

June 6, 2017  
5:15 P.M.  
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Tuesday, June 6, 2017 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order. The prayer was led by Al Schirmacher. The Pledge of Allegiance was recited by all.

Present: Mayor Lentz, Commissioners Krug, Edwards, Stirton, and Forkenbrock. City Clerk/Administrator Kim Knudson was also present.

Motion by Commissioner Forkenbrock to adopt the agenda. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve the minutes from the May 15, 2017 regular meeting. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Forkenbrock to approve the minutes from the May 30, 2017 special meeting. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Forkenbrock to approve Appropriation Ordinance #3458 (Payroll) for the amount of \$32,373.83. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Forkenbrock to approve Appropriation Ordinance #3459 (Disbursements) for the amount of \$314,812.15. Seconded by Commissioner Stirton. All aye.

#### **Public Comments**

None.

#### **Discuss Agreement to Audit City Utility Billing System**

Motion by Commissioner Edwards to accept the Agreement to Audit the City of Horton Utility Billing System submitted by EMG, Inc. in partnership with Utility Data Intel, LLC for one year. Seconded by Commissioner Forkenbrock. All aye. Upon correction and concurrence by the City, Consultant will receive 50% of the additional revenue collected by the City for a period of one year based upon corrections of billing errors and omissions discovered solely through the efforts of EMG, Inc. and/or Consultant and limited to 1.5% of total utility revenue. If no additional revenue is generated for the City, the Consultants will not receive a fee for this service.

#### **Revisit Church Property Discussion**

Rick Clement asked for a follow up on the city's decision to Quitclaim Deed a small portion of property for little or no cost in exchange for continued care at the First Baptist Church at 400 East 16<sup>th</sup>. Motion by Commissioner Edwards to send a letterhead to the church thanking them for the interest in the property, but the Commission declines their offer at this time. Seconded by Commissioner Forkenbrock. All aye.

Rick Clement asked for permission to put a shelf along the west side of the carport and run underground electricity to it at Hickory Point. Motion by Commissioner Stirton to allow the installation of the shelf and electricity. Seconded by Commissioner Forkenbrock. All aye.

### **Discuss Bobcat Agreement**

Todd Horton provided the Commission with quotes from Case, New Holland, John Deere, Kubota, Victor Phillips, and Bobcat. Motion by Commissioner Stirton to pay \$7,500 to extend the lease on the current Bobcat for another year, and budget to possibly purchase it outright next year. Seconded by Commissioner Edwards. All aye.

### **Consider Approval of Velocity Devices for EMS**

Motion by Commissioner Stirton to allow the purchase of two Velocity Wi-Fi devices for the trucks and extend the contract with AT&T. Seconded by Commissioner Edwards. . Aye—Mayor Lentz, Commissioners Krug, Stirton, and Edwards. Abstain—Commissioner Forkenbrock.

### **Todd Horton**

Todd Horton and team installed two lights at Baker Ridge at Mission Lake. They will be pouring the curb at 1<sup>st</sup> Avenue East on Wednesday for the drop box.

They also fixed water leaks last week, and have spread 700 ton of rock at the Little Lake and Mission Lake. Todd is going to order 500 more ton.

### **Chief Calhoon**

Chief Calhoon introduced his new part-time police officer, Jason McManus to the Commissioners. Jason will hopefully fill the gap until Officer Horns returns from duty.

The new vehicles that the city purchased are here. Chief Calhoon is going to get a quote from Dustin Madere on installing the equipment in the police vehicle, instead of taking it to Manhattan.

Chief Calhoon had a brief conversation with Keith Olsen about dispatching, and the county dispatching. He warned the Commission that what they hear in the newspaper and in town may not necessarily be what they discussed.

### **Mayor Lentz**

Mayor Lentz signed the Notice to Proceed on the pool. The pre-construction meeting will be on 6/14.

Motion by Commissioner Edwards to allow Mayor Lentz to contact temporary fence companies for pricing for the pool and present it to Kim. Seconded by Commissioner Forkenbrock. All aye.

Mayor Lentz would like to see all of the playground equipment sprayed at Hickory Point and asked Todd to get some pricing on chat rock prior to the 4<sup>th</sup> of July weekend.

Mayor Lentz requested a 20 minute executive session for the end of the meeting to discuss non-elected personnel.

### **City Clerk/Administrator**

The auditors were here last week.

The air conditioner in the front office isn't working, and Waser recommended that we replace the unit. Motion by Commissioner Edwards to approve the bid from Waser Plumbing and Heating, Inc. for \$2,850.00. Seconded by Commissioner Forkenbrock. All aye.

### **Commissioner Krug**

Second Harvest Motorcycle Ministry shot at the shooting range last Sunday. There were 19 shooters, and about 40 people. Commissioner Krug stated that the range looks good to Todd.

Commissioner Krug would like a track hoe to dig the channel down and add some drain tile to the property by the dam in the near future.

**Commissioner Stirton**

No comment.

**Commissioner Edwards**

Commissioner Edwards announced that he has filed for re-election.

**Commissioner Forkenbrock**

Commissioner Forkenbrock asked for an update on the park on the west end of town. Todd Horton informed him that a family and children are utilizing it.

The south doors at the Blue Building have been fixed by the city employees.

Mayor Lentz is working with BG Consultants, Inc. on the bike/walking trail grants.

Commissioner Forkenbrock would like Kim to provide him with a list of revenues/expenses from Keith Olsen as of January 1, 2017.

Motion by Commissioner Forkenbrock to go into a 20 minute executive session to discuss non-elected personnel to include Mayor Lentz, Commissioners Krug, Edwards, Forkenbrock, and Stirton, Kim Knudson, Chief Calhoon, and Todd Horton. Seconded by Commissioner Edwards. All aye. No action taken after executive session.

Motion by Commissioner Forkenbrock to go into a 10 minute executive session to discuss non-elected personnel to include Mayor Lentz, Commissioners Krug, Edwards, Forkenbrock, and Stirton, Kim Knudson, Chief Calhoon, and Todd Horton. Seconded by Commissioner Stirton. All aye. No action taken after executive session.

Motion by Commissioner Edwards to adjourn at 7:36 p.m. Seconded by Commissioner Forkenbrock. All aye.

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Kim Knudson, City Clerk/ Administrator

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Tim Lentz, Mayor