November 15, 2022

At 7:00 PM Vice-Chairman Jeff Gonsar called the meeting to order and the Pledge of Allegiance was recited. Roll call was taken with the following members present: Jeff Enders (arrived at 7:18), Ken Hoover, Jon Miller, Carl Bahner and Jeff Gonsar. Tim Neiter and Jeff Warfel was absent. Operator Jeff Grosser, Solicitor Joe Kerwin, Engineer Logan Jury, Justin Mendinsky (arrived at 7:18).

**BUSINESS FROM THE FLOOR**

None.

**SECRETARY’S REPORT**

Jon Miller moved to approve the minutes as presented. Ken Hoover seconded the motion and the motion carried unanimously.

**TREASURER’S REPORT**

Ken Hoover moved to approve the report as presented. Carl Bahner seconded the motion and the motion carried unanimously.

**ENGINEER’S/CONSULTANT’S REPORT**

Engineer Justin Mendinsky reviewed the Engineer’s Report.

1. WWTP – Jeff Gonsar made a motion to approve PennVest Payment Requisition #24 in the amount of $82,755.28. Jon Miller seconded and the motion carried unanimously. A motion was made by Ken Hoover to change order #3 to Contract 20-01 General $274,290.38 and #2 to Contract 20-02 Electric $68,338.63, Jeff Gonsar seconded, and the motion carried unanimously.
2. Extension – To complete the project the total aggregate cost is $12.7 million. Carl Bahner made a motion to approve 3 contracts to the lowest bidders with a letter of No Prejudice and bonding paperwork from the contractors, Ken Hoover seconded the motion and the motion carried unanimously.
3. Sycamore Ridge – This project will be on hold to connect until summer of 2023, so an exemption for flow can be received.
4. CDBG – A grant application was submitted for 5th Street. Awards for grants are to be anticipated summer of 2023.
5. CFA – Awaiting Determination
6. Mountain Water Line – The direction of the water line will go from Sycamore to Sheetz, Sheetz to the creek, and the creek to the mountain. The estimated cost will be $7.5 million. Phase one of the project will be roughly $2.5 million. The deadline for the CFA grant application is December 21st.

**SOLICITOR’S REPORT**

Joe Kerwin mentioned he had a good meeting with Gary Lenker and they are working through the grinder and pump agreements. Also discussed was that PennVest needs a legal services agreement. Ken Hoover made a motion to approve, Jon Miller seconded the motion, and the motion carried unanimously.

**OPERATOR’S REPORT**

During the last month operator(s) performed the following: Flushed hydrants, worked with contractors, sludge hauling, turned on 3 new homes in Donco development, completed PA One Calls, 334 Rule, checked leak at 3052 PMR, leak at 4th & Locust St, pulled 2 water samples, 1 arsenic sample, and pulling extra sewer samples every week.

**CONSULTANT REPORT**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

1. The 2023 Budget Action was tabled

**APPROVAL OF BILLS**

Jon Miller moved to approve payment of the bills as presented. Ken Hoover seconded and the motion carried unanimously.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

Carl Bahner moved to adjourn the meeting at 8:17PM. Jon Miller seconded and motion carried unanimously.

Respectfully Submitted,

David W Hoover Secretary