



STAFF PLANNER Open Position

Meridian Consultants is seeking an entry-level staff planner to help in various functions inside and outside the office. This position requires experience with monitoring field work. Experience and/or a familiarity with preparing CEQA and/or NEPA documents, and urban and coastal planning is desired.

Duties and Responsibilities

- Assists with the preparation of initial studies, negative declarations, mitigated negative declarations, environmental impact reports, environmental assessments, environmental impact statements, and other comprehensive environmental documents involving all levels of CEQA/NEPA or other related planning documents (i.e., Sustainability Plans).
- Comprehend concepts related, but not limited to, developing analysis, understanding significance conclusions, and broad objectives of CEQA/NEPA.
- Ability to work independently and perform field investigations including noise monitoring and on-site field reconnaissance.
- Completes technical analyses utilizing current modeling techniques.
- Provides background research for a variety of topics related to complex municipal planning projects and private land development projects.
- Interacts with public agency and private client staff on matters related to land use planning, CEQA/NEPA compliance, and land development/entitlements as defined/directed for each project.
- Demonstrate ability to consistently provide complete assignments within schedule and budget.
- Promotes a culture of teamwork, engagement, quality service, and customer satisfaction to our public and private clients. Works to promote our business interests in adherence with the company's mission, vision, and values.
- Enhances Meridian Consultants' professional reputation and demonstrates the ability to be creative and innovative with these tasks while representing Meridian Consultants in a professional manner.
- Promotes Meridian Consultants in events outside of the Company and market the firm to prospective clients.

Qualifications

- Understanding of environmental and planning industry
- Zero to three years' work experience; some prior industry-related experience preferred
- Preferable direct experience completing a variety of environmental documentation projects related to urban development and infrastructure projects throughout southern California
- Understanding of CEQA and NEPA
- Understanding of other regulatory agency requirements, such as those for USFWS, CDFW, CARB, SCAQMD (or other air districts), USACE, SWRCB, and others as appropriate

Education

- Bachelor's degree in environmental science, urban planning, or a related discipline.

The successful candidate will possess at least 2 years' experience in government land use planning, land development/entitlements, urban design, and business development; strong communication, writing, and presentation skills are also required. In addition, the successful candidate must hold a valid driver's license, auto insurance meeting minimum standards set by state law, and have access to a reliable vehicle for business use. Mileage will be reimbursed according to federal guidelines.

Meridian Consultants has offices in Westlake Village, CA and Los Angeles, CA. Meridian Consultants offers a comprehensive compensation and benefits program that reflects our commitment to our employees. Our benefits include a 401(k) salary deferral plan, medical and dental insurance, vision care, paid vacation, sick leave, paid holidays, and group life insurance.

Applicants must submit a resume with cover letter to:

Ms. Lisa Maturkanic
Administrative Manager
910 Hampshire Road, Suite V
Westlake Village, CA 91361
lmaturkanic@meridianconsultantsllc.com
(No phone calls please.)

For more information on Meridian Consultants, visit our website at www.meridianconsultantsllc.com.