

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING
MINUTES: October 9, 2023**

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Mary Herring, present; Ms. Pat Cochenour, present; Ms. Libby Stidam present

Recorder: Ms. Taylor Thompson, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mr. Dan Tynan, Water Superintendent
Mr. Ron Wetherholt, Donnellon McCarthy Representative
Ms. Dianne Gauder, Zoning Officer & Mayor's Asst.
Ms. Robin Reames, Mayor

Minutes: September 25, 2023 Meeting
*Ms. Libby Stidam made a motion to approve the September 25, 2023 minutes as written.
Ms. Mary Herring seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.
The motion passed: 3 yeas – 0 nays*

Donnellon McCarthy (DME): *Ms. Libby Stidam made a request to move Mr. Ron Wetherholt to the beginning of the meeting.*

Mr. Wetherholt provided everyone in attendance a packet of information about the new machines and went over the concerns that were raised at the previous meeting. Mr. Wetherholt gave a recommendation on leasing the machines due to fast growing technological advances and if a machine was to become faulty, it is covered under the agreement. The postage machine has a way to track who is using it by a specialized code that is unique to each department or individual. The mail that is ran through the postage machine will go to Columbus to be distributed by the USPS. Mr. Wetherholt believes the most this will delay the mail to reaching our customers is by one day.

*** Mayor Robin arrived at 5:10pm.* Ms. Libby Stidam advised that the current folding machine was purchased in January of 2017. The water clerk's copier/printer was purchases in July of 2018 and the general copier/printer in February of 2019. Mayor Reames asked if instead of DME hauling away our old machines, if the village could keep them. Mr. Wetherholt agreed to the Village keeping the old machines. Mayor asked that a resolution to purchase the items be present at the next council meeting.

REPORTS:

A. Water Loss Report

The July water loss was 24.2%. The annual average is 30.8%. Mr. Tynan reported the Ohio EPA wants this number to be below 15% and the new water meters should help us get there.

B. SCADA Alarms

Mr. Dan Tynan reported that on September 26th he received an alert about low chlorine. Mr. Tynan thanked the board for purchasing the SCADA alarm. Without the alarm the water plant could have sent out thousands of gallons of unchlorinated water. This would have been a public health emergency as well as EPA violation. Mr. Tynan told the board he will not be able to attend the next meeting due to vacation leave, but he will have a report to the board.

VOUCHERS:

Ms. Libby Stidam made a motion to approve the bills as paid by the Fiscal Officer.

Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

ADJUSTMENTS: None

RESOLUTIONS: None

CITIZEN’S COMMENTS:

A. Mayor, Robin Reams

The Mayor asked the board to consider giving more funds towards the P.U.D. project. The board felt that with what has already been purchased for the P.U.D., the amount of money spent on upgrades to the Water Plant and the vacated Washington Avenue was sufficient. Ms. Mary Herring stated the request made by the Rudolph/Reed families is not unreasonable, but it is just more than the board is willing to give at this time. Mayor gave her estimate of how much monetarily this development could potentially bring in for the village. She also stated the work to the Water Plant would have been required regardless of this project. The board is concerned by the many upgrades that need to be done in the near future and the costs associated with it. The discussion was very lengthy and many concerns were raised on both sides. The Mayor had many different proposals, all which were turned down. During the discussion, Ms. Dianne Gauder notified the board of an update in regards to the P.U.D. The setting of the water and sewer lines were projected to start tomorrow. Ms. Gauder suggested a solution to the Mayors request and asked if the board would be willing to waive the tap in fees for the main water line. The board and Mayor agreed this was a decent gesture. The Mayor hopes this is something they will consider using to work with future developers.

Ms. Libby Stidam moved to waive the initial tap in fee in the amount of \$1,800.00, for the relocated Washington Avenue (P.U.D.), plus labor, materials, equipment and permit fees. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

OLD BUSINESS: None

NEW BUSINESS:

A. New OPEA inspector

Dan Osika is returning as our inspector effective October 1, 2023.

Ms. Mary Herring moved to adjourn the meeting. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:48 p.m.

Next Meeting Date: **Monday, October 23, 2023 at 5:00 p.m.**

Taylor Thompson, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____