

June 19, 2018  
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session June 19, 2018 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith presented the invocation.

MAYOR SMITH-  
INVOCATION

VISITORS

Stephanie Burden with Main Street program announced that there will be another fund raiser for the pocket park on Friday, June 22, 2018 from 11 a.m. to 1 p.m. It will be located at the site of the park and will be Alex Barnett's BBQ sandwich, chips, coleslaw, a drink, and a cookie for \$7.00.

Mayor Smith reported that there are minutes to approve.

APPROVAL OF MINUTES

Commissioner Mattmiller made a motion to approve the minutes of the June 5, 2018 meeting. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Attorney Lair read the 1<sup>st</sup> reading of Ordinance #1584 amending the budget for fiscal year 2017-2018.

LEGALS

Commissioner Mattmiller made a motion to accept the 1<sup>st</sup> reading of ordinance #1584 amending the budget. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT 1<sup>st</sup>  
READING ORD #1584  
AMENDING FYE'18  
BUDGET

Attorney Lair read the 1<sup>st</sup> reading of Ordinance #1583 adopting the budget for fiscal year 2018-2019.

Commissioner Mattmiller made a motion to accept the 1<sup>st</sup> reading of ordinance #1583 adopting the budget for FYE '19. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT 1<sup>st</sup>  
READING ORD #1583  
ADOPTING FYE'19  
BUDGET

MAYOR'S REPORT

Mayor Smith read a proclamation declaring Thursday, June 20, 2018 as Cynthiana Democrat Day in Cynthiana. A copy of the proclamation is attached and hereinto made a part of these minutes.

CYNTHIANA DEMOCRAT  
150<sup>TH</sup> ANNIVERSARY  
PROCLAMATION

Commissioner Mattmiller made a motion to adopt the Cynthiana Democrat proclamation. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Mayor Smith announced that we closed on one of the houses in the Westside Redevelopment Project and we have a contract on a second one. Cynthiana-Harrison County Home Assistance has started construction on the fourth house in the project. Good news.

WSRP UPDATE

Mayor Smith announced that the Cynthiana Cemetery Flag Ceremony will be held Thursday, June 21, 2018 at 11:30 a.m.

CYN CEMETERY FLAG RAISING

Mayor Smith reported that Attorney Lair is working on the new nuisance and code ordinance, which is going to take awhile. Mayor Smith encourages citizens to call with complaints directly to Code Enforcement at 234-7165.

CODE ORDINANCE

Mayor Smith reported that he has been receiving some complaints about people not having business licenses. Mayor Smith reminded everyone that in order to do business in the city limits everyone must have a business license. This includes food trucks, merchants, pop up shops, and trade workers such as construction.

BUSINESS LICENSE REQUIRED

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 73,862.10

Water & Sewer Fund \$ 141,539.60

Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund \$ 573,692.19

Water & Sewer Fund \$ 13,162.52

Municipal Road Aid Fund \$ 120,336.82

Commissioner Mattmiller made a motion to accept the resignation of Jody Whitaker as the Rental License Inspector effective June 22, 2018. Commissioner Judy seconded. Commissioner Mattmiller added that Jody has some personal reasons and that needed more time for them. He was a good employee and he hates to see him go. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

ACCEPT RESIGNATION OF JODY WHITAKER RENTAL HOUSING INSP

Commissioner Mattmiller reported that he is working on compiling a list of the ten worst properties. One is really bad, it has delinquent taxes since 2010 for over \$2400.

Commissioner Mattmiller made a motion to authorize Attorney Lair to begin foreclosure for property located at 113 Old Lair Road. Commissioner Smith seconded. Vote: Commissioner Mattmiller: yes; Mayor Smith: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

FORECLOSURE OF 113 OLD LAIR ROAD

Commissioner Mattmiller reported that the window air conditioner in the Main Street office has quit and we need to get one. It is under \$500.00. Commissioner Mattmiller requested that we get it soon, it is very hot up there. All in agreement.

#### PUBLIC SAFETY REPORT

Mayor Smith recognized Commissioner Slade.

Commissioner Slade announced that the Police Department is looking for Police Explorer recruits, this is for people from 14-21 years old who are interested in a career in law enforcement.

Commissioner Slade announced that we are going to start enforcing parking on sidewalks. It is illegal to park on sidewalks and we are going to start writing tickets.

Mayor Smith recognized Commissioner Griggs.

#### PUBLIC MAINTENANCE REPORT

Commissioner Griggs announced that mowing and weed eating continues, crews have been working on curbs and gutters. Both public utilities and public works employees have been working together on these projects.

#### MOWING CURBS AND GUTTERS

It has been extremely hot the past few days, crews have taken extra precautions in the heat.

Mayor Smith recognized Commissioner Judy.

#### PUBLIC UTILITIES REPORT

Commissioner Judy reminded everyone about the longest day of play on Thursday, at Flat Run Veterans Park.

Commissioner Judy reported we have received several chemical bids. The Water Treatment Plant and Waste Water Plant supervisors along with Gary Royalty are reviewing bids and will be ready to made recommendations soon.

#### CHEMICAL BIDS BEING REVIEWED

Mayor Smith stated that we need to have the second reading of the budget ordinances so that we can get them published. A short special meeting will be held on Friday, June 22, 2018 @ 8:30 a.m. at the City Clerks Office.

Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

#### ADJOURN

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Jamie D. Hutchison, City Clerk

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James Smith, Mayor