

# **Pocono Woodland Lakes, HOA**

## **Monthly Meeting Minutes**

August 20, 2017

### **I. Call to order**

President Karen DeMaio called to order the regular meeting of the Board of Directors at 10:05 am on August 20, 2017 at Community Clubhouse.

### **II. Roll call**

Secretary Raymond Liebold conducted a roll call. The following persons were present: Karen, Raymond, Rich, Lori, Dave, Naomi, Bill. EXCUSED ABSENCE Jon, Joanne

### **III. Approval of minutes from last meeting**

Secretary Raymond Liebold Tabled July 2017 Minutes till Septembers Meeting

### **IV. Open issues**

- a) Presidents Report, see attached Report.
- b) Committee reports,
- c) Grievance Reports: Had 3. All resolved.
- d) Nominations: N/A
- e) Planning: Triad at the gate on 8/28 and blue ridge to install programs. Dump pads are in and walls are in, stop work until the Township meetings. All permits and applications fees are paid with the Township.
- f) Recreation: on 8/28, we have adult Dip and sip, and Labor Day BBQ.
- g) Rules and Regulations: Next meeting is 8/24, Hope to present Rules and Regulations to the Board soon.
- h) Welcome wagon: 3 new home Owners moved in in July.
- i) Alliance: Have not attend.
- j) Communications: Looking for a web designer, researching LED sign for the Dump area.
- k) Public Safety: See attached report.
- l) Budget: Jon did have a Meeting, but he is not present to elaborate.

- m) \*\*\*\*\*MOTION MADE BY LORI AND 2<sup>ND</sup> BYNAOMI TO REMOVE  
BILL SOMMERS FROM THE BOARD FOR had having Chickens FAILED.  
Yes, were Karen, Lori, Naomi No were Ray, Rich, Dave, with Bill abstaining.

**V. Old/New business None.**

**VI. Adjournment**

President Karen DeMaio adjourned the meeting at 11:23 am.

Minutes submitted by: Secretary Raymond Liebold

Minutes approved by: Raymond Liebold

## President's Report

8/20/2017

We recently hired an Office Assistant but unfortunately she had to resign for personal reasons. We will still be advertising for the position but I would like to say job well done to Gretchen and Jennifer for going the whole summer with two people. That's a lot of work processing payments, getting the amenity badges ready along with just regular day to day activities. We usually have three in the office but they made it through with 1 full timer and 1 part timer. Nice job!

We have many projects going on such as repaving of the roads, gate automation and new garbage dump. I will have each respective committee address what they are working on.

Recreation Events- on Saturday August 12<sup>th</sup> we had a Family Fun Day complete with sundaes and slushies. Thanks to Lisa Neill and Christine and Jim Shivers for their running of this event. We have some other events coming up soon that Recreation Committee will bring up.

We are approaching the end of the summer and with being under budget for the summer season we are proposing to keep the pool open to until at least, Sunday September 10<sup>th</sup>. The schedule during the week would be 11-12 lap swim, open swim 12-2, then reopen from 4-7. Weekends would be 12-7.

We have retained new lawyer John Stieh of a law firm right here in town- he is assisting us with our garbage dump project and securing of permits. We are now on the township agenda for August 23<sup>rd</sup> at 7:00 pm for Planning Commission and October 3<sup>rd</sup> at 7:30 pm for Conditional Use Public Hearing.

We interviewed two security companies to look into the training of our public safety department. Ultimately we concluded we would like to enter into a consult agreement with Patriot Services to do an 8 week consult including riding around with our public safety officers and updating our policies and procedures.