

**Board of Trustees  
VILLAGE OF MILLERTON  
Workshop Meeting Minutes  
January 7<sup>th</sup>, 2019**

A Workshop meeting of the Village of Millerton Board of Trustees was held on Monday, January 7<sup>th</sup>, 2019 was called to order at 6:00PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Christine Bates, Alicia Sartori, and Matthew Hartzog. Also present; Clerk Kelly Kilmer, Treasure Stephany Eisermann and Police Officer Veeder. Members of the public, Deloria Brooks (Sign in sheet attached).

**Police Department – Body Cam**

Officer Veeder gave a presentation on the Body Cam that is also and in car Dash Cam. Officer Veeder provided information regarding the product and answered questions the board had regarding the purchase of one of these Body Cam's. The cost for one unit is \$5,273.00 and then approximately \$500-600 for installation. It will be examined further with the Treasurer for the funds between budget, grants, and donations on when this can be ordered and placed in one of the police vehicles. (See attached quote and information.)

**Polling Place for Village Election – Resolution #1-2019**

**RESOLUTION # 1-2019  
Polling Place for Village Elections**

Be it resolved, that the polling place for Village Elections on Tuesday, March 19, 2019, will be held at the Nutrition Site on Simmons Street. The polls will be open from 12:00 noon until 9:00 p.m.

**That this Resolution is a true and correct copy of the Resolution, as regularly adopted at a legally convened meeting of the Board of Trustees of the Village of Millerton duly held on the 7<sup>th</sup> day of January, and further that such Resolution has been fully recorded in the 2019 Resolution Book in my office. In witness thereof, I have hereunto set my hand this 7<sup>th</sup> day of January 2019.**

**SIGNED BY:**

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**Kelly Kilmer, Village Clerk**

MOTION MADE BY: Trustee Najdek

SECONDED BY: Trustee Hartzog

Roll Call Vote:

Debra Middlebrook, Mayor: AYE

Jennifer Najdek, Trustee: AYE

Christine Bates, Trustee: AYE

Alicia Sartori, Trustee: AYE

Matthew Hartzog, Trustee: AYE

January 7, 2019

**Vouchers**

*Motion* was made by Trustee Bates to pay vouchers #2018739-2018743 for a total of \$4585.28, General fund \$3,031.25 and Water fund \$1,554.03, seconded by Trustee Sartori, all five (5) members in attendance approved and motion was passed.

**Oil/Gas Quotes**

Approved: 01222019

Per the current Procurement Policy, three (3) bids are needed before making a final decision for heating fuel oil, on Road Diesel, and No Lead Gasoline. Two (2) quotes have come back and we are waiting for the third. Kelly will have update at the Regular board meeting on January 22<sup>nd</sup>, 2019.

### **Event Policy**

The board had looked over the policy that is to be adopted and more discussion was had in regards some things on the proposed policy. After more discussion it was decided that everyone have a final look and be prepared to adopt the policy at the next board meeting. (See attached policy.)

### **Procurement Policy**

The current policy was passed out to the board and discussed. Stephany asked the at the board look at the policy and see if there are any changes for the upcoming fiscal year.

### **Employee Form**

An employee disciplinary form was passed around to the board. This form will be looked at in more detail by the Personnel Committee and brought back to the board at a later date.

### **Mayor**

NYCOM is holding a writing contest for local 8<sup>th</sup> grade students, "If I were Mayor I would....." Deb will pass the contest flyer to the Webutuck School principle to see if they would like to have the 8<sup>th</sup> grade students participate.

### **Budget Meetings**

*Motion* was made by Trustee Sartori to have the 1<sup>st</sup> Budget Meeting on Thursday, January 24<sup>th</sup>, 2019 @ 4PM and 2<sup>nd</sup> meeting on Tuesday, February 19<sup>th</sup>, 2019 @6PM (prior to the regular board meeting), seconded by Trustee Hartzog, all five (5) members in attendance approved and motion was passed.

*Motion* was made by Trustee Hartzog to move the Regular Board meeting scheduled for Monday, February 18<sup>th</sup>, 2019 to Tuesday, February 19<sup>th</sup>, 2019 at 7PM due to Presidents Day holiday, seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed.

### **Public Comment**

Member of the audience asked about any current sewer talks, the mayor let the public know that we are currently working on information regarding a sewer system, but it is in the very early stages. Also, it was mentioned that if there are any needs that any of the village committees might have where the residents can help that there are residents that would help. Same member of the audience also asked about the air quality issues in the village. She has been speaking with the building inspector about this issue also. We will need to get more information from the building inspector to find out who to call regarding the issue with out door furnaces and what it is doing to the air quality.

### **Adjourn**

*Motion* made by Trustee Nadjek to adjourn the meeting at 7:33PM, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion was passed.

Approved: 01222019

Respectfully Submitted,

Kelly Kilmer  
Village Clerk

Approved: 01222019