

Casa del Cielo Homeowner's Association - Landscape Committee Landscape Maintenance/Change Request Form

Date Submitted		Proposed Start Date	
Homeowner's Name		Phone Number	
Casa del Cielo Address/Lot #			
Nature of work requested			
Location on property			
Do you plan to contribute to the work financially?			
<input type="checkbox"/> Yes, totally <input type="checkbox"/> Partially/amount \$____ <input type="checkbox"/> No			
Estimated Cost to Casa del Cielo HOA: \$_____			
Date Received	Date Approved	Date Homeowner Contacted	Date Completed
Landscape Committee Comments/Approval			

Mail to: Casa del Cielo Landscape Committee
10083 E. San Salvador Drive
Scottsdale AZ, 85258

Scan/Email: casadelcieloscottsdale@gmail.com

Casa del Cielo Homeowner's Association - Landscape Committee

Landscape Maintenance/Change Request Form

Instructions for Completion

For emergency situations such as broken irrigation lines, fallen trees, health and safety issues, etc., please call the CdC Hotline at 480-767-5940. This center is monitored by our Landscape Contractor.

The Landscape Maintenance/Change Request Form is meant to assist residents in communicating/documenting their desire to make or request changes their front yard landscaping. This form may be used to request plant replacement, plant removal, plant additions, changes from turf to xeriscaping, and any other desired changes. Residents are encouraged to check the CdC website for landscaping policies and guidelines and approved plant lists. (NOTE: If you are applying to install pavers on your walkway or driveway, you MUST submit an Architectural Change Request first to Scottsdale Ranch Community Association, and to attach this Landscape Change Form to your paver application.)

Your submitted form will be reviewed by a volunteer committee of your neighbors who form the Landscape Committee and operate under authorization granted by the Community's Architectural Control Committee. This Committee is charged by the Community's "CC&R's" to "provide for the orderly and attractive development and operation" of front yard properties.

Before submitting a Landscape Change Request, you may wish to request an informal meeting with the Chairperson or one of the Landscape Committee members who can assist you in understanding the general policies and guidelines for landscaping front yards and acquaint you with the list of approved trees and shrubs and well as paver guidelines. You may request such a meeting by emailing casadelcieloscottsdale@gmail.com or calling 480-767-5940.

Please respect the privacy of our committee volunteers and schedule a meeting by calling the CdC Hotline at 480-767-5940 or emailing casadelcieloscottsdale@gmail.com.

As long as your requested changes "look and feel" like most of your neighbors, approval is generally forthcoming. In those rare circumstances where your request cannot be honored, each resident has the right to request a review by the Architectural Control Committee, whose decision will be final.

Once your application has been received, the Landscape Committee will endeavor to respond as promptly as possible, generally within 15 days. Please understand that all Committee members are volunteers and some still have full time jobs so the response time may be variable.

Please understand you may not undertake any work before receiving notification of approval and we ask your cooperation in not requesting your landscape contractor to begin work without such approval.

Revised: 4/2017