

**Attendance**

Present: Sean, Elise, Kim, Kelsey, Tara, Jon, Andy, Jesse, Corey, Jaimie  
Lancaster Host: Steph, Steve, Jay, Andrew, Rich, Lauren, Stephen  
Williamsport: Rhianna

**Reports**

**Chair** – No Report

**Co-Chair** – No Report

**Treasurer** – Available balance \$10,780.47. The only regular outgoing funds are for meeting rent at the 521 club.

**Program** – Confirmed the “distance speaker” for new dates. Waiting for confirmation from the “closer speaker”

Planning the program as normal and will make needed adjusts for things like capacity and social distancing once the event is closer.

**Site** – Looking to renegotiate the room block due to the chance of lower attendance. Fewer rooms booked could affect the amount of free rooms given.

**Registration** – 246 pre-registrations

**Events** – No Report

**Outreach** – Requesting support from advisory to help with outreach.

**Website** – Website is up to date and accepting payment through PayPal

**Merchandise** – Currently holding a large inventory. Would only need to order conference specific merchandise and a new banner.

It was suggested to display the merchandise on social media and look into distributing it from the website.

**Old Business** – Release of Liability – Sean will redistribute

**New Business** – Walk Through tentatively scheduled for Sunday April 25<sup>th</sup> at Spooky Nook 10AM-2PM. Chandler will confirm this date and time.

**Other Committees:**

Williamsport – Meeting virtually today.

Montgomery County – Not present. Their business meeting was occurring at this time.

Bucks – Not present

Phillypaa – Not present