

APPROVED 12/19/16

Minutes of the **October 24, 2016** Bolivar Planning Commission Meeting

**Attending:** Barb Staats, Deb Hale, Steve Paradis, Randall Hughes, Danny Chiotos

**Absent:** Chris Higdon

Steve Paradis called the meeting to order at 7:00 pm

Motion was made to approve the minutes by Barb Staats with correction. Seconded by Randall Hughes.

Motion carried.

**Unfinished Business:**

None

**New Business:**

1. Board of Zoning Appeals- No Actions
2. Scott Henry-building permit for new construction-Old Furnace Rd property- Scott Henry was in attendance for the BPC meeting to discuss the recent purchase of the lot located on Old Furnace Rd. John Garza presented plans to the BPC members and advised that Mr. Henry had a completed packet containing all the necessary documents. Scott Henry explained that the house he was going to construct would be similar to the structure that he built on Stevenson Street. John recommended that the permit be approved after the BPC members reviewed the documents presented. Deb Hale made a motion to approve. Randall seconded the motion. Motion carried.

**Attendee Concerns:**

1. Ted King attended the BPC meeting with questions concerning a water issue located on his property at 49 Rowles Street. Steve explained to Mr. King that the town does not have a storm-water system in place but we have spoken to Alissa Harris about additional water flowing onto neighboring properties. Laura explained that she had given leads to Mr. King regarding the existing water problem that he currently has on his property. Steve suggested that Laura contact Mr. Heafer for additional information regarding this matter due to the fact that Mr. Heafer is on the street committee. Jimmy Williams from the Harpers Ferry-Bolivar PSD visited the property as well to offer suggestions on this matter. Corey Green from Corey's Construction spoke to Mr. King and advised that there would not be any additional water flowing onto his property from the construction of the new building and that a gravel parking area would be placed on the premises versus an asphalt parking area. There is still an ownership question about the pipe that is located on Mr. King's property. The pipe is partially covered and after a site visit looks like it is very old.

2. Steve advised the BPC members that he has reached out to Jesse Richardson in order to receive assistance with the reformatting and reorganization of our town ordinances. Jesse Richardson is from the WVU Law Clinic and will be providing his services free of charge. Mr. Richardson has submitted a retainer agreement which Mayor Dettmer has approved and will forward to Mr. Hammer for his final approval. Once approved by our legal counsel, Mayor Dettmer will sign and the retainer agreement will be sent to Mr. Richardson for his signature. The town council was in full agreement of this agreement as well. Jesse Richardson along with his students will go through the comprehensive plan, the ordinance language, and the storm-water ordinance. Steve suggested that we do an introductory meeting on November 28<sup>th</sup>. Any notes that we have will be forwarded to them at that time.

Motion was made at 7:50 pm by Barb Staats to adjourn the meeting. Seconded by Danny Chiotos.  
Motion carried.