

From:
The Office of the
Picuris Pueblo Housing Dept.



Picuris Pueblo
P. O. Box 127
Peñasco, New Mexico
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REQUEST FOR BIDS REPLACE AND REPAIR FLOORING IN RESIDENTIAL HOME

The Picuris Pueblo Housing Department is requesting proposals from General Contractors to replace and repair flooring in a residential home at Picuris Pueblo.

Instructions to bidders:

1. Quotes and proposals must include a breakdown of work to be performed.
2. Quotes must include the pricing for the work to be performed.
3. Quotes must also include all labor and supplies necessary to complete the work.
4. Any exclusions to the scope of work below must be clearly stated in the quote.
5. Work in addition to the scope minimum requirements should be clearly stated in the quote.
6. An in-house inspection will be performed by the Picuris Pueblo Housing Department staff. All repairs must be up to current codes.

Scope of work will include:

- Assessment of the flooring/venting issues
- Detailed plan for carrying out the work
- Replacing and/or repairing the flooring
- Any implied warranties should be in writing on bid
- All construction and installation debris must be cleaned up and disposed in a proper manner
- Adhere to Picuris Pueblo COVID-19 guidelines

Site Visits:

Site visits will be held on **Wednesday, April 13, 2022 from 9am – 12 pm** and **Thursday, April 14, 2022 from 1pm – 4pm.** Site visits and inspections are encouraged and must be scheduled with:

Nancy Armijo, Housing Assistant

(575)587-2519 x443

narmijo@picurispueblo.org

(Per Picuris Pueblo COVID-19 rules and regulations, all visitors must be fully vaccinated and wearing a mask to participate in the site visit.)

DEADLINE: Proposals are due by Tuesday, April 26, 2022, no later than 5:00 pm MST.

Indian preference will be given on this project.

For more information and/or inquiries about this request, please contact:

Cecilia Shields, Picuris Pueblo Housing Director
(575) 999-5017 / housing@picurispueblo.org

Proposals are to be submitted to:

Cecilia Shields, Picuris Pueblo Housing Director
(575) 999-5017 / housing@picurispueblo.org

Selection:

The Picuris Pueblo Housing Department will use the following table to assign points to each bid in regards to five areas, for a total of 100 points. Selection will be given to the contractor with the highest amount of points.

Project Cost – Lowest cost proposal will receive 45 points; second lowest cost proposal will get 40 points; third lowest cost proposal will get 35 points, etc.	45 Points
Specialized experience and technical competence (including fiscal capacity) of the company. The company should have had a minimum of five (5) years of experience with projects of this type*. Interested companies shall provide a list of projects completed in the last five (5) years, including project name, address, telephone number, contact name, funding source, original scope, original budget, final scope, and final budget.	20 Points
Experience and professional qualifications of key personnel including specialized technical skills, and experience in working together as a team. Interested companies shall provide the name and experience of the lead technician proposed to oversee the project in addition to the names and titles of staff to be assigned to the project.	20 Points
Past performance on contracts with federal, state or tribal governmental agencies and private industry in terms of cost control, meeting budget constraints, quality of work, compliance with performance schedules and satisfactory performance of required services.	10 Points
Indian preference – Points shall be given for Indian ownership of the company, including documentation of Indian enrollment in a federally recognized tribe.	5 Points
Total Points Available	100 Points

The Picuris Pueblo Housing Department reserves the right to accept or reject any and all proposals, and to waive an informality in the proposal received if it is in the best interest of the Picuris Pueblo Housing Department.

Funding Source: FY2022 ICDBG – ARP

**The company should not be on the Debarred list. The company must be registered in SAM.gov, sign a W-9 and the company may need to apply for a business license with the Pueblo of Picuris.*