

Housing First Solano
Vallejo-Solano County Continuum of Care
Board Meeting Minutes
September 6, 2017
11:30 a.m. to 12:30 p.m.

Board members present:

Tranine Chisom, Chair, Caminar
Tamara Colden, City of Vacaville
Debi Tavey, Fairfield Suisun Chamber of Commerce
John Evalle, Congressman John Garamendi's Office
Joey Carrizales, Formerly Homeless Individual
Kristin Kamm, Benicia Family Resource Center
Bryan Briggs, City of Fairfield
Ruth Matz, Community Action NorthBay
Sandy Rose, Solano County Health and Social Services
Jose Dominguez, Solano County Health and Social Services
Tracy Pullar, Department of Veterans Affairs, Alternate for Lori Bowley
Ed Lowe, North Bay HealthCare
David Klinge, Alternate for Reggie Doss
J.D. Hatchett, Circle of Friends, Alternate for Katrina Morrow

Other attendees:

John Melis, HomeBase, CoC Staff
Allison Ulrich, HomeBase, CoC Staff
Emery Cowan, Solano County Health and Social Services
Elias Haynes, Circle of Friends
Jennifer Artz, Abundant Place
Dennis, Vacaville Christian Fellowship

1. Tranine Chisom called the meeting to order at 11:50 am
2. There was a quorum of Board members present.
3. There were no presentations.
4. There was the following public comment:
 - Emery Cowan with Solano County Health and Social Services introduced herself as the new Mental Health Administrator for Mental Health Adult Outpatient Programs.
5. There were no additions or deletions to the agenda.
6. Ed Lowe moved to approve the agenda, John Evalle seconded the motion. All voted in favor with no abstentions. The motion carried.

7. Consent Calendar

7.1. Participants reviewed the minutes from July 26, 2017.

Sandy Rose moved to approve the minutes as presented. Bryan Briggs seconded the motion. All others voted in favor. No abstentions. The motion carried.

8. Old Business or Standing Agenda Items

8.1. Solano Strategic Plan Update

Staff reported that the Solano Strategic Plan is now available on the Housing First Solano website. Staff provided update regarding convening of City and County leadership; this meeting is currently being scheduled. Staff reported that the CAP Solano JPA's submitted an application for the Partnership HealthPlan of California's Housing Innovation Grants in collaboration with a number of partners and with support from the CoC.

8.2. Legislative and Advocacy Updates

No Board members had any advocacy updates.

8.3. Veterans Affairs Updates

Tracy Pullar provided an update regarding a recently issued HUD Notice for the competitive availability of additional HUD-VASH vouchers; applications require a letter of interest and from the Public Housing Authority and a letter of support from the local VA Medical Center (VAMC). Tracy Pullar noted the award of additional HUD-VASH vouchers is, in part, based upon the identified greatest community need.

9. New Business

9.1. Continuum of Care Competition Priority Listing

Staff discussed the 2017 CoC Program Competition; detailed the process for the local competition, including: the TA Workshop in July, Review and Rank process in August, and the creation of the Priority Listing. Staff explained Tier 1 and Tier 2 ranking. Review and Rank panelists included: Patti Uplinger of Uplinger Consulting, Wade Askew of Legal Services of Northern California, Natalie Siva of Berkeley Food and Housing, and Rebecca Aronson of First Place for Youth. Staff reviewed the Priority Listing process and outcomes, including the partial reallocation of Reynassaince Family Center and CalWORKS PSH, and new bonus funding projects with CAN-B (Fairfield Vets & Living Self Reliantly). CAP Solano JPA Coordinated Expansion project was partially funded through reallocation. Projects were formally notified of their opportunity to appeal; however, no appeals were received within the specified appeals period. As such, the Preliminary Priority Listing can now be finalized.

The non-conflicted Housing First Solano CoC Members discussed the final recommended priority listing. Staff reminded the Board that conflicted members may not comment or vote on this item. Staff identified the conflicted members as: Ruth Matz, Tranine Chisom, Bryan Briggs, and Kristin Kamm.

Ed Lowe moved to approve the Recommended Priority Listing as presented. Debi Tavey seconded the motion. All voted in favor. Abstentions: Ruth Matz, Tranine Chisom, Sandy Rose, Tamara Colden, Bryan Briggs, Kristin Kamm, John Evalle. The motion carried.

9.2 Governance Documents Update

Staff discussed updated draft CoC Written Standards and CoC Policies and Procedures. Of note, VAWA requirements have been updated, emergency transfer plans detailed, and HMIS related privacy requirements updated. Staff explained that the emergency transfer plans policies and procedures are meant to assist in protecting safety and privacy; the case be found on page 5 and 6 of the draft Policies and Procedures document. These Written Standards and Policies and Procedures will be submitted to HUD with CoC Consolidated Application; they will be reviewed and approved by the CoC General Membership Meeting in October 2017 for approval by the general membership.

Emory Cowan raised question regarding VI-SPDAT scoring for services. Staff discussed that the VI-SPDAT is currently being used and that DV experience is considered via tool. Prioritization of services for this population was discussed by staff, who encouraged folks to attend upcoming Coordinated Entry Work Group Meetings. Dennis of Vacaville Christian Fellowship interested in speaking with staff regarding who to talk about regarding DV services.

10. Board Comments

None

11. Staff Report

11.1. Funding Opportunities

Staff provided updated regarding Housing and Disability Advocacy Program (HDAP) non-competitive funding opportunity available in Solano County.

11.2 Federal Regulatory Updates

Staff directed the Board to review the materials contained in the agenda packet for federal regulatory updates.

13. Adjourn.

Sandy Rose moved to adjourn the meeting. Ed Lowe seconded the motion. All in favor, no abstentions. The motion carried and the meeting adjourned at 12:30 PM.