	<ul style="list-style-type: none"> No recertifications in the last month
Website	<ul style="list-style-type: none"> Reference attachment. Table for further discussion. Define tasks for recruitment activities.
VOC	<ul style="list-style-type: none"> Nothing new to report.
NEQC Rep.	<ul style="list-style-type: none"> Still looking for an education chair. Still looking for the next conference. Will finalize space within the next couple of months. Looking for volunteers for the Education and Conference committees Meet on a quarterly basis. Extended executive committee meets every 3 months.
Process Improvement	<ul style="list-style-type: none"> Membership Attendance Survey presented. Motioned to add to Survey Monkey
New Business	<ul style="list-style-type: none"> Jay Patel from NEQC to present Tony Fernandes to elevate from Sr. Member to Fellow Member. Nomination accepted.
Action Items	<p>Nelson</p> <ul style="list-style-type: none"> Send out an email to Aaron Jones to define tasks for assistance. Any potential changes would be a \$0 cost impact, designed in a test environment and final changes to be approved by the board. Send out an email to Aaron Jones to present costs appropriately to each bullet point on attachment. <p>Gil</p> <ul style="list-style-type: none"> Provide detailed information regarding open opportunities for NEQC
Next Meeting	<ul style="list-style-type: none"> June 7, 2017

June 2017 Minutes

Location	Good Days 99 South Main Street West Bridgewater, MA 02379	
Date / Time:	June 7, 2017 / 6:07p – 7:01p	
Attendees	Sue Ribeiro Monica Morrissey Jean Patton Joe Hanley	Ed Miller Nelson Lam Adilson Inocencio Gil Andrade Gerry Quinn
Absentees	Aaron Jones Rochelle Jones Jay Patel Kelly Smith	Dan Bowman Marc Leclair Ron Field Michelle St. George Tony Fernandes

Discussion Items	
Secretary	May 2017 Meeting Minutes accepted with correction.
Chairperson	<ul style="list-style-type: none"> Nothing new to report.
Treasurer	<ul style="list-style-type: none"> June 6, 2017 balance: \$12,992.34 Deposit to Sachem Rock of \$35. Paid 2nd half of CQA Instructor of \$855. Paid in full coordinator of \$330. Paid ½ of \$849 for Murder Mystery actors
Membership	June 5 th Numbers <ul style="list-style-type: none"> 222 total members 20 unpaid 12 new
Education	<ul style="list-style-type: none"> No Report
Programs	<ul style="list-style-type: none"> May monthly meeting: Round table on ideas for 2017 / 2018 season. July and August Summer Break Murder Mystery team building event schedule confirmed. Food: Pizza and drinks. Start time: 6pm <u>Upcoming events (dates to be confirmed at a later date):</u> <ul style="list-style-type: none"> Emotional Intelligence: May 2018 Paralegal speaking Marketing Manager speaking ISO 9001:2015 Top 10 Non-conformities Garelick Farms (possible field trip)
Scholarship	Scholarship winners to be announced at the June (Murder Mystery) meeting.
Newsletter	<ul style="list-style-type: none"> Newsletter going out by June 9th.
Recertification	<ul style="list-style-type: none"> No recertifications for the last month.
Website	<ul style="list-style-type: none"> No report.
VOC	<ul style="list-style-type: none"> Nothing new to report.

June 2017 Minutes

Discussion Items	
NEQC Rep.	<ul style="list-style-type: none"> • Current Chair and Treasurer have resigned. • Candidate for Treasurer: Jim Saropoulos • Candidate for Chair: Jack Reardon • Jay Patel remains as Conference Chair • Still looking for Education Chair
Process Improvement	<ul style="list-style-type: none"> • Adilson needs access to Survey Monkey in order to submit member survey.
New Business	<ul style="list-style-type: none"> • Submitted January 2017 through April 2017 E-Board Meeting Minutes to Website Chair for posting on the ASQ Olde Colony website. • E-board appreciation dinner Date: TBD Time: TBD Location: Colonel Blackington, Attleboro, MA
Action Items	<p>Nelson</p> <ul style="list-style-type: none"> • Send out an email to Aaron Jones to define tasks for assistance. Any potential changes would be a \$0 cost impact, designed in a test environment and final changes to be approved by the board. • Send out an email to Aaron Jones to present costs appropriately to each bullet point on attachment. • Ask for results of website audit. <p>Monica & Gil Revisit scholarship fund in August.</p> <p>Monica Send \$50 Amazon gift card to Ron.</p> <p>Aaron Replace Gerry's name with Gil for Recertification & Scholarship</p> <p>Ed Allow access for Adilson on Survey Monkey</p> <p>Joe Send out E-Board Appreciation Dinner dates and times.</p>
Next Meeting	August 2, 2017

October 2017 Minutes

Location	Good Days 99 South Main Street West Bridgewater, MA 02379	
Date / Time:	October 4, 2017 / 6:02p – 6:55p	
Attendees	Sue Ribeiro Monica Morrissey Joe Hanley Gil Andrade	Michelle St. George-Coyle Nelson Lam
Absentees	Aaron Jones Jean Patton Adilson Inocencio Rochelle Jones Ed Miller	Dan Bowman Marc Leclair Ron Field

Discussion Items	
Secretary	September 2017 Meeting Minutes accepted.
Chairperson	<ul style="list-style-type: none"> Nothing new to report.
Treasurer	<ul style="list-style-type: none"> October 4, 2017 balance: \$11,277.36 Paid off on Scholarship Pool #3, \$500.00
Membership	October Numbers <ul style="list-style-type: none"> 231 total members 28 unpaid 3 new
Education	<ul style="list-style-type: none"> Continue with the CMQOE and CQA courses. Determination as to how to offer courses in the future to follow. Committee: Rochelle, Nelson, Michelle, Ron
Programs	<ul style="list-style-type: none"> October: Marketing and Quality by Annaliese Sviokla November: ISO 2015 by Denise Robitaille <p><u>2018</u></p> <ul style="list-style-type: none"> January: AS 9100 by Barbara Butrym February: 10 Biggest Non-conformities by Mike Hopkins March: Quality in the Medical Lab by Rachel Patton April: Garelick Farms *tentative May: Emotional Intelligence by Marti Mamrak June: Shainin Red X by Dick Shainin
Newsletter	<ul style="list-style-type: none"> No report
Recertification	<ul style="list-style-type: none"> Nothing new to report
Website	<ul style="list-style-type: none"> Nothing new to report
VOC	<ul style="list-style-type: none"> No report
NEQC Rep.	R. Shaw Goldwaithe re-affirm award to Dan Sniezek
Process Improvement	<ul style="list-style-type: none"> Nothing new to report. Motion made to remove this section from future meeting minutes. Motion made and carried over to next E-Board meeting.

October 2017 Minutes

Discussion Items	
New Business	<ul style="list-style-type: none"> • Slate confirmed by nominating committee. To be announced at next membership meeting. • Michelle to email Adilson to find status of membership survey.
Action Items	<ul style="list-style-type: none"> • Ed Miller to contact ASQ Corporate to request assistance signing in. Estimated completion date: November 1, 2017 • Michelle: Verify with Rochelle on the use of Survey Monkey and to touch base with Adilson on his status of member survey.
Next Meeting	November 1, 2017

November 2017 Minutes

Location	Good Days 99 South Main Street West Bridgewater, MA 02379	
Date / Time:	November 1, 2017 / time	
Attendees	Monica Morrissey Joe Hanley	Jodie Corkum Nelson Lam
Absentees	Aaron Jones Jean Patton Adilson Inocencio Rochelle Jones Ed Miller Sue Ribeiro	Dan Bowman Marc Leclair Ron Field Gil Andrade Michelle St. George-Coyle

Discussion Items	
Secretary	October 2017 Meeting Minutes accepted.
Chairperson	<ul style="list-style-type: none"> Nothing new to report.
Treasurer	<ul style="list-style-type: none"> November 1, 2017 balance: \$XX,XXX.XX
Membership	November Numbers <ul style="list-style-type: none"> 228 total members 28 unpaid 2 new
Education	<ul style="list-style-type: none"> Continue with the CMQOE and CQA courses. Determination as to how to offer courses in the future to follow. Committee: Rochelle, Nelson, Michelle, Ron
Programs	<ul style="list-style-type: none"> November: ISO 2015 by Denise Robitaille <p>2018</p> <ul style="list-style-type: none"> January: AS 9100 by Barbara Butrym February: 10 Biggest Non-conformities by Mike Hopkins March: Quality in the Medical Lab by Rachel Patton April: Garelick Farms *tentative May: Emotional Intelligence by Marti Mamrak June: Shainin Red X by Dick Shainin
Newsletter	<ul style="list-style-type: none"> No report
Recertification	<ul style="list-style-type: none"> Nothing new to report
Website	<ul style="list-style-type: none"> Nothing new to report
VOC	<ul style="list-style-type: none"> No report
NEQC Rep.	R. Shaw Goldwaithe re-affirm award to Dan Sniezek
New Business	<ul style="list-style-type: none"> Slate confirmed by nominating committee. To be announced at next membership meeting. Michelle to email Adilson to find status of membership survey.
Action Items	<ul style="list-style-type: none"> Ed Miller to contact ASQ Corporate to request assistance signing in. Estimated completion date: November 1, 2017

November 2017 Minutes

Discussion Items	
	<ul style="list-style-type: none">Michelle: Verify with Rochelle on the use of Survey Monkey and to touch base with Adilson on his status of member survey.
Next Meeting	January 3, 2018