

2019 Graduate Contract

“Already There”

But Jesus looked at them and said,
“With men it is impossible, but not with God; for with God all things are possible.”

Mark 10:27

May 18, 2019, 3 pm is the Graduation Date.

Must be signed up with the group by
Friday, February 15th 2019

__ \$200 **Deposit** is due on February 15th to hold your spot. **No Refunds**

__ \$250 **Deposit** is due for those who sign up after February 15th but before February 28th. This amount includes a \$50 late fee that is in addition to any amounts due to be part of the graduation. **No Refunds**

30 GRADUATE LIMIT – First come first serve

__ Each Graduate must be in good standing with AACE if they are, or have been, a student at Friday School.

__ Ceremony will be approximately 1 hour from start to finish. If we reach our 30 Graduate limit, the ceremony may be as long as 90 minutes.

__ Colors are “Black and White” – Guys will have black cap & gown, Girls will have white. Guys will wear black pants and white shirt, Girls will wear white dress or white slacks and blouse. Tassel and chord colors can be chosen by the Graduate.

__ A diploma cover is included in the cost of graduation, however, the actual diploma is the responsibility of the Graduate. We recommend **NOT** bringing the actual diploma to the ceremony. Many covers have been left at the church over the years and it causes unnecessary stress.

__ Each Graduate will have a video with a Christian song (Christian Artist and Lyrics), or an Instrumental song. If you choose the Christian song method you are required to turn in a print out of the song’s lyrics. If you have questions regarding this you must ask them by March 1st to avoid last minute editing. Videos will be 45 seconds long. Each Graduate will construct his/her own video which will then be edited into the final video of all the graduates. Because our graduation venue can change from year to year we ask that you create your video in a WINDOWS FRIENDLY format because most churches have PC systems, not Mac. If for some reason you must create your video on a Mac and cannot save it as a .wmv, .mov, .qt, .mp4, or .mov file (**no PowerPoint videos accepted**), please know there will be a \$20 fee to convert your video to the proper format. Although everything else related to the ceremony will be in alphabetic order, the videos may not always be edited in that fashion. The editor places the videos in the best order according to the style and tempo of the songs used.

__ Rehearsal will be held Friday May 17th at 5:30pm. Graduates and their parents are expected to attend. All tables will be set up after rehearsal so there is no need to be at the church early on Saturday. Please... **NO GLITTER or CONFETTI!** These are very difficult to clean up and we want to be good stewards of the location God provides for us. Please decorate your table in a way that makes it easy to clean up quickly after the graduation.

- ___ Graduates are to arrive at 2pm on Saturday May 18th to allow enough time for dressing and pictures.
- ___ Location: Will be determined after final sign up date to ensure a large enough sanctuary.
- ___ Each Graduate will have half of a 6 foot table to decorate with tri-folds, special memorabilia, etc.
- ___ Processional song is the traditional "Pomp and Circumstance"
- ___ Recessional song is "Already There" by Casting Crowns
- ___ Potluck meetings will occur 3 times before graduation: **FRIDAY February 15th, FRIDAY March 22nd** and **FRIDAY April 19th** at 4:30pm at First Church of the Nazarene (where Friday School is held). These meetings are **VERY** important and will be the times when pictures are taken and information shared. Please plan to attend. While every effort is made to keep graduates informed, it is the responsibility of the graduate to check the Friday School website (www.fridayschool.com) weekly for any updates or graduation announcements that are posted under the Graduation Tab.
- ___ Graduates will decide on a Graduate Speaker and a Graduate to say a prayer from among the Graduates in the group – Votes will be taken via private email ballot.
- ___ February 28th is the **FINAL** deadline for adding new Graduates. \$250 is due if signing up after February 16th. If limit of 30 is reached we will not take more.
- ___ March 1st, 2019 gowns will be ordered. **ALL** money is due to cover cost of graduation **before** your Graduate's gown will be ordered. If you miss this date, you will be responsible for any additional charges for ordering your gown late. No Graduate will be allowed to participate in the ceremony without the specified cap and gown. **\$350 per graduate is the expected amount for your graduate to participate. If expenses are more, Parents will be notified in advance – if we are under budget cash refunds will be given to each family minus any late fees collected.**
- ___ A group photo will be taken at the March Potluck. If your Graduate cannot be at the group photo please understand they will not be included on the front page of the Graduation Program.
- ___ A professional photographer is included in the price for graduation. Each Graduate will receive a DVD with all photos that have been taken after graduation with a full release to print them as they wish. These will not be available for a minimum of 6 weeks after graduation. Please make sure you provide an accurate address you would like the DVD mailed to. Also, if you would like your family picture taken after the ceremony please remain in the sanctuary after the ceremony. Pictures will be taken in alphabetical order. If your family is not present when it is your turn the next family will be allowed to be photographed.
- ___ A Graduate T-Shirt will be included in the price for the graduation. If you would like to purchase additional shirts there will be a charge of \$22 per shirt. Please make sure Graduates give the size they wear in a "unisex, round neck, adult t-shirt". Shirts will be ordered on March 1st, if we do not have the t-shirt size by then you will be charged an additional \$22 plus set-up fees to order your shirt later.

__While the programs for the ceremony are provided in the cost of the graduation, all Graduates must provide their own announcements and invitations. Please wait to order your announcements and invitations until AFTER the graduation location is announced at the February potluck to ensure they are correct.

__March 22, 2019 is the due date for:

- 1.) Senior page for yearbook
- 2.) Video for Graduation
- 3.) Senior picture for program

__Updates will be posted on the internet at www.fridayschool.com

Contact Information:

Bethann Anderson – 210-399-5950 Mrs.Anderson.Fridayschool@gmail.com

We understand and agree with all the initialed points above. The deposit is non-refundable. We agree to make this the best graduation ceremony for our Graduates. Participation is necessary to succeed. We agree that the Graduation Admin Team has the final say should there be a discrepancy or unforeseen circumstance requiring a decision. We understand the Graduation Admin Team reserves the right to terminate our participation in the ceremony at any time for Graduate or Parent misconduct.

Parent Signature	Print Name	Date
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Graduate Sign	Print Name	Date
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Money received by: _____ Amount _____ Cash () Check # () CC () PayPal ()

(Please make checks payable to Bethann Anderson PayPal to Mrs.Anderson.Fridayschool@gmail.com)