



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING AGENDA

November 4, 2015
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

ADDITION TO THE AGENDA

THOSE PRESENT:

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 11/04/2015
- Approval of Regular Meeting Minutes dated 10/21/2015
- Approval and pay:
- Expenditures

522 Fire Control	14,804.30
<u>001 General Fund</u>	<u>14,804.30</u>

522 Fire Control	14,986.36
<u>110 EMS Fund</u>	<u>14,986.36</u>

594 Capital Expenditures	143,964.13
<u>401 Construction Fund</u>	<u>143,964.13</u>

Total	\$173,754.79
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RESOLUTIONS/MOTIONS

- Resolution 2015-09 : Set meeting dates
- Resolution 2015-10 : Surplus of Equipment
- Resolution 2015-11 : Budget Adjustment

DISTRICT REPORTS

- Union Report
- Volunteer Report
- City Liaison Report
- Commissioner's Report
- Fire Chief's Report
- District Secretary's Report

OPEN FORUM DISCUSSION

IMPORTANT DATES

- November 7 – Veteran’s Day Parade, FF Elmore is coordinating and will reach out to Walla Walla 5 to see if they will bring their new ladder truck
- November 14 – Tri-County Commissioners Meeting, BCFD #2 Station 210, and Congressman Dan Newhouse will be attending the meeting.
- November 18 – Public Hearing on Revenue sources at 1700 hrs.
- August 2016 – Primary Election – EMS Levy

CORRESPONDENCE

AMBULANCE SERVICE PROGRAM UPDATES

UNFINISHED BUSINESS

- New Tender
- Shared Visions/Goals Presentation
- FDCARES
- Community Presentation
- SOG for State Mobilization

NEW BUSINESS

AGENDA ITEMS FOR NEXT MEETING

EXECUTIVE SESSION

ADJOURNMENT:

Attested:

 11, 04, 15
SLITA BRADLEY, DISTRICT SECRETARY

 11, 04, 15
GREGG COUCH, COMMISSIONER

 11, 04, 2015
WOODY RUSSELL, COMMISSIONER

 11, 04, 2015
AJ HILL, COMMISSIONER



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

October 21, 2015
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

Commissioner Hill called the meeting to order at 1702 hrs.

ADDITION TO THE AGENDA

- No additions

THOSE PRESENT:

Commissioner Woody Russell
Commissioner Gregg Couch
Commissioner AJ Hill
District Secretary Slita Bradley
Captain Paul Carlyle
FF/Paramedic Anthony Vining

FF/Paramedic Aaron Meloy
FF Monte Elmore
Assistant Chief Cheryl Evosevich
FF Garrett Goodwin
FF Bob Marshall

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 10/21/2015
- Approval of Regular Meeting Minutes dated 10/07/2015
- Approval and pay:
- Expenditures

522 Fire Control	55,949.75
589 Payroll Clearing	18,003.20
<u>001 General Fund</u>	<u>73,952.95</u>
522 Fire Control	779.85
<u>110 EMS Fund</u>	<u>779.85</u>

- EFT

522 Fire Control	107,344.65
589 Payroll Clearing	-34,233.20
<u>001 General Fund</u>	<u>73,111.45</u>

- Key Bank Tax Deposit

522 Fire Control	2,270.54
589 Payroll Clearing	16,230.00
<u>001 General Fund</u>	<u>18,500.54</u>

Grand Total: \$ 166,344.79

Commissioner Russell made a motion to approve the consent agenda, seconded by Commissioner Couch and the motion carried.

RESOLUTIONS/MOTIONS

- Automatic Aid adding Franklin FD 3

Commissioner Couch made a motion to authorize the Chairperson to sign on behalf of the Board, seconded by Commissioner Russell and the motion carried.

DISTRICT REPORTS

- Union Report
 - No report
- Volunteer Report
 - No report
- City Liaison Report
 - No report from City Liaison Hayden. District Secretary Bradley reported that the City of West Richland scheduled a meeting to discuss the contract extension with Mid-Columbia Libraries. Commissioner Hill added that the cost-benefits study was conducted between Richland Library and Mid-Columbia Libraries.
- Commissioner's Report
 - Commissioner Hill reported that he was on a complicated incident as EROC. The after-action report by Kadlec stated that no hospitals should be swamped by patients on a mass-casualty incident.
- Fire Chief's Report
 - No report. Chief Whealan attended the annual WFCA conference on the West side.
- District Secretary's Report
 - 2016 Commissioner's meeting dates. The Board has not decided on the meeting days in 2016. FF Meloy and FF Vining expressed that Wednesday's were not good days since there is a lot of scheduled events on Wednesdays.

OPEN FORUM DISCUSSION

- Captain Carlyle reported that the HEAR Radio system is not working well. He suggested that the Board propose the issue to the County Commissioners. Commissioner Hill reported that the MCI plan has been drafted for 3 years.

IMPORTANT DATES

- October 24 - Howl-o-Ween 5K pet walk/run, Yokes in West Richland
- November 7 – Veteran's Day Parade, FF Elmore is coordinating and will reach out to Walla Walla 5 to see if they will bring their new ladder truck, 0800 hrs.
- November 14 – Tri-County Commissioners Meeting, BCFD #2 Station 210, and Congressman Dan Newhouse will be attending the meeting.
- August 2016 – Primary Election – EMS Levy

CORRESPONDENCE

- Thank you note with a gift card.

Commissioner Hill made a motion to donate the gift card to the Volunteer Association, seconded by Commissioner Couch and the motion carried.

AMBULANCE SERVICE PROGRAM UPDATES

- Captain Carlyle reported that ICD10 is implemented with no issues. Annual collection for September will be updated since there was a glitch on ERS. New monitors has arrived. Supplies will be ordered. Training is scheduled on 11/17-11/19/2015. The launch date is 11/24/2015. The backup medic unit will be ready by December 2015.

UNFINISHED BUSINESS

- Shared Visions/Goals Presentation
 - No report
- FDCARES
 - No report
- Community Presentation
 - Presentation is scheduled for Red Mountain Lion's Club on 11/17/2015. Commissioner Hill extended the offer to anyone who is interested in the presentation.
- SOG for State Mobilization
 - No report

NEW BUSINESS

- New Tender
 - It broke down a couple of times while the District was picking it up from Florida. Captain Carlyle submitted the expenditures relating to the breakdowns to Pierce for reimbursement.

AGENDA ITEMS FOR NEXT MEETING

- Shared Visions/Goals Presentation
- FDCARES
- Community Presentation
- SOG for State Mobilization

EXECUTIVE SESSION

- No sessions

ADJOURNMENT:

Attested:
 11/04/15
SLITA BRADLEY, DISTRICT SECRETARY

 11/04/15
GREGG COUCH, COMMISSIONER

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WOODY RUSSELL, COMMISSIONER

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