

Western Ada Recreation District
Meeting Minutes

August 2, 2018 Special Business Meeting

In Attendance:

Shaun Wardle, Director

Tyler Rountree, Director

Colin Moss, Director

Carol White, Resigning Secretary-Treasurer

Ema Brenneman, New Secretary-Treasurer

Janea Walker, Resigning Pool Manager

Rob Cleve, Facilities Manager

The meeting was called to order by Director Wardle at 3:00pm.

Item 1: Approve the Agenda

Director Moss moved that the board approve the agenda as presented; Director Wardle seconded. The agenda was approved.

Alarm / security camera issue. Director Wardle asked where we're at with the alarm / security camera issue at Fuller Park. Rob gave brief summary on where we are at. Rob referenced an email that he sent on 08/01/18 and said that he had been working with Amanda (neUdesign architecture) and needs to confirm with Crane and that we can use the existing conduit in place. Director Wardle said we don't have an item on the agenda for this. Director Moss asked what the next step would be to move this forward. Rob said the next step to move forward would be to confirm conduit that is currently run is sufficient for later needs.

Director Rountree joined the meeting at 3:10 pm.

Item 2: Action Items

A. Swearing in of new Secretary-Treasurer

Director Wardle accepted resignation from Carol White, current Secretary-Treasurer. Ema Brenneman was sworn in as new Secretary-Treasurer.

B. Set annual fees for the high school swim teams

Carol White proposed an increase in fee for swim teams from \$78 to \$81 for the upcoming swim team season. A small fee was being paid to Killer Whales Swim Team for lane lines, we now own these lines and would like for the fee to come to us so that we can cover for damage to the lines. Director Moss asked Carol to clarify the fee. Carol clarified that the fee is per swimmer per season. Streamliners gets prorated fee based on average number of swimmers as they use the facility less than Killer Whales. Killer Whales pays a flat fee based on their standard contract for their usage. *Director Moss moved to increase fees for high school swim teams from \$78 to \$81 per swimmer. Director Wardle seconded. The vote passed unanimously.*

C. Proposal to the City of Meridian for the transfer of Fuller Park to the City

Director Wardle directed the meeting to item c on the agenda regarding the transfer of Fuller Park to the City of Meridian. Director Wardle started with a summary of the July 25th, 2018 WARD meeting discussion. There was discussion on transferring Fuller Park to the City of Meridian and a presentation from Mayor Tammy de Weerd and Mike Barton from the City Parks Department. We discussed sending the city a formal proposal to transfer Fuller Park, all assets of Fuller Park, and an additional amount of money to cover improvement costs anticipated for the park. Director Wardle said a meeting is set for August 28th at 6PM for a presentation to the City Council to discuss this issue and get citizen input. Director Wardle read aloud the proposal letter to the City for the transfer of the park. Carol White clarified when payments would be made to the City. Rob asked if the truck he drove would be transferred to the City. Director Wardle said yes, that all assets of the park would be transferred to the City. Director Wardle asked Rob to get him a list of off assets/equipment of the park. Director Wardle confirmed that there would be an abstention from vote on the issue by Director Moss. Director Wardle asked Director Rountree about his stand on the transfer of the park. Director Rountree said he would like language included about the City's assimilation of the pool as well. Director Rountree expressed his concerns about the transfer and tax savings to the citizens. Director Rountree said that there is still a cost to the taxpayer. Director Wardle said we would have a discussion at the City Council meeting regarding the transfer of the pool, but the formal written proposal would only be for the park. *Director Wardle motioned to accept the Proposal to transfer Fuller Park to the City of Meridian and to make presentation to the City Council on August 28, 2018. Director Wardle asked for second on the motion. Director Rountree asked what would happen in the case of a tie vote. Director Wardle suggested an amendment to the Proposal to change the language from "by unanimous vote" to "by authorization". Director Wardle said he was not relenting on the pool issue and that he would like to get the issue of the Park put to bed so that we could focus on where we are going in the next twelve months. Director Wardle called for those in favor of the motion with the amended terminology in the letter. Director Rountree and Director Wardle voted in favor of the motion. Director Moss abstained from voting. The motion passed.*

D. Review of contracts for pool drain solution

Director Wardle directed the discussion to item d on the agenda regarding review of contracts for pool drain solution with Brecken. Rob Stated that Brecken used to work for the Land Group and Rob believes he is competent. Director Wardle said we received two bids for the project, one from The Land Group and one from Brecken and both have been deemed competent do the work. The Land Group total budget for the project was \$6,870 and the Brecken bid was approximately one half of this cost. *Director Wardle moved to move into contract with Brecken Land Design to find a solution for our surface pool water. Director Moss seconded. The vote passed unanimously.*

E: Review of FY2018 budget for amendment and publication

Carol White discussed increased cost for restroom project and increase to overall pool renovations. Director Wardle asked about increase of \$50,000 for pool staffing. Carol stated we did not project enough staffing for the pool this summer. Director Wardle asked if we had an increase in revenue this year to offset the increased staffing cost. Janae stated that we aren't sure yet and that June was an especially rainy month which caused a decreased revenue compared to prior years. Janae said that we are going to extend the hours this fall to try to compensate for the reduced revenue in June. Janae also said that we had less employee turnover than we have had in prior years and that we hired extra staff on at the beginning of the season in anticipation for high turnover. Carol White mentioned higher costs for staffing as many of this year's employees were returning staff and earned a higher wage that first

year staff. Director Wardle asked Janae to work with interim manager to find cuts in savings for the next 30 days. Carol mentioned that number is projected out, but not actual. Carol reviewed decreases in budget areas. Carol pointed out an increase in concessions purchases and revenue this year. Carol said that the district went over on attorney fees this year for some additional issues he has looked at.

Director Wardle moved to approve amended FY18 budget with Total Revenues and Other Income at \$1,588,075.00 with Total Regular and Other Expenditures to match at \$1,588,075.00. Director Moss seconded. The motion passed unanimously.

Item 3: Executive Session

Hearing no further regular business, Director Moss moved that the board enter into Executive Session pursuant to Idaho Statute 74-206(b). Director Wardle called for a roll call vote to enter executive session: Director Rountree, aye; Director Wardle, aye; Director Moss; aye. The board entered Executive Session at 3:34pm.

The board returned to Regular Session at 3:55pm.

Hearing no other business, Director Wardle adjourned the meeting at 3:56pm

Respectfully submitted,

Ema Brenneman
Secretary Treasurer
Western Ada Recreation District.