

# Approved Minutes

EVERETT TOWNSHIP  
BOARD MEETING  
September 19, 2023

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:05 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming & Trustee Long. (Clerk Chaffee, & Trustee Chaffee at 1:10 Absent: -0-. Also in attendance Transfer Station Attendant Jeffrey Craigmyle. Residents: Elena DeNooy, Rebekah DeNooy, Susanna DeNooy, Maria DeNooy, Wayne Berndt, and Brandy Corrigan.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Richard Long with support by Brandy Fleming to approve the agenda with the additions of C. Silver Property under Unfinished Business, and C. Trash Day Schedule under New Business. Ayes all. Motion passed.
5. **Approval of Board Minutes of 9/5/23** – Brandy Fleming with support by Richard Long moved to approve the minutes as presented. Ayes all. Minutes approved.
6. **Public Comment (limited to 3 minutes on agenda topics)** – The Board invited comments. Rebekah DeNooy expressed concerns about the implementation of the required 9 early days of voting. Wayne Berndt spoke about the deplorable conditions of seasonal road Summer.
7. **Bills & Financials:**
  - A. **Treasurer’s Report** – Reconciled Bank Balances as of 8/31/23 – General Account \$1,025,142.41, Tax Account \$82,961.36.
  - B. **Bank Reconciliation 8/31/23** - \$1,024,662.67 total in the general checking account (General Fund \$575,962.58; Roads \$245,558.82; Fire -0-; Cemetery -0-; Building Dept. \$8,201.70; ARPA \$194,939.57)
  - C. **Township Bills-** Amount: \$26,043.95 (cks 12557 – 12579 & E710 – E716). Motion by Trustee Long with support by Treasurer Fleming to approve the payments. Ayes all. So moved
  - D. **Budget Review:** Reports distributed and reviewed. September is 50% of FY 23/24.
  - E. **Budget Amendment 2023-18** – updates amounts for new Assessor & corrects Zoning postage line – Trustee Chaffee with support by Trustee Long moved to approve Budget Amendment 2023-18 as presented. Roll Call Vote: All ayes. The Amendment was declared adopted.
8. **Unfinished Business:**
  - A. **White Cloud/Sherman Utilities** - Tabled
  - B. **Pavilion**– Tabled.
  - C. **Silver Property** –The County Treasurer did not have clear title when the property was auctioned. Supervisor Maike updated the Board on the progress. Tabled.
9. **New Business:**
  - A. **Planning Commission Training/Budget** – Tabled.
  - B. **Auditor Response Re: Petty Cash** – The Township is allowed to have petty cash. The petty cash must be reconciled monthly by two people.
  - C. **Trash Day Schedule** – Judy Maike will take the morning gate schedule, Pam Chaffee will take the afternoon. Curt Chaffee will bring his backhoe and work the entire day. Richard Long volunteered to be “on call”.

## **10. Officer's Reports**

- a. Zoning Official/Planning Co/ZBA** – Zoning Reports were included in packets. Trustee Chaffee reported that hearing are coming up on a proposed Day Care as well as updating the Ordinance to include sawmills.
- b. County Commissioner** – Commissioner Maike was absent and missed.
- c. Transfer Station** – Not as busy – may be in anticipation of Fall Clean-Up Day. Jeffrey purchased a contractor magnet to clear the Transfer Station of metal/nails etc. Supervisor Maike with support by Trustee Chaffee moved to reimburse Jeffrey for the contractor magnet. Ayes all, so moved. Jeffrey will submit the receipt to the Clerk for reimbursement.
- d. Supervisor** – The Library Board will hold meetings on the third Thursday of each month at 1 pm.
- e. Clerk** – Clerk Chaffee spoke positively about the auditor's visit on Monday.
- f. Treasurer** - nothing.
- g. Trustees** – Fire Board tomorrow.

**11. Public Comment – (limited to 3 minutes per person on any topic) - none.**

**12. Adjournment** – The meeting was adjourned at 2:03 pm.

Respectfully submitted by Clerk Pam Chaffee