

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES

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NOTICE

NOTICE OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE

April 24, 2017 – 5:30 P.M.

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a special meeting to be held in the office of the School Treasurer located at 22 Calendar Court, Suite D., LaGrange, Illinois, on April 24, 2017 at 5:30 P.M.

AGENDA

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Public Comments**
4. **Presentation by Geneva Investments**
5. **March 31, 2017 Investment Report**
6. **Review/Approval of Minutes**
The review and approval of the Lyons Township School Treasurer's minutes of:
 1. March 13, 2017 - Open Session
 2. March 13, 2017 – Closed Session
7. **Review/Approval of the Lyons Township Treasurer's Financial Reports**
The review of the Lyons Township School Treasurer's financial statements for the following months as presented:
 - February 2017
 - March 2017

8. Review School Districts Official Records

Board of Trustee review of the Lyons Township Schools and Coop's financial records for:

- February 2017
- March 2017

9. Review/Approval of Payables List

Approval and ratification of the payment of expenses is requested for the Lyons Township School Treasurer's payables list for:

- April 13, 2017 - \$ 2,002.69
- April 24, 2017 - \$ 204,287.43
- Total expenses requested for approval = \$ 206,290.12

10. Approval/Review of Leases and Agreements

- Miller Cooper Accounting Services Agreement
- Miller Cooper Audit Engagement Letter June 30, 2017
- Neopost DS35 Inserter 36 Month Lease Agreement

11. Pro-rata Discussion

- FY16 Pro-rata

12. Treasurer's Contract

13. Personnel

14. Motion to suspend the Special Meeting for the purpose of entering closed session

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, "Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body."

15. Motion to reconvene the Special Meeting of the Board of Trustees

16. Action as a result of Closed Session

17. Adjournment