

**LIVING SPIRIT COUNCIL - MEETING MINUTES**  
**March 31, 2020 (Video Conference with Zoom)**

**PRESENT:** Bonnie Yake, Brent Rostad, Pastor Jerry Borkowsky, Rev Russell Mitchell-Walker, Pastor Stewart Miller, Rev Nancy Yee, Gordon Ward, Bonny Manz, Kathryn Cooper, Jason Wandy, Jim Fallows

**REGRETS:** Maitland McNeil, Alex Campbell (technical issues connecting), Doug Hird (technical issues connecting)

<b>AGENDA</b>	<b>DISCUSSION</b>	<b>DECISION/ACTION</b>
1.0	<b>Opening Devotion – St. Philip</b>	Opening devotion - Kathryn Cooper
2.0	<b>Acceptance of previous meeting minutes Feb 11, 2020</b>	Minutes accepted as presented.
3.0	<b>Acceptance of Agenda</b>	Accepted as presented.
4.0	<b>Business Arising from previous minutes</b> <ul style="list-style-type: none"> <li>a. New accounting codes – Stewart and Gordon’s meeting with Janet</li> <li>b.</li> <li>c. Year-end Statement – accrual or calendar</li> <li>d. 2019 financials book review by committee</li> <li>e. City off-leash dog park proposal</li> </ul>	<p>Lines in GL will match our budget lines, not using new codes. <b>Use codes in office. Need to discuss use of codes with Harvey.</b></p> <p>Continue with calendar (year-end). Get all LSC transactions complete by Dec. 7 each year. May have a small reconciliation in January. <b>BOL to calculate payments for this year.</b></p> <p>Defer until committee group can meet in person.</p> <p>Motion “Adopt Option 4 as recommended by Task Group”, Moved Bonny M., Second Nancy Yee, Carried.</p>
5.0	<b>Map Report</b>	Maundy Thursday and Good Friday planning with BOL and Eastside. St. Philip is joining with other Anglican congregations.
6.0	<b>COVID-19 issues</b> <ul style="list-style-type: none"> <li>a. LSC closure to gatherings</li> <li>b. Revisit 2020 Budget, including caretaker wages</li> </ul>	<p>Motion "Effective March 21, 2020, due to COVID-19 precautions, the Living Spirit Centre is closed for rentals indefinitely. If you have booked for an event that hasn’t happened yet, you will be fully refunded any deposits you have made. If you are a regular user, you are relieved of any contractual obligations.”, Moved Jerry B., Second Jason W., Carried.</p> <p>May have 4-6 months of no rent revenue other than Sojonky/Gray. Discussion of not to defer utility payments, possibly defer capital asset. Keep caretaker on while there are other tasks within the building to complete.</p>

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	<p>c. COVID-19 application for government funds</p> <p>d. Offer LSC to be emergency facility</p> <p>e. LSC executive</p>	<p>BOL has contacted TD to have mortgage deferred for 6 months. This would be LSC decision to defer mortgage. As an alternative to cover the mortgage payment, Motion “LSC payment to BOL for \$5,000 to cover mortgage if deferral can be reversed”, Moved Nancy Y., Second Jerry B., Carried.</p> <p><b>Bonny to contact Doug Hird to discuss mortgage.</b></p> <p>Any applications for funding would be done by each congregation</p> <p><b>Each congregation get approval from their council or executive to offer the LSC building to be used as an emergency facility. Bring decision back to LSC.</b></p> <p>Bonnie Y. asked if executive, Brent R. and Alex C. are available in next few months.</p>
7.0	<b>Adjournment</b>	<p><b>Next Meetings 7pm</b></p> <ul style="list-style-type: none"> <li>• <b>May 19<sup>th</sup> (Video Conference)</b></li> <li>• June 16<sup>th</sup></li> <li>• September 15<sup>th</sup></li> <li>• November 17<sup>th</sup></li> </ul>
8.0	<b>Our Prayer for Unity</b>	