

**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES**

MARCH 14, 2020

August 12, 2020

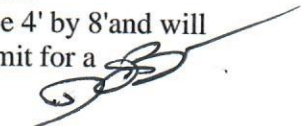
The meeting was called to order at 8:30 a.m. at the Administration Building.

Roll call:

Present: David Wagner, Chairman
Scott Vliek (Minutes)
Margaret Williford
Charlie Ray, Building Commissioner
Council Liaison, Susan Loeb

Not present: Mark Lies, Secretary
John Mackin

- I. Roll Call. There is a quorum.
- II. Minutes – The minutes of the meeting of July 11, 2020 were approved unanimously.
- III. Building Commissioner Report: Building Commissioner reported on the status of active permits and projects on the spread sheet distributed at meeting.
- IV. Inspections conducted in previous month.
 1. 4 Pleasant – Rough inspection
 2. 108 W Fairwater – discussed below
 3. 807 Vera – Rough inspection
 4. Two tree removal permits were approved
- V. Communications Received from Residents
 1. Questions about ordinances
 2. Questions about procedures to add on or remodel
- VI. New Permits on the Horizon
 1. Remodel – 2
 2. New homes – 3
 3. New construction – 1
- VII. New permit applications
 1. 19 S. Greatwater – shed, requires a variance
 2. 716 E. Wilson – deck - approved
 3. 716 E. Wilson – driveway
 4. Trees – 102 Wells, 5 S. Pleasant, 716 E. Wilson
- VIII. Public Comments. - none
- IX. Old business none
- X. Discussions
 1. 1 E US12 – This a remodeling project that will not involve structure but electrical and plumbing will be reconfigured. Also, approval for the septic is needed.
 1. Owners requested a permit for a temporary sign. The sign will be 4' by 8' and will meet code (155.110). Williford made a motion to approve a permit for a



temporary sign that must meet the code and will be in effect for six months and will then be reviewed. Vliek seconded, approved unanimously.

2. Discussion continued concerning the site plan.
 1. Parking lot will be gravel eliminating need for a detention pond. Parking spaces will need to be defined. They will be using the alley for access and it will be carried through to the adjoining lot. Should the alley be paved? 21 of the parking spaces will be on the south side of the alley on property owned by the developers but outside of the town limits. This raises the question "does this meet the ordinance requirements if not all of the required parking is within the town limits." We will need guidance on this.
 2. Septic system will need to be approved and the allowed gallons per day will need to be defined.
 3. Williford made a motion, seconded by Vliek to refer the need for the alley to be paved and the proposed use of property outside the town limits to the town attorney. Motion approved unanimously.
3. Dave Wagner reported on 108 Fairwater
 1. Owner wanted to add a walkway beside the building – approved by commissioner.
 2. Owner submitted a new landscape plan with considerably fewer plantings. Owner is to make an application to the committee for consideration if they want to make this change. Motion by Williford, second by Vliek to reject the alternative landscape plan. Motion approved unanimously.
4. 37 Lakeshore County Road installed a septic system with a permit from the county but not from the town. Motion by Vliek, seconded by Williford to assess a \$250 fine. Motion approved unanimously.
5. 11 Drexwood. We received an email protesting the assessment of "excessive fines." This property was first found to be an unregistered rental. The tenant cut into the slope of the unimproved right of way and putting the sand down a nearby slope last year. The tenant was given suggestions on how he could right this, but nothing was done. In August 2019 a fine of \$250 was assessed and not paid and no correction was made to the right of way. In September 2019 an additional fine of \$250 was assessed with no corrections made. At the July 2020 meeting due to the lack of response an additional fine of \$500 was assessed and referred to the town attorney.
6. There are proposed changes to the noise ordinance to be distributed to all members of the committee for discussion.
7. 49 Oval, resident installed two satellite dishes in the front setback (possibly in the right of way). The resident is waiting on Comcast to install cable and then the dishes will be removed. Vliek made a motion, Williford seconded, to table this until next meeting to see if it has been resolved.
8. 4 Pleasant has been directed to remove the stairs and hatch giving access to the roof. The contractor is aware but it has not been done yet.

VIII. Adjournment – Meeting adjourned at 9:20 am

