

## **HOLLEYBROOKE HOMEOWNERS ASSOCIATION, INC.**

**September 20, 2016**

**Meeting was called to order at 7:00 pm by Sharon Jeter at Snow Library. The members present: Sharon Jeter, President; Lenora Brothers, Secretary; Eric Lowe; and Irene Davidson, Contract Employee.**

**Sharon turned the meeting over to Irene for Board of Directors nominations to serve at the beginning of January 2017 and ending December 2018. Irene opened the floor for nominations. The following resident and current board member were nominated: Judy Lamberth and Eric Lowe. There were no previous notifications for additional nominations, nominations were closed. Judy Lamberth and Eric Lowe were officially nominated for a new term with no objections, and Irene turned the meeting over to the Board of Directors.**

**Prior to the meeting, Lenora emailed the Board members the July 2016 and August 2016 minutes for review. Eric motioned to accept the July 2016 and August 2016 minutes; Sharon seconded the motion. All agreed.**

**Irene read the Treasury Report. As of August 31, 2016, the checking balance was \$95,263.63 and the money market fund was \$101,904.57. As of September 20, 2016, the check book balance was \$85,628.02. Eric motioned to accept the Treasury Report; Sharon seconded the motion. All agreed.**

### **NEW BUSINESS:**

**Website ~ Irene and the Board discussed items of information that needed to be added to the website. The Board also asked Lee Brothers about technical changes to the page.**

**The Board agreed to wait until the first of the new year to contract with someone to manage the web page and Lee Brothers agreed to volunteer his services until then.**

### **OLD BUSINESS:**

**Rhoades ~ According to Irene, Rhoades has not been able to seal the parking lot due to their work load and the earliest they would be able to come out would be in the following week.**

**Pool ~ Irene indicated that the pools had been covered. She also stated that the wading pool furniture had been stored and the old furniture had been removed by Criterion.**

**The water at the pool has been turned off but has not been winterized yet.**

**Irrigation ~ According to Irene, there was a leak somewhere with the Holleybrooke Drive irrigation line. She and Laurie were able to locate the water valve to turn off the water until someone from Commonwealth could make their inspection.**

**Bathroom ~ Irene will be in contact with Plumbing Innovators to get an update regarding the ladies room stalls.**

**Other ~ Irene will be in contact with S & S regarding additional small jobs at the common area.**

**Cameras ~ According to Tim Jeter, the additional camera has been installed and is working.**

**Amended Pool Rules ~ Lenora mentioned that the amended portion of the pool rules were approved on July 26, 2016 via email with all members in agreement.**

**VDOT ~ Lenora updated the Board regarding the repair to the easement at the entrance of Holleybrooke near the pool. She indicated that she had spoken with Kyle Bates about the repair and indicated that he is hoping to schedule to have the drainage pipe replaced sometime in the new year. The pipe is deteriorating at the location of the hole.**

**Trash ~ Sharon indicated that she is on trash and recycling for the month of October.**

**8:24 pm ~ Sharon motioned to adjourn; Lenora seconded the motion. All agreed.**