WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*   Francesca J. Crane, *Vice-Chairman*
Kent D. Nation, *Secretary*   Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Joseph S Sawicki, *Treasurer*   Anita M. Ferenz*, Administrator*

Meeting Agenda – October 26, 2023

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Action on Minutes of Previous Meeting(s)

- September 28, 2023 regular meeting

Public Comment

Reports:

1. Operator
   a. Monthly Report.
      i. Consider quote(s) to hook up flow meters at FVPS and RRPS.

2. Engineer
   a. Monthly Report – general operations.
      i. Consider the award of the generator replacements.
      ii. Consider adopting the grinder pump rules & regulations and LPSS specifications.
      iii. Consider grant opportunities.

3. Solicitor
   a. Update on Township Ordinance regarding grinder pumps.

4. Committees
   a. Finance – March / June / September / December
   b. Operations – April / July / October / January
   c. Planning – May / August / November / February

5. Administrator
   a. Monthly Report.
      i. Receipt of CEC rates for 2024.
      ii. Receipt of AMS (billing system) rates for 2024.
      iii. Receipt of Gawthrop rates for 2024.

New Business:
1.

Finances:
As of September 29, 2023:
1. Mid Penn Operating - $146,743.15
2. Mid Penn Debt Service - $147,683.45
3. Mid Penn Capital Reserve - $1,661,616.77
4. Mid Penn DSRF - $584,734.45
5. Mid Penn Grant Funding - $4,642.22

6. Bills paid and to be ratified - $_____
7. Payroll for regular meeting for September 2023- $5,098.24

Dates of Upcoming Meetings
1. Board of Supervisors on November 16, 2023 at 7:30 p.m.
2. **Municipal Authority, on Wednesday, November 15, 2023 at 7:00 p.m.**

Adjournment (time: _____)