

# HOA APPLICATION FOR PURCHASE

- THIS APPLICATION FOR PURCHASE/OCCUPANCY MUST BE COMPLETED IN DETAIL BY THE PROPOSED PURCHASER
- IF ANY QUESTION IS LEFT BLANK OR UNANSWERED, THIS APPLICATION MAY BE RETURNED, NOT PROCESSED AND NOT APPROVED
- PLEASE ATTACH A COPY OF THE SALE CONTRACT TO THIS APPLICATION
- ALL APPLICANTS MAY BE INTERVIEWED PRIOR TO FINAL APPROVAL
- OCCUPANCY PRIOR TO APPROVAL IS PROHIBITED

Date: \_\_\_\_\_

(Please PRINT or TYPE the following)

Owner's Name: \_\_\_\_\_ Selling Address: \_\_\_\_\_

Owner's Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Name of Prospective Purchaser** (as title will appear)

Address: \_\_\_\_\_

**Children** (who will regularly occupy the unit)

<u>Name(s):</u>	<u>Date of Birth:</u>
_____	_____
_____	_____

**Other Persons** (who will regularly, frequently or occasionally occupy the unit)

<u>Name(s):</u>	<u>Age:</u>	<u>Relationship:</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

## **Applicant Statement**

1. In making the foregoing application, I represent to the Board of Directors that the purpose for the purchase/occupancy of a unit at Surf Club 1 Condominium is as follows:

**Permanent Residence**       **Seasonal Residence**       **Rental**

**Other** (state purpose) \_\_\_\_\_

2. I understand that the acceptance for the purchase/occupancy of a home at \_\_\_\_\_ is conditional upon the truth and accuracy of this application and upon the approval of the Board of Directors. Occupancy prior to approval is prohibited.

**Misrepresentation or falsification of information requested on this application will result in automatic rejection of this application.**

3. I hereby agree for myself and on behalf of all persons who may use the unit which I seek to purchase that I will abide by all of the restrictions contained in the By-Laws and Rules & Regulations, and restriction which are or may in the future be imposed by Surf Club 1 Condominium.

4. I have received a copy of all Homeowner Association Documents and Rules & Regulations:      YES                       NO

5. I understand that I will be advised by the Administration Office of either acceptance or denial of this application within a ten (10) day period from the date of reception of this application.

6. If this application is accepted, I/we will provide a copy of the closing statement and a copy of the recorded deed within ten (10) days after closing.

7. I understand that the Board of Directors of Surf Club 1 Condominium may cause to be instituted an investigation of my background, character, general reputation and mode of living as applicable. The Association may also require a credit report through a credit-reporting agency. Accordingly, I specifically authorize the Board of Directors or other agent to make such an investigation and agree that the information contained herein may be used in such investigation, and that the Board of Directors and Officers of Surf Club 1 Condominium itself shall be held harmless from any action or claim by me in connection with the use of the information contained herein or any investigation conducted by the Board of Directors.

In making the foregoing application, I am aware that the decision of the Board of Directors will be final and that no reason will be given for determination of the Board of Directors.

**Applicant:** \_\_\_\_\_ Date

**Applicant:** \_\_\_\_\_ Date

**Please complete all questions and fill in all blanks.**

**Realtor Information**

Name of Realty Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Realtor (Agent): \_\_\_\_\_ Telephone#: \_\_\_\_\_

**Seller Information**

Name of Seller: \_\_\_\_\_ Telephone#: \_\_\_\_\_

Address: \_\_\_\_\_

**Applicant Information**

**Date Agreement Signed:** \_\_\_\_\_

Name of Purchaser: \_\_\_\_\_

Date of Birth: \_\_\_/\_\_\_/\_\_\_ SSN: \_\_\_-\_\_\_-\_\_\_ DL#: \_\_\_\_\_ State: \_\_\_\_\_

Name of Spouse / Other Occupant: \_\_\_\_\_

Date of Birth: \_\_\_/\_\_\_/\_\_\_ SSN: \_\_\_-\_\_\_-\_\_\_ DL#: \_\_\_\_\_ State: \_\_\_\_\_

Number of Persons who will occupy unit: \_\_\_\_\_ (adults over the age of 18 years old)

Description of Pet(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(Please refer to the documents for type and weight limit)

Number of Vehicles: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Lic. Plate: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Lic. Plate: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Lic. Plate: \_\_\_\_\_

In case of emergency please notify:

Name: \_\_\_\_\_ Telephone#: \_\_\_\_\_

Address: \_\_\_\_\_

**Applicant Residence History**

Present Address: \_\_\_\_\_

Apartment/Condominium Name: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Years occupied: \_\_\_\_\_

Landlord/Mortgage Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Mortgage #: \_\_\_\_\_

Prior Address: \_\_\_\_\_

Apartment/Condominium Name: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Years occupied: \_\_\_\_\_

Landlord/Mortgage Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Mortgage #: \_\_\_\_\_

**Employment & Bank History**

A. Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Years Employed: \_\_\_\_\_ Monthly Income: \_\_\_\_\_

B. Spouse Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Years Employed: \_\_\_\_\_ Monthly Income: \_\_\_\_\_

C. Name of Bank: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ CHECKING  SAVINGS  OTHER

**Part 5 – Character References**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Years Known: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Years Known: \_\_\_\_\_

**Your realtor will arrange for you to have a telephone or personal interview with a Board Member to answer any questions you may have. Also, before signing you purchase agreement make certain you receive a copy of the Association Rules & Regulations.**

We the undersigned agree that we have read and understand the Rules & Regulations of the Association. We agree to abide by all the Rules presently enacted and new rules which may be promulgated from time to time by the Association.

**Applicant:** \_\_\_\_\_  
Signature Date

**Applicant:** \_\_\_\_\_  
Signature Date

**Association Approval**

Pursuant to the Declaration of Condominium of Surf Club 1 Condominium, 104 Surfview Drive, Palm Coast, Florida, the Board of Directors has approved the application of \_\_\_\_\_ for Unit \_\_\_\_\_ and do hereby confirm the same by this document.

Director Name: \_\_\_\_\_

Director Signature: \_\_\_\_\_

Date