

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING  
RED RIVER GROUNDWATER CONSERVATION DISTRICT**

**Thursday, December 16, 2021**

**MEETING LOCATION:  
GREATER TEXOMA UTILITY AUTHORITY  
BOARD ROOM  
5100 AIRPORT DRIVE  
DENISON TX 75020**

**Members Present:** Chuck Dodd, David Gattis, Mark Gibson, Harold Latham, Mark Newhouse, and Mark Patterson

**Members Absent:** Billy Stephens

**Staff:** Drew Satterwhite, Wayne Parkman, Theda Anderson, Debi Atkins, and Velma Starks

**Visitors:** Kristen Fancher, Fancher Legal

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**Board Meeting**

**1. Pledge of Allegiance and Invocation.**

Board President Mark Patterson led the group in the Pledge of Allegiance and Board Member Chuck Dodd offered the invocation for the group.

**2. Call to order, establish quorum; declare meeting open to the public.**

Board President Mark Patterson called the meeting to order at 10:00 a.m., established a quorum was present, and declared the meeting open to the public.

**3. Public Comment.**

No public comment.

**4. Consider and act upon approval of Minutes of October 28, 2021, Board Meeting.**

Board Member David Gattis made a motion to approve the minutes of the October 28, 2021 meeting with one correction. The motion was seconded by Board Member Chuck Dodd. The motion passed unanimously.

**5. Budget and Finance.**

a. Review and approval of monthly invoices.

General Manager Drew Satterwhite reviewed the invoices with the Board. Discussion was held. Board Member David Gattis made the motion to approve the November invoices. Board Member Mark Gibson seconded the motion. Motion passed unanimously.

b. Receive monthly financial information.

General Manager Drew Satterwhite reviewed the District's monthly financial information with the Board. Discussion was held.

6. Consider and act upon Administrative Services Contract with Greater Texoma Utility Authority.

General Manager Drew Satterwhite provided background information for the Board. In November 2010, the District and GTUA entered into an agreement for administrative services to be provided by GTUA for the District. The Board of Directors of GTUA has continued to indicate their satisfaction with the outcome of the agreement. This agreement was considered and approved at GTUA's November 18, 2021 Board meeting. The District continues to operate with the lowest production fees in the region. Board Member David Gattis made the motion to approve the contract. Board Member Mark Newhouse seconded the motion. Motion passed unanimously.

7. Consider and act upon Engagement Letter for Audit Services for Fiscal Year Ending December 31, 2021.

General Manager Drew Satterwhite provided background information for the Board. District staff is of the opinion that McClanahan and Holmes, LLP of Bonham, Texas has provided thorough and quality audits during their tenure with the District. The fees for the 2021 audit services will not exceed \$5,125, which is within the previously agreed upon threshold. Board Member Chuck Dodd made the motion to approve the Engagement Letter for Audit Services with McClanahan and Holmes, LLP of Bonham, Texas for the 2021 audit. Board Member Mark Gibson seconded the motion. Motion passed unanimously.

8. Receive 2020 Annual Report on Management Plan.

General Manager Drew Satterwhite provided background information for the Board. Paul Sigle, Technical Lead, provided a presentation on the 2020 Annual Report.. Discussion was held.

9. Discussion and possible action regarding Water Loss Data within the District.

General Manager Drew Satterwhite provided the Board with various water loss information that public water systems report. Bonham, Red River Authority and Denison do not use groundwater. Threshold differences were discussed.

10:58 a.m. Board president Mark Patterson left the meeting. Board Vice President Harold Latham took charge of the meeting.

No action was taken on this item.

10. Update and possible action regarding the process for the development of Desired Future Conditions (DFC).

General Manager Drew Satterwhite and Kristen Fancher, legal counsel, informed that Board that the GMA 8 adopted the DFCs at the November 4, 2021 meeting which is part of the process. The Explanatory Report is expected to be available in the Spring of 2022. The Board can expect to adopt the DFCs in the Spring or Summer of 2022.

11. Consider and act upon compliance and enforcement activities for violations of District Rules.

No violations at this time.

12. General Manager's report: The General Manager will update the Board on operational, educational and other activities of the District.

a. Well Registration Summary

General Manager Drew Satterwhite reviewed the well registration summary with the Board. There were 12 registrations in October and 18 registrations in November

b. Update on Injection/Disposal Well Monitoring Program

Kristen Fancher, legal counsel, reported to the Board that one injection application with no issues with the Railroad Commission was not protested. Discussion was held.

c. Management Plan Update

General Manager Drew Satterwhite reported that the draft management plan process has been changed by TWDB. The District is waiting on TWDB to pre-review the plan. The District will then have to have a public hearing before adopting its DFC.

13. Open forum / discussion of new business for future meeting agendas.

Next regular meeting is January 20, 2022, it may be cancelled if there is no permit hearing.

14. Adjourn.

Board Vice President Harold Latham declared the meeting adjourned at 11:30 a.m.

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*Velma Starks*  
Recording Secretary

*Robert M. Starks*  
Secretary-Treasurer