



202 Main St. ~ PO Box 7 ~ Westmoreland, Kansas 66549
Phone (785) 457-3361 ~ Fax (785) 457-3708

Request for Special City Council Meeting

Westmoreland, Kansas

Dated: ~~December 9, 2021~~ April 14, 2022

To: Mark S. Jack
Mayor of Westmoreland

We, the undersigned, Council members of the City of Westmoreland, Kansas, hereby respectfully request you to call a Special Meeting of the Council for the object(s) and purpose(s) of: Holding an interview for city clerk's position
Informational meeting with Owen Township Fire Board at fire station.
Then meet at community center for executive session regarding
non-elected personnel matters.

This meeting will take place at the Community Center on April 28, 2022 at 7:00 PM

Signed: _____ Council member

Waide Purvis

Ashley Rice
Ashley Rice

Council member

Jim Smith
Jim Smith

Council member

[Signature]

Council member

[Signature]

Council member

Westmoreland City Council
Special Meeting Minutes
April 28, 2022

The Westmoreland City Council held a special meeting at the Community Center on April 28, 2022.

Governing Body Members present: Mayor, Mark Jack; Councilmembers, Jim Smith, John Coleman, Bruce Meininger and Ashley Rice.

Governing Body Members absent: Councilmember Waide Purvis.

City Staff present: Maintenance Supervisor, Robert Krohn and City Clerk, Vicki Zentner.

The purposes of the special meeting were to hold an interview for the city clerk position, meeting with the Seven Township Fire Board and to hold a discussion regarding pool personnel in executive session.

There being a quorum present, Mayor Jack called the special meeting to order at 6:00 PM.

Councilmember Coleman moved to enter an executive session at 6:00 PM for no more than 45 minutes to personnel matters of non-elected personnel and to protect their privacy regarding the interview of a candidate for the city clerk position with the Mayor, Councilmembers, Maintenance Supervisor, and present City Clerk as well as the candidate. Councilmember Meininger seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Purvis being absent.

Councilmember Coleman moved to exit the executive session at 6:45 PM. Councilmember Rice seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Purvis being absent.

As a result of the executive session, Councilmember Coleman moved to offer the city clerk position to the first candidate interviewed on April 21, 2022 at the rate of \$15.50 an hour with a re-evaluation after three (3) months. Councilmember Rice seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Purvis being absent.

Councilmember Rice moved to adjourn the special meeting and re-convene at the Westmoreland/Seven Township Fire Station to meet with the Seven Township Fire Board. Councilmember Smith seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Purvis being absent.

Mayor Jack declared the special meeting adjourned at 6:48 PM with himself, Councilmembers, and the City Clerk to reconvene at the Westmoreland/Seven Township Fire Station.

The special meeting re-convened at the Westmoreland/Seven Township Fire Department at 6:48 PM.

The Seven Township Fire Board members in attendance were: President, Darrel Stelter; Secretary, Leesa Reves and board members Rob Reves and Judy McCarter. Fire Chief, Kevin Umscheid and Assistant Fire Chief, Michael Ridder were also present.

After some brief introductions, Chief Umscheid informed those present that the fire department would be needing to purchase 800 band radios for the volunteer firemen soon and that the cost of the radios would be approximately \$2,500 each. At present, the fire department personnel have three (3) of these radios which are used by the Chief, Assistant Chief and Battalion Chief, TJ Minihan.

The Pottawatomie County Fire is planning to install three (3) towers for the radios, of which one (1) is scheduled to be installed this coming November.

Discussion was held on where funding could be found for the purchase of the radios besides each entity (City and Seven Township Board) incorporating the costs in their individual budgets. One suggestion was to see if there were any grants available through FEMA (Federal Emergency Management Agency).

Chief Umscheid informed those present, that the firemen had gone on 59 fire runs so far this year, with most of the fires being grass fires.

There being no further discussion, the council and city clerk exited the meeting at 8:05 PM and re-convened at the Community Center at 8:15 PM.

Pool manager, Amber Krohn, was attendance at the meeting.

Councilmember Rice moved to enter an executive session at 8:15 PM for not more than 20 minutes with the Mayor, Councilmembers, City Clerk and Pool Manager in attendance for the purpose of personnel matters of non-elected personnel and to protect their privacy. Councilmember Meininger seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Purvis being absent.

Councilmember rice moved to exit the executive session at 8:35 PM. Councilmember Coleman seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Purvis being absent.

Mayor Jack declared the executive session adjourned at 8:35 PM.


There was no action taken as a result of the executive session.

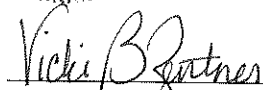
Councilmember Rice moved to adjourn the meeting. Councilmember Smith seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Purvis being absent.

Mayor Jack declared the meeting adjourned at 8:35 PM.

Approved by the Governing Body on May 12, 2022.



Signed: 
Mark S. Jack, Mayor


Vicki B. Zentner, City Clerk