



**BYERS PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS MEETING
MEETING AGENDA OF AUGUST 8, 2019**

**Location: Quint Valley Building
601 Highway 36 North, Byers, Colorado
Time: 7:00 PM**

Call to Order/Pledge of Allegiance/Attendance

I. Approval of Agenda

- a. Introduction of New Board Members

II. Approval of Minutes of the Previous Meeting

III. Public Comment

(3 minute time limit per person/no disruption, pursuant to C.R.S. § 18-9-108)

Doug – I- 70 Scout – donation of book for the Church Museum

IV. Treasurer’s Report: Approval of Bills, Financial Statements

V. Attorney’s Report

- A. Filing of Oath of Office for James Mingus

VI. Operations Report

A. Athletic Coordinator

B. Building Maintenance

C. Public Relations/Community Outreach

D. Grounds – Purchase hand trimmers

- a. Quint Valley – pm for both furnaces and ice machine
- b. Church
- c. Park

E. Calendar

F. Park Update

G. Community Activities

VII. Old Business

- A. Thank You Cards
- B. Purchase of laptop computer and quick books software for Treasurer
- C. Purchase of a lockable filing cabinet
- D. Roof Repair Project Update
- E. Corrected Meeting Minutes
- F. Accomplishments

VIII. New Business

- A. Officer Appointment
- B. Athletic Coordinator Job Description
- C. Caretaker/Groundskeeper Job Description
- D. Bank Signer
- E. Budget Committee
- F. SDA Conference

IX. Executive Session (if needed)

Adjournment