

APPROVED

Arrowbear Park County Water District

Regular Meeting

February 17, 2022

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held February 17, 2022, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Vice President Rickey Weber
Director Terisa Bonito
Director Sheila Wymer
Director Pat Oberlies

Directors who were absent:

Also present were the following:

General Manager Huff
Secretary Rimmer
Interim Chief Lindley
Field Operations Supervisor Weber

Visitors who were present:

Lamond Brooks

Open Session

President Bunyea called the meeting to order. Vice President Weber led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Directors Wymer, Oberlies, Weber, Bonito, and Bunyea.

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Wymer. After a brief discussion regarding the expenses and budget for the month of January, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Wymer, Oberlies, Weber, Bonito, Bunyea

Nays: None

Abstain: None

Absent: None

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Operations Supervisor Weber reported on the monthly repairs for January. There were 6 customer requests to turn off/on water, 2 District initiated shut-offs, 0 District equipment repairs, 1 meter replaced, 1 meter read/re-read, 3 main repairs, 0 service line repairs, 1 customer inquiry requiring investigation, and 1 sewer issue/repair. There were

also 7 new owners, 0 liens filed, 0 liens released, 40 shut-off notices, 4 non-payment shut-offs, and 1 turn-on after water shut-off. Field Operations Supervisor Weber also detailed the leak issues on the mains, informed the Board that the Technicians performed dead end line flushing, exercised valves, inspected the sewer system, and reviewed the call for the sewer issue by a customer.

- B) Chief Lindley reported on the Fire Department calls for the month of January. There were a total of 20 calls, 20 were in the District, and 0 were out of the District. Chief Lindley also presented a report to the Board regarding some plans of the Fire Department that are in process to meet the goals and priorities of the Board.
- C) General Manager Huff reported to the Board that the State Water Resources Control Board Water Arrearages Program had been completed, that the District was going to start the State Water Resources Control Board Sewage Arrearages Program, and that the pipeline project items had been ordered for the Encina / Willow projects.

President Bunyea excused any individuals who were not required for the balance of the meeting.

DISCUSSION / ACTION ITEMS:

A) Fire Department

1. Chief Lindley introduced the candidate for Part-time Battalion Chief, Lamond Brooks.

There was a discussion regarding approving the Employment Agreement for Part-time Battalion Chief Lamond Brooks. Motion to approve the Employment Agreement for Part-time Battalion Chief Lamond Brooks was made by Director Bonito. Second was by Director Wymer and approved by a unanimous vote.

Ayes: Bonito, Weber, Wymer, Oberlies, and Bunyea
Nays: None
Abstain: None
Absent: None

B) General Manager Huff

1. There was a presentation given of the Water Rate Study preliminary findings and potential rate options by Mary Fleming from Rural Community Assistance Corporation (RCAC). There was no motion and no action taken by the Board.
2. There was a presentation of the 2021 Annual SSMP Audit by General Manager Huff that was followed by discussion and a motion to accept and approve the 2021 Annual SSMP Audit. Motion to accept and approve the 2021 Annual SSMP Audit was made by Director Bonito, seconded by Director Wymer, and approved by a unanimous vote.

Ayes: Wymer, Oberlies, Weber, Bonito, and Bunyea
Nays: None
Abstain: None
Absent: None

3. There was a discussion and a motion to authorize General Manager Huff and Board Secretary Rimmer as signatories for the District for application for California Water and Wastewater Arrearages Payment Program funding. Motion

to authorize General Manager Huff and Secretary Rimmer as signatories for the District for application for California Water and Wastewater Arrearages Payment Program funding was made by Director Bonito, seconded by Director Wymer, and approved by a unanimous vote.

Ayes: Bonito, Wymer, Oberlies, and Weber
Nays: None
Abstain: None
Absent: Bunyea

C) Board

1. There was a discussion and a motion to approve the committee assignments for 2022 made by President Bunyea (no change from 2021). Motion was made to approve the committee assignments for 2022 made by President Bunyea (no change from 2021) by Director Bonito, seconded by Director Wymer, and approved by a unanimous vote.

Ayes: Wymer, Oberlies, Bunyea, Weber, and Bonito
Nays: None
Abstain: None
Absent: None


Announcements:

- A) The President made the Board aware that he appreciated the nomination for Board President for calendar year 2022. The President requested that no personal announcements be made until the meeting was adjourned.
- B) The Board had no announcements.
- C) Secretary Rimmer reminded the Board of the required biennial Sexual Harassment Training and the required biennial Ethics Training.

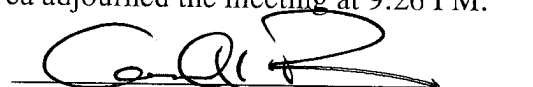
The next Regular Board Meeting will be March 17, 2022, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 9:26 PM.



Mark Bunyea, President



Caroline V. Rimmer, Secretary