

NORTH RED DEER RIVER WATER SERVICES COMMISSION
REGULAR MEETING MINUTES
October 19, 2015

In Attendance: Mayor Steve Christie, City of Lacombe
Mayor Rick Bonnett, Town of Ponoka
Councillor Mark Matejka, Ponoka County
Mayor Melodie Stol, Town of Blackfalds
Councillor Ken Wigmore, Lacombe County
Michael Minchin, NRDRWSC Administrator
Jennifer Peterson, Administrator Assistant

Others Present: Norma MacQuarrie, CAO City of Lacombe
Terry Hager, Lacombe County Commissioner
Myron Thompson, CAO Town of Blackfalds
Preston Weran, Director of Infrastructure, Town of Blackfalds
Jordan Thompson, Engineering Manager, City of Lacombe
Chris Huston, Utilities Manager, City of Lacombe

1. Call to Order:

Chair Christie called the meeting to order at 9:02 am.

2. Adoption of the Agenda:

MOVED by Councillor Wigmore that the agenda for October 19, 2015 be adopted as presented.

CARRIED

3. Adoption of the Minutes:

MOVED by Mayor Stol that the minutes for August 10, 2015, be adopted as presented.

CARRIED

4. Presentation

Nothing at this time.

5. Reports

Operator's Report

Mr. Huston discussed the recent activities.

In summary:

- The Alberta One-Call locates down 2015 for the same period as 2014.
- The replacement of the actuator valves at Lacombe Pump houses A, B and C are complete.

- Operations had been busy with locates at the construction site of the new roundabout in Blackfalds.
- Ms. MacQuarrie will be touring the Regional line with Operator Brian Riggins within the week.

Administrator Report

Mr. Minchin presented the Administrator's report.

In summary:

- The relocation of the regional line near the construction site of the new police station has been completed.
- Continuing work is being done on mapping out the lateral lines. A number of the lines are very old and will need to be replaced.
- Ms. Peterson is currently working on a website and will provide an overview at the December meeting.
- A letter addressing fluoride concerns will be sent out to the commission for review and comments within the week.
- A Ponoka developer has requested connection to the Regional line. A direct connection will not occur. The Commission can look at the growth patterns in Ponoka and possibly provide a lateral line to a reservoir which they could connect to at that point.

Mr. Minchin presented the financial report.

In summary:

- Water sales are on target for this Quarter. The Commission is over the targeted budgeted amount for 2015 by 5-6%.
- The 2014 true-up rebate will be transferred to rate stabilization reserves at the end of the calendar year.
- The actuator replacement expenses have been entered into the financial summary that was presented.

Chairman's Report

The Chair asked the municipalities if they have received additional comments regarding fluoride. None of them have at this time.

MOVED by Councillor Matejka to accept the reports as information.

CARRIED

6. Correspondence/Information

Nothing at this time.

7. Old Business:

Water Supply to North Red Deer

Stantec utilized the Red Deer model and has concluded that the line is capable of supplying water back to Red Deer. The line will not be able to supply fire flow if needed without negatively impacting minimum pressure as outline in the supply agreement. The Red Deer connections will need to have their own fire fighting means.

Discussion occurred regarding the timeline of the requested connection and other logistics.

- City of Red Deer would like to connect as soon as possible
- Meter chamber will need to be installed for Central Park and Evraz
- City of Red Deer will be billed at a higher rate for water that is supplied than the Commission`s municipalities.
- Fire flow concerns will need to be addressed by the City of Red Deer
- Supply Agreement along with the Purchase Agreement will be presented at the same time.
- Business Plan for the disposal of the line will be presented at the December meeting.

MOVED by Mayor Stol to accept as information.

CARRIED

8. New Business:

2016 Operating and Capital Budget

Mr. Minchin presented the initial draft of the 2016 Operational Budget. The draft budget is based on a 4% increase in water rates from the City of Red Deer. The City of Red Deer is expected to increase their rate from \$1.25 to \$1.30 per cubic metre.

Highlights of the 20106 Operating Budge are as follows:

- Increase in interest revenue.
- Decrease in Other Professional Services due to the completion of the actuator project. Increase of SCADA review and survey work for the lateral lines.
- Water rate will remain at a rate of \$2.03 per cubic metre for 2016. This will reduce the targeted surplus.
- Will be rolling the surplus to the right surplus accounts for the next year`s rates.

2016 – 2020 Operating Plan

Mr. Minchin shared with the Commission the updated 2016-2020 Operations Budget with the Commission based on the 2016 water rates and the estimated 2017-2020 rates from the City of Red Deer. The true up amount received will be applied against the next few years water rate to maintain a stable rate. Mr. Minchin shared that each year a new year will be added to the plan.

Mr. Minchin asked the Commission to take the proposed budget to their respective Council for review and comments.

MOVED by Mayor Stol to accept the 2016 Budget as information.

CARRIED

MOVED by Mayor Stol to accept the 2016-2020 Operating Plan in principal and as information.

CARRIED

9. IN Camera

n/a

10. Next Meeting:

Monday, December 7, 2015 at 9 a.m., City of Lacombe Council Chambers.

11. Adjournment:

MOVED by Mayor Bonnett to adjourn this Meeting at 9:36 am.

CARRIED

Chairperson

Administrator