

### **\*\*\* BEHS FFA Craft Fair PARKING PROCEDURES \*\*\***

In order to accommodate the parking needs of both exhibitors and customers, please follow the parking procedures below.

After your vehicle is unloaded:

1. **All exhibitors** are required to park at **Burleigh Elementary School**, located west of Brookfield East at 16185 West Burleigh Place. A shuttle bus will bring you back to the front entrance of the high school after you have parked. Our parking crew will be checking license plates during & after check-in.
2. **Please plan ahead.** We hope that you will unload all that you need for the day before relocating your car. However, if you need to access your car at Burleigh Elementary during the day, the parking shuttle will take you there if requested (please notify the driver when you get on the shuttle).
3. Volunteers will be on hand to assist with **disabled parking**. If you have special needs, please see a parking volunteer **before 9:00 am.**
4. **If an exhibitor's vehicle is parked at Brookfield East or at the Elite Club lot during the fair (without prior permission), that exhibitor will jeopardize his/her return to the 2024 fair.**

We realize that our parking situation is less than ideal and apologize for the inconvenience of the off-site lot. As we're sure you understand however, if there is not sufficient parking at Brookfield East for customers, they will leave and most likely not return to purchase all of the amazing arts and crafts you have worked so hard to create! Any questions about parking should be addressed via email to [ffacraftfairapps@gmail.com](mailto:ffacraftfairapps@gmail.com).

