

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

June 13, 2018

Chairman Robert Toman called the June 13, 2018 regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Trustee Fredrick Houston - present, Vice Chairman William Spellman - present, Chairman Robert Toman – present. Also present were Fiscal Officer James DeCenso, Maintenance Supervisor Matt Stroney, Zoning Inspector Wayne Sarna, Fire Chief Robert Sternburg and Assistant Chief Tom Powell. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the May 9, 2018 regular meeting. No one in attendance requested that the minutes be read. Trustee Houston made a motion to accept the minutes from the regular meeting held May 9, 2018. Trustee Spellman seconded the motion. The roll call vote was all in favor.

At that time, the Chairman recognized Fire Chief Sternburg who recounted a life saving event that took place in the Township on May 15th. Mr. Lyn Freyn noticed a person at the corner of Rt45 and Diehl Rd that was in need of medical assistance. He immediately began CPR. Soon after Sheriff Deputy Joel Gensler and Fire Captain Dean Stevens arrived on the scene. They administered Narcan and Oxygen to revive the patient. The actions of these three citizens saved a life that day. The Chief then presented Certificates of Appreciation to Mr. Freyn and Deputy Gensler. He also presented a life saving award medal to Captain Stevens. The Board also congratulated the group for their efforts.

FIRE DEPARTMENT: Chief Sternburg reported that, since the last meeting the Department responded to two structure fires, one false alarm, four motor vehicle crashes, ten emergency medicals and had four EMS transports. Chief Sternburg submitted an application for a junior firefighter from Brandon Quaer. He then requested to replace Class A foam at a cost of \$540.00 and that some high pressure hoses need to be replaced at an estimated cost of \$200 - \$500 depending on the amounts needed. The Chief then reported on a recent meeting with Medicount Billing Services to discuss a proposal from them to provide EMS Billing Services. The Chief described the positive aspects that they could provide, including their collection of all monies as opposed to the dept receiving checks, acceptance of credit cards and a large quantity of reports available on-line. The Board and the chief discussed billing for township residents and non-residents. The Board had some questions about the contract and will review again next month. Trustee Houston made a motion to approve expenditures of \$540.00 for the Class A foam and up to \$500.00 for high pressure hoses. Also included in the motion is the approval of Brandon Quar as a junior firefighter. Trustee Spellman seconded the motion. The roll call vote was all in favor.

At that time, the Chairman introduced Molly Johnson, who is a candidate for Mahoning County Court #3, located in Sebring. The court's jurisdiction includes Ellsworth Township. Ms. Johnson explained her qualifications for the position, which will be included in the November 2018 elections.

FISCAL REPORT: Fiscal Officer James DeCenso reported that May receipts were \$53,170.61. May's expenditures were \$59,671.45. Included in May's receipts was the 2017TY 1st half property tax settlement of \$26,479.59. Receipts for the five months ended May 31, 2018 were \$188,532.18 and expenditures were \$320,585.11. Mr. DeCenso's report included a fund balance decrease in May of \$6,500.84 and that the fund has decreased by \$132,052.93 during 2018. The fund balance as of May 31, 2018 was \$643,461.62 minus the outstanding SIB loan of \$142,627.28 for a net balance of \$500,834.34. The current amount, encumbered for routine expenses and approved Township projects is \$137,050.46, leaving an unencumbered balance of \$363,783.88. Mr. DeCenso then gave a summary that 2017TY 1st half property tax collection was \$127,184.21 including the \$15,706.62 due from the State vs. the Budget of \$116,262.18. He then requested a resolution to approve the increase to Fire Fund appropriations by the \$6,000 advance approved at the March meeting. Trustee Houston made the motion to increase the Fire Fund appropriations by \$6,000.00. Trustee Spellman seconded the motion. The roll call vote was all in favor. He then advised the Board that the 2018 Agreement with the Green Team has been signed for the amount of \$2,250.00 for the recyclable bins space rental. Mr. DeCenso then advised the Board that Farmers National Bank is now offering a new public sweep account that will pay 1.5%. In comparison to the previously approved Star Ohio account, the sweep account will pay interest on the entire bank balance versus a smaller amount that the Township would have on balance at Star Ohio. Mr. DeCenso then reviewed the 2018 Insurance renewal with OTARMA. The total premium is \$14,013 with a three million dollar limit of liability coverage. Additional liability limits are available. He then informed the Board that he had purchased a projector for \$450.00 the prior day, for the Zoning Commission meeting. It was unknown whether the Fire Dept had a projector that other depts. Could use. Trustee Houston made a motion to expend the \$450.00 for the projector if it is found that the Township does not already own a similar item. Trustee Spellman seconded the motion. The roll call vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board that there were two burials in Ellsworth and that he assisted with two burials in Berlin Township last month. He provided the Board quotes to repair the fire station brickwork that has deteriorated from the winter salt (Lencyk -\$2,250; New Life - \$1,150) and to make repairs to the Mausoleum (Lencyk –

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Regular Trustee Meeting June 13, 2018 Continued

\$14,593). Trustee Spellman made a motion to approve \$1,150.00 to New Life Masonry for the Fire Station repairs upon Mr. Stroney's acceptance of matching bricks. Trustee Houston seconded the motion. The roll call vote was all in favor. Mr. Stroney then advised the Board that he will begin crack sealing in September. He also requested the Trustees to advise residents not to place trash in the recycle bins. The county is eliminating containers at sites that do not comply.

ZONING REPORT: Zoning Inspector Wayne Sarna reported that, since the last meeting, he had issued two permits. Issued were one permit for detached garage, and also one permit for a carport. He received a variance application on June 5th for a temporary permit to a mobile home to be placed on residential property while the owner builds a new home. The ZBA will meet on July 12th to consider. He received a revised site plan to the coal tipple property for a cement batch plant and storage units. A copy has been submitted to Township counsel Jim Mathews. He had received a complaint about property maintenance on Palmyra Rd and in process of resolving the issue with the owner. He also received a complaint about a possible firearms training business that is operating on residential property. He is in the process of reviewing the complaint. Mr. Sarna advised the Board that he has received a subpoena regarding the Harter-Radosh matter. He will be deposed in July. He also attended the Zoning Commission meeting on June 12th.

EMS DEPARTMENT: There was no separate EMS report.

COMMITTEE REPORTS: Trustee Houston reported that he has begun to investigate a niche for the cemetery. He has noticed that pricing has come down since reviews were done a few years ago. He suggested that the Township made consider smaller structures that can be added to, as opposed to purchasing a larger structure. He also reported that he has received a letter from Jacob Carol, who has requested to build and add picnic tables to the Ellsworth School Park as his Eagle Scout project. Trustee Houston made a motion to allow Jacob Coral to build the proposed picnic tables for the Ellsworth School Park as his Eagle Scout project. Trustee Spellman seconded the motion. The roll call vote was all in favor.

Trustee Spellman reported that he has worked with the Historical Society to display item in the Town Hall. He also followed up with the County Road Dept to report the on-going problems with the road conditions.

The Board thanked Matt Stroney and his crew for their hard work to keep the cemetery and Township grounds looking so good.

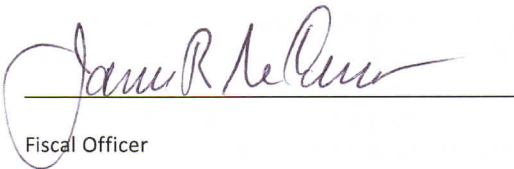
Chairman Toman reported that the Crime Watch group now has 1,360 members.

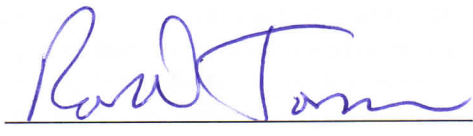
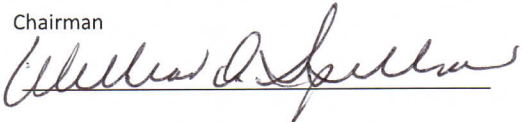

NEW BUSINESS: The Board discussed a pay raise for Earl Moracco. Trustee Toman made a motion to increase his pay by \$0.30 per hour effective next pay cycle. Trustee Spellman seconded the motion. The roll call vote was all in favor.

No old business was discussed.

The next meeting will be held at 9:00 am on July 7, 2018.

At 9:07 pm, Trustee Spellman made a motion to adjourn the meeting. Trustee Houston seconded the motion. The roll call vote was all in favor.


Fiscal Officer


Chairman

Trustee

Trustee