

AGENDA
MURPHYS CEMETERY DISTRICT
REGULAR MEETING March 20, 2019
THIS MEETING WILL BE HELD IN THE MURPHYS HISTORIC SCHOOL ON JONES STREET AT
7PM

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Murphys Cemetery District at (209)728-2387 at least 48 hours prior to the start of the meeting. Notification in advance will allow reasonable arrangements to be made to ensure accessibility to this meeting. Government Code §54954.2(a)

The agenda is available for public review at <http://murphyscemetery.com>

7:00 PM: **CALL TO ORDER**

PUBLIC COMMENT

Any item of interest that is within the jurisdiction of the Murphys Cemetery District and is not posted on the Regular agenda may be addressed during the Public Comment period. California law prohibits the District from taking action on any matter which is not posted on the agenda unless it is determined to be an emergency by the District. The Public Comment period shall not exceed a total of 15 minutes. If Public Comment is completed before the end of the 15 minute allotted time period, the Board may immediately move to the Regular Agenda. Each speaker is to limit their remarks to no more than 5 minutes unless further time is granted by the Chairperson.

CLOSED SESSION 7:15 PM

1. Update on Cemetery Caretaker worker comp claim
2. Discussion and possible action on hiring a Short term Caretaker Assistant on a part time basis.

OPEN SESSION 8 PM

Report on any action taken in Closed Session

REGULAR AGENDA

If you wish to address the District on an agenda item, please make that request of the Chairperson when that Agenda item is introduced. You may give your name if you choose to do so. Time limits are 5 minutes per person on any agenda item.

APPROVAL OF MINUTES: of Regular Meeting held on January 16, 2019. No meeting was held in February 2019 due to a lack of a quorum.

CORRESPONDENCE:

1. SDRMA notice on deadlines for submitting documents
2. Letter from Fechter and Co. soliciting the work of doing the audit for the cemetery.
3. Letter from CA State Controller concerning the 2018 Government Compensation Report due by 4/30/2018
4. SDRMA Notice of Nominations for the 2019 SDRMA Board of Directors
5. CSDA Board of Directors Call for Nominations
6. CSDA workshop "Human Resources Boot Camp for Special Districts"
7. SDRMA notice on rates for Property/Liability Programs for the 2019-20 fiscal year.
8. Other correspondence

OLD BUSINESS

1. Report on Angels Sewer and Drain work on replacing the cemetery water lines.
2. Map design for installation in kiosk.
3. Review and possible revisions to Public Policy booklet and website.

NEW BUSINESS

1. Discussion and action on whether to use Foothill or Angels Pest Company for 2019 weed control spraying
1. Cemetery gate repair needed
2. New requirements for Special District Websites
 - a. ADA accessibility for public agency websites
 - b. New requirements for what must be posted on the website
3. Discussion on methods of disposing of surplus property or other items belonging to the cemetery.
4. Discussion and possible action on potential liability for Volunteers working in the cemetery
5. Monthly Safety Brochures: "Evacuation" and "Working Outdoors-Mosquitos and Ticks"

FINANCIAL REPORTS

1. County financials: December 31, 2018 and January 31, 2019
2. Budget vs Actuals and Itemized Category reports: YTD: January 31, 2019
3. Invoices:
 - a. AT&T for wireless service \$50.12 due 2/17/2019 & \$49.20 due 3/17/2019
 - b. AT&T for phone book listing \$9.28 due 2/22/2019 & \$4.64 due 3/22/2019
 - c. Cal-Waste \$20.85 for Feb. rental fee on trash bin & for March rental fee and bin emptying \$52.96
 - d. A-1 Land Management \$4,410 for tree removal and trimming
 - e. Reimburse Maureen Elliott for 1 year for website \$179.88 and 1 year domain name renewal \$15.17.
 - f. Other invoices

CARETAKER'S REPORT

TRUSTEE'S REPORTS AND ITEMS OF INTEREST:

DATE OF NEXT MEETING: APRIL 17, 2019

ADJOURNMENT