

Safeguarding Children



Intimate Care

Policy Statement

At Roughton Under 5's Playgroup we are committed in ensuring that all our staff who are responsible for the intimate care of children undertake their duties in a professional manner at all times. Roughton Under 5's Playgroup recognises that all children need to be treated with respect when intimate care is given. No child should be attended to in a way that causes distress, embarrassment or discomfort.

Procedures

Protection of the child

At Roughton Under 5's Playgroup we ensure:

- Staff who provide intimate care are trained to do so and are always fully aware of best practice:
 - a) In nappy changing, toileting accidents.
 - b) Administration of individual/personal medication.

- Each staff member shall hold a current DBS and Safeguarding Certificate (valid for 3 years), qualifying them to be responsible for intimate care of all children.
- Record when an individual child's nappy has been changed or medication administered.
- Every child is supported as appropriate to their age, ability and emotional needs. Staff encourage children to do as much for themselves as possible, e.g. hand washing after a nappy change.
- Individual intimate care plans will be drawn up for particular children as appropriate to suit circumstances of the child. In the case of a care plan requirement the Parents/Carers, Lead Practitioner/Manager and/or other Outside Personnel will work together to ensure that an appropriate plan is put in place. In the case of a more specific procedure, only staff that have been trained and assessed as competent should undertake the procedure (e.g. the administration of insulin for diabetes). An individual care plan will be updated on a regular and/or requirement basis.



- Each child's right to privacy will be respected. Every child is treated with respect at all times; the child's welfare and dignity is of paramount importance. Careful consideration will be given to each child's situation to determine how many staff members might need to be present when a child is assisted to use the toilet/potty. Where possible one child will be cared for by one staff member unless there is a sound reason for having more staff members present. If this is the case, the reasons will be clearly documented.
- If a staff member has concerns about or notices any physical and/or emotional changes in a child's presentation, e.g. marks, soreness, being withdrawn etc, or the child should make a disclosure to the staff member, they will immediately report the concerns to the SLP (Safeguarding Lead Practitioner) or DSLP (Deputy Safeguarding Lead Practitioner).
- If a child makes a disclosure against a member of staff all necessary procedures will be followed.

This policy was adopted on 9th September 2016

Last reviewed on 10th November 2017

Signed on behalf of the committee by the Chairperson

Chloe Bennett

Date –

10/11/17