

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
BRAEBURN VALLEY WEST CIVIC ASSOCIATION, INC.  
October 12, 2017  
10502 ½ Plainfield, Houston, Texas**

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**CALL TO ORDER AND ADOPT AGENDA**

A quorum having been established, Mrs. Dorsey called the meeting to order at 7:04p.m. Board members in attendance were Pat Dorsey, Vice President, Rodney Clements, Treasurer, Angel Morin, Secretary, Sally Bercu, Director, Claudia Hernandez, Director, Jennifer Dewhirst, Director. Also in attendance, Kari Lemoine representing Sterling ASI.

The Board reviewed the agenda. Mrs. Bercu made a motion to approve the agenda as presented and Mr. Morin second and the Board approved the agenda.

**Open Forum**

A concerned homeowner came to the meeting to bring up that the apartments along Keegans Bayou need to fix their fence. He also stated the wood fence at the end of Gustine Lane looks like it has been kicked in. Another concerned resident came to talk about that every time it rains by her house at Silkwood and Vickijohn the drains get clogged. She has had to call the city numerous times. Board stated that they may need to reach out to Mike Lassiter's office. One homeowner that came stated she is having problems with some of the neighbors.

**CONSTABLE REPORT**

The Constable talked with the Board and stated the month of November was very uneventful and everyone was doing great. Stated they anticipate problems in December due to the holidays.

**MINUTES REVIEW**

The Board reviewed the October 2017 minutes as presented. Mrs. Dewhirst made a motion to approve the minutes as presented, Mrs. Bercu second and the Board approved the minutes.

**FINANCIAL REVIEW**

The Board reviewed the September 2017 Financials. The board brought up that some items need to be recoded to reserve. Kari will get with the accounting department to have them take care of this.

**COMMITTEES**

ARC Committee

No report at this time

Newsletter

Nothing new at this time

Safety Committee

Nothing to report

**NEW BUSINESS**

Mrs. Dollahon requested Kari to speak with AT&T about putting their line on a vacation mode during the months that the phone in the clubhouse is not used.

The board would like to move forward with the tree trimming on Kiber Ct and Willow Meadow.

The board stated that the landscape crew has been butchering the flowers at the entrance on Plainfield.

**EXECUTIVE SESSION**

The Board convened into executive session at 8:38pm.

The Board talked about the attorney status report and reviewed the deed restrictions.

The next Meeting will be? , 2017, 7:00 pm at 10502 ½ Plainfield, Houston Texas.

With no further business to come before the Board, Mrs. Dorsey moved that the meeting be properly adjourned at 8:40pm

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Angel Morin, Secretary