



Meeting Minutes July 1, 2024 7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday June 3, 2024, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioner Huber was unable to attend.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the June 3, 2024, Board Meeting. Commissioner Rasmussen motioned to approve the Board Meeting Minutes. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Leon Springs Fire Department (LSFD) reports due to ESD 4
 - a. Assistant Chief (AC) Creech presented the LSFD Chief's report and discussed:
 - The Monthly Run Report
 - Significant incidents
 - Training
 - Pre-plan inspections by the department
 - Community Health Paramedic activities
 - Public relations
 - b. AC Creech provided an update on the proposals received for a new ladder truck. Four proposals were received from three vendors with one vendor providing two different options. LSFD is recommending a Pierce ladder truck for approximately \$2,000,000 with the addition of loose equipment and a lead time of 39 to 42 months. An alternate vehicle with specifications equivalent to the desired truck may become available on short notice if a buyer backs out. Commissioner Lopez-Maddox motioned to approve the purchase of the truck and to nominate Commissioner Haygood or Surratt to approve the purchase of an equivalent vehicle if one becomes available on short notice. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
 - c. Mr. Joe Costantino reviewed the LSFD expenditures for June 2024. The LSFD is running approximately 10% over budget to date.

5. Discussion and appropriate action on the following:
 - a. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property:
 - The replat of the property into two separate parcels is underway by MTR Civil Engineers.
 - San Antonio Water System (SAWS) has approved the construction of just the water line to the ESD 4 property without a loop to the adjoining property if a joint construction cannot be negotiated with Alina Holdings.
 - Mr. Perez provided the Debra Dockery Architects proposal \$95,250 for the Initial Concept Design of the new Station 135 and discussed possible meeting dates to discuss the station requirements. Commissioner Surratt motioned accept the Conceptual Design proposal. Commissioner Rasmussen seconded the motion. Motion carried with 4/0 in favor.
 - b. Mr. Charles Laljer, Administrator, updated the Board on the planned meeting with the City of Fair Oaks Ranch City Manager.
 - c. Mr. Laljer discussed the status of the merger with LSFD and the on-going activities. The ESD 4 and LSFD are focusing on the different insurances for the employees, selection of a banking institution, an updated pay scale, and updating the ESD 4 policies.
6. Financial discussions and appropriate action:
 - a. Mr. Laljer presented the draft Fiscal Year 2025 budget. The conservative budget approach will require obtaining a loan for approximately \$1,250,000 for the new fire vehicles order. The loan is required due to the increase in full-time emergency responders and start of medical transport. Additionally, the Board may choose to exercise a De minimus Property Tax increase in order to generate additional revenue.
 - b. Mr. Laljer reviewed the ESD 4 financial report for July 2024.
 - c. Mr. Laljer reviewed the outstanding bills owed by ESD 4.
 - d. Action by the Board on approving payments by ESD 4. Commissioner Surratt motioned to approve the ESD 4 payment requests. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
7. Determine date, time, and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, August 5, 2024.
8. Adjourn. With no further business before the Board, Commissioner Lopez-Maddox made a motion to adjourn. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of. The meeting was adjourned at 9:09 P.M.